

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

October 12, 2016 Minutes

BOARD ATTENDANCE:

Sharon Soliday, Chair
Nicole Vera-Vera Couzens, Vice Chair
Carlos Castañeda, Member
Rod Cole, Member
Kristin Eaton, Member
Jay Schmidt, Member
Bruce Wadsworth, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, October 12, 2016.

1. CALL MEETING TO ORDER
Board Chair Sharon Soliday called the meeting to order at 6:30 pm.
 - a. Flag Salute
Mr. Wadsworth led the flag salute.
2. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC
 - a. GHS Club Presentations
GHS Club video was shared.
 - b. GCCF Board Room Artwork
Carol Kemhus, Director of GCCF, provided an overview of the student artwork on display. Sherrie Withers meets with students every Tuesday. Ms. Kemhus gave kudos to Ms. Withers for her work with the kindergarteners.
3. DISCUSSION/REPORTS
None
4. ACTION ITEMS
 - a. Approval of Minutes

Mr. Cole moved first and Mr. Wadsworth seconded approval of the following resolution:

(16-107) BE IT RESOLVED, that the minutes of the following School Board meeting be and hereby are approved:

September 14, 2016 – Regular School Board Meeting
September 26, 2016 – Special Session

(16-107) Motion passed 5-2. Ms. Eaton and Mr. Schmidt abstained.

b. Approve GHS Music Trip

Joshua Weir and Seth Arnold, Choir and Band Directors at GHS, requested authorization for the students to travel to Anaheim, California (Disneyland) to tour UCLA and Pomona College. Students will leave on Saturday, May 20, 2017 and return on Tuesday, May 22, 2017. Approximately 60 students, the choir director, band director, and chaperones would participate in the trip. Mr. Weir and Mr. Arnold were present to answer questions. Mr. Weir spoke highly of the trip when he went as a GHS student. Students will get to go behind the scenes at Disneyland to participate in workshops such as doing a recording in a Disney recording studio. A tour at UCLA has already been scheduled. They are working on a visit to Pomona College and a possible tour at the Grammy Museum. The students will fundraise to pay for the trip. Fundraisers included pie sale, wreaths, and a Burgerville night. There will be one chaperone for every eight students who participate. In addition an extra chaperone will attend for any emergency situations. Mr. Stewart gave appreciation to both Mr. Weir and Mr. Arnold for the extra time they spend with students at activities.

Mr. Wadsworth moved first and Mr. Cole seconded approval of the following resolution:

(16-108) WHEREAS, the high school choir and band directors are requesting permission to participate in a trip to Anaheim, California, May 20 through May 22, 2017, and

WHEREAS, the school reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students and chaperones to Anaheim, California, May 20 through May 22, 2017, as outlined in the superintendent's report.

(16-108) Motion passed unanimously 7-0.

c. Approval of District Credit Card for Air Travel

The administration requested the school board to authorize the superintendent to apply for a central billing account (credit card) through US Bank. The card is required to and will be used exclusively for purchasing airfare through the Oregon Cooperative Procurement Program (OrCPP). It was recommended the card be issued for \$3,000. Authorization to use the card will be under the direction of Samantha Nelson. Brad Lewis, Business Relations Manager at US Bank will set up the application and card. Samantha Nelson, Director of Finance and Operations, was available to answer questions. The credit card will follow standard practices for credit cards and will be used for travel of staff and board only.

Ms. Eaton moved first and Mr. Castañeda seconded approval of the following resolution:

(16-109) BE IT RESOLVED, that the Gladstone School District Board of Directors approves authorizes superintendent or his designee to make application for a US Bank central billing card for \$3,000 which will be used exclusively for purchases through OrCPP for district travel.

(16-109) Motion passed unanimously 7-0.

d. Approval of Regular/Alternate Budget Committee Members

Two vacancies exist for regular members on the 2017-2018 Budget Committee due to term expiration. Therefore, the appointment for the vacant positions will be for three years, expiring on June 30, 2019. Alternate members are appointed for one year; hence, seven vacancies exist in this classification of membership. Mr. Wadsworth nominated Bill Tracy as an alternate and Ms. Eaton nominated Denise Browning as an alternate. Mr. Stewart and Mrs. Nelson will begin small group meetings after winter break. Mr. Stewart asked the Board to have the nominations completed by the December Board meeting.

