

Gladstone School District 115

Code: JECB-AR(1)
Revised/Reviewed: 9/12/01; 2/10/21
Orig. Code: JECB-AR

Out-of-District Transfer and Admission of Nonresident Students

STUDENT CHOICE PLAN
INTERGOVERNMENTAL AGREEMENT
Between
GLADSTONE SCHOOL DISTRICT #115
OREGON CITY SCHOOL DISTRICT #62

HISTORY AND INTENT

1. Chapter 393, Oregon Laws of 1991, (SB 917) required that Clackamas County School District #116 (“Redland”) offer education programs kindergarten through 12 on and after July 1, 1997. The law further provided that if Redland was unable to offer kindergarten-12 by the designated date and if Redland did not merge with a district that provided education programs kindergarten-12 by September 1, 1996, the District Boundary Board would order such merger by March 1, 1997, and no remonstrance shall be allowed from that order.
2. Clackamas County School District #115 (“Gladstone”), Clackamas County School District #62 (“Oregon City”) and Redland were each responsible for the education of high school students within their respective boundaries.
3. Some patrons of the Jennings Lodge/Candy Lane area had expressed an interest in their students attending schools nearer the Jennings Lodge area, while other patrons of the Jennings Lodge/Candy Lane area had expressed an interest in remaining in the Oregon City School District.
4. The parties originally entered into this agreement to assure student choice if Redland merged with Oregon City. Redland did merge with Oregon City on May 17, 1993.
5. Gladstone and Oregon City each had an interest in maintaining pre-merger enrollment to support its programs, now and in the future.
6. Oregon City and Gladstone desired to ease student access to educational programs at non-resident districts.
7. Each district supported educational choice at the high school level as being in the best educational interest of all students. The high school choice plan started with the 1994-95 school year, was extended to a K-12 program for the 1995-95 school year and will be an option for students in grades 7-12 for the 1999-2000 school year.
8. Redland students, for purposes of eligibility for the choice plan, are defined as those students residing within the Redland District boundaries that existed before the merger between Redland and Oregon City School Districts.
9. The Oregon City School District School Board terminated the existing Student Choice Plan Intergovernmental Agreement in accordance with provision “XV-Termination” on September 14,

2009 effective with the 2010-2011 school year with the intention of working with the Gladstone School District to develop a revised Intergovernmental Agreement for the Student Choice Plan.

Based upon the circumstances described above the districts agree on a Student Choice Plan as follows:

1. AUTONOMY OF EACH DISTRICT

Each district shall maintain its autonomy. Each district retains control over the number of students who shall be attending a non-resident middle or high school. Each district retains control over the number of non-resident students it will accept. Each district shall have the right to make and change the criteria for these decisions.

2. ELIGIBLE STUDENTS

The resident students of the Oregon City School District eligible to participate in the Student Choice Plan shall be as follows: Students residing in the Jennings Lodge/Candy Lane attendance areas in grades 7-12.

All resident students of the Gladstone School District are eligible to participate in the Student Choice Plan.

Once students in the Student Choice Plan enter their junior or senior year (regardless of credits earned) they cannot return to their resident district without the resident district's prior approval.

3. DEADLINES

By April 1 of each year, each district shall provide, in writing, the names and numbers of students who have been approved to attend the non-resident school for the following year.

The deadline for applications is March 1 of each year.

4. ENROLLMENT LEVELS AND NUMBER OF SLOTS FOR LOTTERY

The district superintendents and principals, if needed, would meet before the annual lottery to determine enrollments for both districts and available slots.

5. PROCEDURES FOR MAKING A CHOICE OF SCHOOL TO ATTEND

- a. All students wishing to attend a nonresident school are required to complete an application form (see attachment). Application deadline is March 1 for fall enrollment. Applications after that date will not be considered for fall enrollment.
- b. The applications shall be completed before the non-resident students prepare a four-year plan.
- c. Except as herein provided, acceptance by a nonresident school is on a "space available" basis. Class size is considered as part of space available factor, as is the availability of programs or staff.
- d. Attendance will be for a full-day schedule only and for a minimum of one year.
- e. Should a nonresident student choose to return to the resident school district, the student may not apply to transfer a second time. Students wishing to return to their resident school district must submit a letter of intent.

6. LOTTERY GUIDELINES

- a. If needed, the lottery will be conducted about the same time each year. This will be done within two weeks of the application deadline of March 1.
- b. There will be a meeting between the application deadline and the lottery to discuss any problems, concerns that school officials may have.
- c. The principal of the school the applicant is attending at the time of application would have the responsibility of telling a disqualified student's parents why they would not be allowed to transfer.

