

ROSTER OF PARTICIPANTS

	NAME	ADDRESS	PHONE NUMBER
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			
16.			
17.			
18.			
19.			
20.			
21.			
22.			
23.			
24.			
25.			

This roster must be filled out and returned to the Gladstone Community School office before a permit will be issued.

GLADSTONE COMMUNITY SCHOOL

FACILITY AND GYM USE RULES AND REGULATIONS

The following rules and regulations will apply to all participants.

1. Tennis shoes only in the gyms - no black-soled shoes.
2. Do not hang from the backboards or rims and nets.
3. No "dunking".
4. Balls should not be kicked over shoulder height.
5. NO BASEBALLS OR SOFTBALLS to be used inside the buildings.
6. Food and drink are not allowed in the buildings.
7. NO SMOKING in the buildings.
8. NO ALCOHOLIC beverages in the buildings.
9. NOBODY will be allowed in the building until an authorized supervisor has arrived! If you let someone in the building, you will be held responsible.
10. Please stay in designated area, except for use of restroom.
11. Leave things as you found them.
12. Other: _____

The person in charge of the group should read rules carefully and see that the persons in your group follow the rules. The person in charge is responsible for the conduct of the participants in and around the building and for any damage beyond ordinary wear and tear which may occur incident to your occupancy.

If rules and regulations are not carefully observed, GLADSTONE SCHOOL DISTRICT reserves the right to revoke your permitted usage of the building.

Please report any damage or window breakage to the Community School office, 503-650-2570, the following morning.

Guidelines for Use of Garrett Field

Artificial Turf was recently installed on Garrett Field at Gladstone High School. The field will be available for a fee by local community groups and other organizations outside the school district. Priority for use and fees charged will be according to the School District facility use guidelines. No DRUGS, ALCOHOL, or TOBACCO PRODUCTS are allowed on district facilities.

Use of Garrett Field must be scheduled and pre-approved by the Director of Community Education. Scheduling inquiries may be directed to Tammy Tracy at district office (503)650-2577 or tracyt@gladstone.k12.or.us.

Please note, due to the artificial turf, the following are NOT ALLOWED on the playing surface:

NO Sunflower Seeds	NO Pets
NO Food	NO Drinks
NO Gum	NO Tobacco
NO Metal Cleats	NO Golf

In Addition:

*Rubber or plastic cleated shoes are to be kept off the surrounding track surfaces as much as possible. This also applies to the end zones of Garrett Field. No cleats of any kind are allowed on the metal stadium.

*At the conclusion of each activity participants must clean up the entire site, to include the playing field, bench area, and bleachers. Trash receptacles will be on site. If lights are used the user must turn off the lights at the conclusion of the activity.

*Fees are for using the playing field only. There will be additional costs for groups who request access to scoreboards, lighting system, PA system, bathrooms, or press box and must be pre-approved by the Director of Community Education.

*Users should treat these surfaces like you would treat a carpet in your home.

Rules Governing Use and Scheduling of Garrett Field

Principles:

The following principles provide the basis for the governance and scheduling of Garrett Field.

*Priority for use will be given to school district and community school activities.

*Suitability takes priority in determining use of the field.

*Groups must comply with the district facility use guidelines.

Suitability:

To help determine the appropriateness of an event or activity for the field, GSD has developed a list of factors to measure suitability. They are:

*The event causes no damage to the field.

*The event must be physically active.

*Being outdoors enhances the quality of the event or the event is better suited to being outside.

*The event conforms to the rules and regulations of use.

Priority for Scheduling

To maximize the ability to provide access to Garrett Field, as well as to facilitate a solution of scheduling conflicts between clients, groups using Garrett Field will be categorized as Class A, B, C, or D. Priority for use is in the order listed, with Class A having the highest priority.

Class A - School district and district-related organizations

- a. Regular classroom activities.
- b. District-sponsored activities for students and parents.
- c. Community education classes and activities.

Class B – Gladstone youth organizations

Local nonreligious, nonprofit, chartered, youth groups providing service to students from the district; for example youth sports, Boy Scouts, Girl Scouts, Camp Fire, etc.

Class C – Gladstone adult groups

Class D – All other entities

Scheduling Conflicts

Conflicts in scheduling will be resolved to the best of our ability for the parties involved. In the event that a school district or community school activity causes a prescheduled activity to be cancelled, the district will reschedule the activity, or refund monies paid by the individual group.

Reservations & Fees

Garrett Field is rented according to district fee guidelines. The current fees are as follows:

- Category A: No Charge
- Category B: \$20 p/h
- Category C: \$20 p/h
- Category D: \$60 p/h

*If lights are used an additional \$15 per hour will be charged.

For more information or to schedule the Artificial Turf Field, call Tammy at 503-650-2577 or email at tracyt@gladstone.k12.or.us.

Gladstone High School

Conditions for Garrett Field Use

In addition to any guidelines established by the Gladstone School District for use of athletic fields, any community group who receives a permit to use Garrett Football Field must agree to abide by the following conditions:

1. The following are NOT ALLOWED on Garrett Field:

NO Sunflower Seeds
NO Food
NO Gum
NO Metal Cleats

NO Pets
NO Drinks
NO Tobacco
NO Golf

In addition rubber or plastic cleated shoes are to be kept off the surrounding track surfaces as much as possible. This also applies to the end zones of Garrett Field. No cleats of any kind are allowed on the metal stadium.

2. PARKING – Participants and spectators affiliated with the team(s) or organization(s) must park in the high school parking lot or on the adjacent streets.
3. TRASH – All trash must be collected and placed in appropriate receptacles (e.g. garbage cans, dumpsters). Additional custodial fees may be charged if clean up is not adequate.
4. TIME – Teams and organizations must conduct their activities within the time frames listed on their permit.

The person in charge of the group should read rules carefully and see that the persons in your group follow the rules. The person in charge is responsible for the conduct of the participants in and around the building and for any damage beyond ordinary wear and tear, which may occur incident to your occupancy.

Please note NO ALCOHOL, DRUGS, or TOBACCO products are allowed on school district property.

If rules and regulations are not carefully observed, GLADSTONE SCHOOL DISTRICT reserves the right to revoke your permitted usage of the facility.

Report any damage of facilities to the Community School office immediately, 503-650-2570.

Our team/organization agrees to adhere to the conditions specified above.

Signature of Team/Organization Representative

Date

Dates of Use- _____ thru _____ for _____