	Board Member	Regular	Status	Alternate	Status
1	Nicole Vera-Vera Couzens	Open	Open	Open	Open
2	Jay Schmidt	Sarah Sanderson	6-30-2018	Open	Open
3	Carlos Castaneda	Teresa Farrington	6-30-2018	Open	Open
4	Sharon Soliday	Schon Roll	6-30-2018	Open	Open
5	Kristin Eaton	Todd McKee	6-30-2018	Denise Browning	6-30-2017
6	Rod Cole	Open	Open	Open	Open
7	Bruce Wadsworth	Jared Dilsaver	6-30-2017	Bill Tracy	6-30-2017

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(16-110) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the appointment of Bill Tracy and Denise Browning to serve as alternates on the Budget Committee, for one year, expiring June 30, 2017.

(16-110) Motion passed unanimously 7-0.

e. Approve GHS ASB Trip

Kevin Taylor requested on behalf of Brad Kuntz, ASB advisor and Patti Alexander, vice principal, authorization for the ASB Class Officers to travel to Seaside, Oregon to participate in the Oregon Association of Student Councils Fall Conference.

Students would leave on Sunday, November 6, 2016, and return on Monday, November 7, 2016. Twelve - fifteen students, advisor and a chaperone will participate in the trip. The team will stay at WorldMark Resort and Seaside Convention Center.

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(16-111) WHEREAS, the high school Associated Student Body Class Officers are requesting permission to participate in a trip to Seaside, Oregon, November 6 through November 7, 2016, and

WHEREAS, the School reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students, advisor and chaperone to Seaside, Oregon, November 6 through November 7, 2016, as outlined in the superintendent's report.

(16-111) Motion passed unanimously 7-0.

5. INFORMATION FROM STUDENT REPRESENTATIVE

Student representative was absent due to homecoming prep activities.

6. INFORMATION FROM ADMINISTRATIVE STAFF

Each of the District's administrators reported to the Board on matters of interest concerning his/her area of responsibility.

Ms. Kemhus, Director of Gladstone Center for Children and Families, reported the all center barbeque was fun. She thanked Mr. Stewart, Mr. Bjornsen and Ismael Rosario for cooking. The first pumpkin patch field trip was a huge success. The second one has been rescheduled for next week due to weather. 100 pumpkins and 70 hay bales are being delivered in preparation for next Wednesday's annual Harvest Festival. It is free to all families from 5:30 pm to 7:00 pm. GCCF is hosting Thursday Hour each Thursday afternoon. The first Thursday is Story Hour, second Thursday will be Activity Time, third is Science, Technology, Engineering, Arts and Math (STEM) and fourth is Science Hour taught by Gladstone Children's librarian Jennifer Ryder. To communicate better with families, GCCF started using an app called Simply Circle. Through this app teachers can contact families through email or text. Ms. Kemhus gave credit to the use of the app for the largest turn out of volunteers for the recent jog-a-thon and which raised over \$3,000.

Mr. Bjornsen, Director of Student and Family Supports, gave a handout titled AVID Snap Shot. Advancement Via Individual Determination (AVID) started 30 years ago. Over 30,000 educators are using it. Mr. Bjornsen attended a three day conference in Arizona where AVID leaders spoke about positive youth development, belonging, and structure. He shared the success of a high school in Federal Way, Washington. Kraxberger Middle School has a great AVID team started by a Miller Grant. Currently district funds have supplemented the grant dollars. Mr. Bjornsen asked the questions, could Kraxberger be a showcase school for AVID? How do we make it work without the grant? Should Kraxberger have more electives instead of the one concentrated class? Mr. Bjornsen is working on these questions. Data is a requirement of AVID each fall and spring. AVID is proven to close achievement gaps. Nike currently sponsors 100 schools in Oregon. Nike is collecting data Oregon data to see if it really works.

Mrs. Wilson, John Wetten Elementary Principal, reported October is college and career month at JWE. October 12 was the 1st Annual Career/College Day at JWE. Teresa Schmidt, Naomi Stadel and Jere Applebee organized 20 engaging speakers from the community who presented their career or occupation to students. Activities included how to set a goal, how to achieve the goal and pictures of students holding a white board stating what they want to be when they grow up. The jog-a-thon was moved to earlier this week due to the weather forecast. John Wetten Burgerville night was a great event. Lots of staff volunteered their time to raise money for PBIS. John Wetten Elementary will get 20 percent of the sales from that night. DIBELS are in and staff are reviewing the results.