7. CHOICE SLOTS FOR JENNINGS LODGE AND CANDY LANE

- a. Applications will all be put in the same pool. All applicants have an equal chance of being picked.
- b. The required number of names would be drawn. Those drawn would then have their choice of schools to attend.

8. PROGRAM

Oregon City and Gladstone shall offer to non-resident students the same educational program, co-curricular program and fee schedules as those offered to the students residing in the resident school district.

Oregon City and Gladstone shall have the authority to provide the educational programs and make all decisions regarding school sponsored activities, and for the general welfare of students. This includes the authority to suspend expel, or release from compulsory attendance non-resident students attending the resident district through the same procedures and for the same reasons as for resident students. This includes timely notification to the resident district if the child, whether they are a special education student or not, had engaged in conduct that may lead to suspension or expulsion.

Parents of students attending a non-resident school shall have the same rights of approach, information, appeal and other issues relative to education as a resident parent and shall address those issues to the non-resident district only. This, however, does not allow a change in legal voting status.

9. SPECIAL EDUCATION (IEP) STUDENTS

Oregon City and Gladstone shall have the authority to provide the educational programs and make all decisions relative to non-resident IEP students in accordance with the provisions of the Interagency Agreement between the Oregon Department of Education, Oregon City School District and Gladstone School District. The Interagency Agreement is an integral part of the contract between Oregon City and Gladstone (Attachment A.)

The roles and responsibilities of the non-resident ("attending") district under provisions of the Interagency Agreement between the Oregon Department of Education, Oregon City School District and Gladstone School District shall include:

- a. Insure stay-put which allows the child to remain in their present educational placement at the attending district during the pendency of any education due process or judicial proceeding unless the resident district and the parents of the child agree otherwise.
- b. Initiating and conducting IEP meetings for the review of an IEP. A representative delegated by the resident district shall attend all IEP meetings.
- c. Implementing the IEP of any student whose special education placement is in the attending district.

- d. Timely notification to the resident district if the attending district suspects that the child may have a disability and may need special education services.

10. OVERSIGHT COMMITTEE

The superintendents or their designees, will act as an oversight committee to settle any misunderstandings, misinterpretations, or other unanticipated situations arising in this program. Should any dispute arise between districts as to the interpretation or application of any portion of this agreement the districts agree that their respective superintendents shall first meet to attempt to resolve the differences. Should the dispute be unresolved, each superintendent will select a superintendent of a district outside of Clackamas County to serve on an arbitration panel.

The two selected superintendents shall mutually select a third superintendent, also from outside the county to complete the panel. The panel shall investigate and receive testimony as it deems necessary and render a decision which shall be conclusive and binding upon the parties. A majority of the panel shall be sufficient to reach a decision.

11. APPEALS

Concerns or appeals regarding a transfer, non-transfer, or continued enrollment of a non-resident student must be addressed with the school principal where the student is in attendance. An appeal from the decision of the principal shall be addressed to the superintendent where the student is in attendance.

12. FINANCIAL CONSIDERATIONS

The nonresident (“attending”) school district shall recover the cost of education directly from State School Fund Grant by counting membership in the resident section of the Pupil Personnel Accounting Report to the State Department of Education. The attending district will report non-resident IEP ADM directly to the State as per conditions listed in the Interagency Agreement between the Oregon Department of Education, Oregon City School District and Gladstone School District.

13. TRANSPORTATION

The nonresident district shall pay for the cost of transportation, since it is claiming the student for state basic school support for transportation. The school districts shall make a determination as to which district can provide the transportation most expediently and in the least costly manner. If the resident district is determined to be the district that will transport the student to the non-resident high school, then the resident district will bill the non-resident district for the cost of providing the transportation.

The attending district will provide home-to-high school and return transportation for the non-resident students wishing to attend the non-resident high school. Each district will hold the attending district harmless from any liability arising from the transportation. The transportation schedules shall be prepared to meet the time schedules at the two high schools for the beginning and ending of the school day.

14. RECRUITMENT OF STUDENTS

Active recruitment of students is to be avoided and discouraged. Both districts agree to develop programs that will be attractive. High School principals will develop materials for dissemination of information about programs at each school. Student choice should then be based on interest and programs offered. Efforts to pressure students will not be tolerated. Incidents of recruiting will be carefully examined by the Oversight Committee.

15. EFFECTIVE DATE

The original agreement was effective with the merger of the Redland School District with the Oregon City School District. This revised agreement is effective on March 8, 2010.

