

Gladstone School District 115

Code: DBEA
Adopted: 4/08/09
Revised/Readopted: 12/11/19
Orig. Code: DBEA

Budget Committee

The budget committee has responsibility for reviewing the proposed district budget as presented by the superintendent, reviewing the financial programs of the district and approving an annual district budget in accordance with the provisions of applicable state laws.

Educational policy decisions are the responsibility of the Board, not the budget committee. The committee does not have the authority to add programs or to approve additional personnel or increase salaries. While the committee may, in effect, delete programs because of a fund decrease, the committee is charged primarily with a fiscal evaluation of programs. The committee may, alternatively, set an amount that changes the recommended budget and may request the administration make such changes in accordance with priorities set by the Board.

The budget committee shall consist of 14 members: seven members of the Board and; seven committee members who are an elector of the district appointed by the Board as required by law A board appointed committee member cannot be an employee of the district.

Committee members shall be appointed for three-year terms.

A majority of the constituted committee is required for passing an action item. Majority for a 14-member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action item.

The district's budget committee shall hold one or more meetings to receive the budget message, the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget officer shall announce the time and place for all meetings, as provided by law. All meetings of the budget committee are open to the public. At the first meeting, the budget committee shall select a chairperson and a vice chairperson/secretary from its membership.

The budget committee may demand and receive from any district employee any information the committee requires for the revision and preparation of the budget document. The committee may also require the attendance of any district employee at its meetings.

The budget committee will approve the budget document as submitted by the superintendent or designee or as subsequently revised by the committee. After approval of the original or revised budget document, the budget committee's duties cease. The hearing on the approved budget is held by the Board.

END OF POLICY

Legal Reference(s):

[ORS 174.130](#)
[ORS 192.610 to -192.695](#)

[ORS 294.305 to -294.565](#)
[ORS 433.835 to -433.875](#)