John Olson, Kraxberger Middle School Principal, gave kudos to classified staff at Kraxberger. They create a great environment for our students and are building good relationships with families. One cook mentioned to Mr. Olson that student behavior is good at lunch. Mr. Harris, campus monitor, has built great relationships with students. If he has to redirect students he immediately encourages the student to repair the relationship they damaged. A student council has been created. Students were hand selected from each area of the ACE work pyramid zones. Students meet once a week during homeroom to plan activities. He thanked Mrs. Robinette for her work on the Nike grant which awarded \$6,000 to Kraxberger for after school activities including kick boxing, soccer and wrestling. Mr. Stewart mentioned he has heard from many staff members that it is a great year at Kraxberger. Mr. Olson attributed the success to the staff coming together.

Kevin Taylor, Gladstone High School Principal, reported students are almost half way through the first trimester. Progress reports are on the 21st. Mr. Taylor has been spending time in classrooms getting to know staff and students. Both men's and women's soccer teams are doing well. Volleyball has had a great season, already having more wins than last year. The cross country team has also seen a successful season. The homecoming football game is against Estacada with the dance following. Plans for homecoming activities are set with hall decorations and the first assembly starting tomorrow. Spirit week will include dress up days: Rockin' Denim Day, Hippie Day, Neon Workout Day and Toddler Day. Lunch time activities include Whack-A-Mole, Ping Pong Tournament, Car Push and best-dressed recognitions. This year's homecoming will include a 50 year celebration. Ms. Alexander and student committees have been making a memory book for each alumni visitor. Alumni tours are being planned and commemorative shirts are available in the student store. Senior meeting last week provided information for college, FASFA and Jostens's cap and gowns order forms. Earlier this month the blood drive collected 70 pints of blood helping 174 patients. 130 students helped with Give It Back Day helping spruce up the Senior Center and Meldrum Bar. Next Friday, college and career day will see rotations that will include, testing, trade fair activities, and guest speakers. Staff is looking forward to meeting families at conferences October 25 and 27. There will be an assembly honoring Veterans in November. Mr. Stewart shared a poster created by Loren Watts and his colleagues highlighting men, women and diversity in 20 different trades along with hourly and annual salary wages. Posters have been distributed to all the buildings.

Rebecca Chitkowski, GTA President, reported on behalf of the Gladstone Teacher Association. Everyone is thrilled with the new administration and love seeing Mr. Patterson and Mr. Stewart out in the buildings. She invited board members to visit buildings.

Leslie Robinette, Communication Coordinator, reported Hao and Qianling Li have applied to continue teaching Chinese in Gladstone for a third year. Both are making great connections with students. They are starting a dragon dance club for Kraxberger and Gladstone High School students.

Two colorful dragon costumes have been ordered and students will learn the traditional dragon dance. Mrs. Li began working with middle school students. She has decorated her classroom at Kraxberger and both teachers had students enter a PSU talent show with a song and dance routine.

Jeremiah Patterson, Assistant Superintendent, reported he has had an incredible experience being invited into classrooms. Staff has been gracious. Many opportunities are emerging from his visits. Mr. Patterson is beginning work on what our science stance will be as we begin looking at a new science curriculum adoption.

Britta Sorensen, Reading Specialist at JWE, is currently in an administration program at Portland State. She is doing a half time internship at JWE this year. As part of her program she will be attending board meetings.

Kelly Welch, Special Services Director and Tammy Tracy, Community Schools/Human Resource Director had no report as this time.

7. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month of September 2016 was presented to the School Board. Samantha Nelson, Director of Finance and Operations, provided an overview and answered questions. Auditors will be in district the week of October 28. There is a large carry over due to the spending freeze last year. It will help with this year's unforeseen declining enrollment numbers. The common school fund has put the district in a better position to absorb the enrollment decline. Mrs. Nelson and Mr. Stewart continue to monitor enrollment numbers.

Mrs. Nelson reported the Health and Safety plan draft has been submitted to Oregon Department of Education (ODE). Radon and pest tests have been completed and her staff is continuing work on lead in water and paint. The final version of the report is due in January. Mr. Johnson is currently working on an asbestos review as required. Once all the work is completed a report will be brought to the board as well as posted on our website. ODE has five million in reserves for health and safety plan testing. At this time Gladstone has seen approximately \$13,000 in costs. A portion is anticipated to be reimbursed by ODE. There was a brief conversation about replacement costs of plumbing. At the high school, in one classroom where lead levels were over the standard, a teacher is being tested.