16. TERMINATION

On July 1 of each year, the remaining term of this agreement shall be automatically reinstated to a length of five (5) years. However, this annual renewal shall not act as a limitation on the respective parties' rights to terminate this agreement prior to the expiration of any five (5) year term. This agreement can be terminated at any prior time by mutual consent of the parties. It will automatically terminate as to Redland upon its merger with Oregon City. It may also be terminated for any reason by either district if the terminating district gives written notice to the other districts by October 1 of any year, to be effective the following school year. Students already approved for attendance will be allowed to complete their high school education in the non-resident district, if they so choose.

Application Deadline: March 1, 20
Application does not guarantee approval or acceptance

RETURN APPLICATION TO CURRENT SCHOOL DISTRICT ADMINISTRATION OFFICE

Application for Grades 7-12 Admission to Gladstone Schools
(Students currently enrolled under Student Options need not apply each year)

Student Name (please print): _____

Student Address (please print): _____

Phone: _____ Grade: _____ (next year's grade)

School last attended: _____ Today's date: _____

The above named student applies to attend _____ school.

Pursuant to Oregon Revised Statute (ORS) 327.006 (B), Gladstone School District and the Oregon City School District hereby reach agreement that the above named student may be admitted to a school within the Gladstone School District's boundaries, despite the fact that the student's legal residence is not within the boundaries of the Gladstone School District but is in the boundaries of the Oregon City School District.

Eligible Students: The resident students of the Oregon City School District eligible to participate in the Student Choice Plan for the school year shall be as follows: students residing in the Candy Lane/Jennings Lodge attendance areas who will enter grades 7 through 12 in the fall of . Resident students of the Gladstone School District who will enter grades 7 through 12 in the fall of

Transportation: Transportation to a non-resident high school will be at the discretion of the School District in which the high school is located. Middle school transportation must be provided by the parent(s).

Considerations when making a choice of school to attend:

1. All students wishing to attend a non-resident school are required to complete an application form. The application deadline for the school year is March 1, for fall enrollment. Applications after that date will not be considered.
2. Attendance will be for a full-day schedule only and for a minimum of one year.
3. Students in their junior or senior year cannot return to their resident district without prior approval of the resident district.
4. Should a non-resident student choose to return to the resident school district, the student may not apply to transfer a second time. Students wishing to return to their resident school district must submit a letter of intent.

I hereby authorize the release of the student educational records to the Gladstone School District and certify that I am the parent or guardian in legal custody of the student.

Parent's Printed Name

Parent Signature

Reason for transfer request:

Applications will be processed according to the agreement between the Oregon City and Gladstone school districts.

Oregon City Public Schools PO Box 2110 (1417 12th Street) Oregon City OR 97045 Learning to be our best.
Application Deadline: March 1,
Application does not guarantee approval or acceptance

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(Students currently enrolled under Student Options need not apply each year)

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Student Address (please print): _____

Phone: _____

Grade: _____ (next year's grade)

School last attended: _____

Today's date: _____

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Applications will be processed according to the agreement between the Oregon City and Gladstone school districts.

Gladstone School District 17789
Webster Rd. Gladstone, Oregon
97027-1498



Application Deadline: April 1,
Application may be mailed (post marked
on or before April 1,) or emailed to
frohnerts@gladstone.k12.or.us

RETURN APPLICATION TO GLADSTONE SCHOOL DISTRICT ADMINISTRATION OFFICE
Out-of-District Transfer and Admission of Nonresident Students – JECB-AR(1)

17789 Webster Rd. Gladstone, Oregon 97027-1498
OPEN ENROLLMENT APPLICATION
for Grades K-10 Admission to Gladstone Schools

Student's Legal Name (please print): _____

Student Address (please print): _____

Phone: _____ Secondary Phone: _____

Date of Birth: _____

Parent/Guardian Name (Person in parental relationship): _____

Parent/Guardian E-mail: _____

Grade: _____ (Incoming Fall)

School last attended: _____ School District: _____

Sibling Information:

Do you have siblings applying for open enrollment or are currently attending Gladstone Schools?

Yes No

If yes, please list their names: _____

Eligibility Requirements:

1. Student must be entering grades K – 10 in the fall of
2. Student must reside within Clackamas County.
3. All students wishing to attend a non-resident school must complete an application form (application needs to be received no later than April 1, at the Gladstone School District office).

Transportation: No out of District transportation will be provided.

Is the student currently (As of April 1,) under expulsion? Yes No

If yes, what was the reason? _____

Expelled from which district? _____

I hereby certify the information I have provided is true and I understand that falsely responding to any of the questions herein will result in denial and/or revocation of this application. If my child is admitted, I hereby authorize the release of the student's educational records to Gladstone School District and certify that I am the parent or guardian in legal custody of the student.

Date

Parent Signature

Parent's Printed Name