

## EDUCATIONAL OPTIONS FOR GLADSTONE HIGH SCHOOL TAG STUDENTS IN:

### Microsoft Applications

**Standard practices provided to all students in this course that address accelerated level and rates of learning:**

- Self-paced learning in the development of computing skills and refinement of skills in the use of Microsoft Office 2010
- Project based learning activities to supplement instruction in keyboarding and use of Microsoft Office 2010
- Critical thinking to develop solutions and work around typical errors that occur in the use of MS Office 2010

**Other options your TAG student may take advantage of in this course that address their accelerated level and rates of learning:**

- Students can work ahead with guidance if desired
- Students can extend current assignments to be more detailed and more comprehensive in their design
- Students may teach a lesson to the class
- .students can use concepts and skills to create their own project

**Please contact the Microsoft Applications teacher if your student wants to participate in any of these options.**

**Options not mentioned above that you believe would benefit your TAG Student in this course:**

Please discuss this with your student. If you would like to suggest some additional options, please print out this form, write in your suggestions, and return it to the GHS TAG coordinator. Your student's teacher will receive a copy of your suggestions and then contact you to discuss the proposed ideas.

**PLEASE NOTE:** If, at any time, you feel your student is not being appropriately challenged in this course, please immediately contact the teacher to discuss your student's needs and possible strategies to provide a more challenging set of activities.