A tentative outline has been started for the student transportation RFP. Mrs. Nelson asked for board member volunteers to serve on the committee. Mr. Wadsworth and Mrs. Vera-Vera Couzens volunteered. Mrs. Nelson will send a draft for committee review and plans to convene the committee in January with the intent to review the RFPs' in February. Mr. Stewart is hoping for two bids. There are not many transportation providers in Oregon.

b. Board Policies – Second Reading

At the September 14, 2016, School Board Meeting, the Board reviewed the first reading of the following policies. The policies were presented to the Board for second reading and will be presented as an action item at the November regular session. Changes reflect the legislature's changes and ensure compliance with State and Federal mandates. Jeremiah Patterson, assistant superintendent was available to answer questions.

There was a brief conversation regarding policy ECACB, Unmanned Aircraft System (UAS) a.k.a. Drone. A special event would require an approval process. If the board wanted to change this policy it was recommended the district’s insurance agent be invited to speak to any risks. Policy GBMA, Whistleblower complaints would go through the complaint process. Policy JHCDA and JHCD/JHCDA-AR, Prescription Medication protects students with serve asthma and Epi Pen use.

<u>Policy #</u>	<u>Policy Name</u>	<u>Last Update</u>
ECACB	Unmanned Aircraft System (UAS) a.k.a. Drone	New
GBM	Staff Complaints	2015
GBMA	Whistleblower	New
IKF	Graduation Requirements	June 2016
JG	Student Discipline	January 2016
JHCDA	Prescription Medication	February 2016
JHCD/JHCDA-AR	Prescription/Nonprescription Medication	2015

c. Board Policies – First Reading

The following policies were presented as a first reading. The changes reflect the legislature’s changes and ensure compliance with State and Federal mandates. Jeremiah Patterson, assistant superintendent was available to answer questions. The board will hold a work session prior to the November board meeting to review the policies listed below.

<u>Policy #</u>	<u>Policy Name</u>	<u>Last Update</u>
BBAA	Individual Board Member’s Authority & Responsibilities	2009
BBC	Board Member Resignation	2009
BD/BDA	Board Meetings	2010
BDC	Executive Sessions	2009
BFC	Adoption & Revision of Policies	2009

d. Personnel – Information Only

Marlee Frazier, Instructional Assistant at GHS, has written a letter of retirement effective December 31, 2016. Ms. Frazier has been with the district since February 2000.

8. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

School Board members had an opportunity to make presentations and offer suggestions on topics of interest.

a. OSBA’s 2016 Annual Convention

The convention is scheduled for Thursday, November 10, through Sunday, November 13, 2016, at the Portland Marriott Downtown. Carlos Castañeda will serve on a panel and provide keynote speaker introductions at the conference.

The annual convention is scheduled for Saturday, March 25 through Monday, March 27 2017, in Denver, Colorado. Registration begins in October. Carlos Castañeda will attend through his position at OSBA.

Kristin Eaton reported she attended a showcase for national foundations at Gladstone Center for Children and Families. Carol Kemhus did a great tour. The foundation representatives were impressed and had great comments about the work being accomplished at the center. Ms. Eaton was excited to see the team support after the women's soccer team had a hard loss after playing undefeated.

Ms. Eaton wanted to share that when you are in the stands during a soccer game and the football team is practicing across the street, once the national anthem begins playing all of the players stop practicing and put their hands over their hearts until it is over.

Carlos Castañeda is very grateful for the Gladstone School District. His child already has her 10 year goals figured out and upon graduation will have 1.5 years of college credit.

Sharon Soliday asked the board to reserve March 10 and 11, 2017 for work sessions. The board will work with consultants on equity goals. Mr. Stewart asked the board to let them know of any conflicts as soon as possible. He hopes all board members will attend. These are very important sessions where board members need to lead.

Ms. Soliday commented she is excited for the student trip to Southern California with Mr. Weir and Mr. Arnold. It will be a rich opportunity to visit colleges.

9. PUBLIC PARTICIPATION
There were no public comments.

10. ADJOURNMENT

Board Chair, Sharon Soliday adjourned the meeting at 8:18 pm.

ATTEST:

Sharon Soliday, Board Chair

Date

Bob Stewart, Superintendent

Date