

MINUTES OF SPECIAL SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

January 18, 2017 Minutes

BOARD ATTENDANCE:

Sharon Soliday, Chair
Nicole Vera-Vera Couzens, Vice Chair
Rod Cole, Member
Kristin Eaton, Member
Jay Schmidt, Member
Bruce Wadsworth, Member

BOARD ABSENT:

Carlos Castañeda, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The special session of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, January 18, 2017.

This meeting was held due to the inclement weather on the January regular session.

1. CALL MEETING TO ORDER

Board Chair Sharon Soliday called the meeting to order at 6:30 pm.

a. Flag Salute

Mr. Wadsworth led the flag salute.

Ms. Soliday thanked the staff for all of their work over the inclement weather days.

2. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC

a. Fall Athletic Teams

Kevin Taylor, principal at Gladstone High School introduced Coach Rob Hill and two football players. Mr. Hill reported overall it was a great season and he is proud of the team. They bounced back in league but then had a tough loss at the end. The students and coach agreed it was a year of transitions. The new head coach, Mr. Harris has the program going in the right direction. Mr. Hill announced several league awards. Both students are juniors and will return to Gladstone High School next year. Mr. Hill thanked the board for their support. Ms. Eaton shared a story about the football team pausing during their practice to honor the national anthem as the soccer game was getting started across the street. She expressed her pride for the football team.

Mr. Taylor said volleyball and boys' soccer representatives were unable to make the meeting. However, the volleyball team improved over last year and the program is heading in the right direction. The boys' soccer team had a hard loss at the end of the season. Coach Ryan is doing great things.

Mr. Taylor introduced Coach Jamie Jensen and two cross county athletes. Ms. Jensen thanked the board for their support, especially at the middle school level. Thirteen new students were added to the team this year. There were a total of 18 participants on the team. Two athletes went to state and several were league mentions.

Mr. Taylor introduced Coach Hess and two girls' soccer athletes. Mr. Hess thanked the board for the opportunity for the team to have the beach trip. Eighteen athletes were able to attend.

This year the team was young and it took awhile to find positions. The team ended the season as co-league champs and sent the team to the state playoffs. Several athletes had league mentions and state mentions. The board thanked the coach for his commitment and dedication.

b. WLK Board Room Artwork

John Olson, principal at Kraxberger Middle School, provided a brief overview of the student work on display done by Ms. Delgado's art class. He invited everyone to Kraxberger Middle School to see the many art projects on display throughout the school.

3. ACTION ITEMS

a. Approve Minutes

Mr. Cole moved first and Mr. Wadsworth seconded approval of the following resolution:

(17-01) BE IT RESOLVED, that the minutes of the following School Board meetings are hereby approved:
November 9, 2016 – Work Session
November 9, 2016 – Regular School Board Meeting

(17-01) Motion passed 6-0. Mr. Castañeda was absent.

The December Board meeting was canceled due to inclement weather. There are no December 2016 minutes.

b. Approve GHS English Department Trip

Siri Carlson and Emmett Pearson, English Teachers, requested authorization for English and Drama students to travel to Ashland, Oregon to participate in the Shakespeare Festival. Students will view three plays and take a theater tour.

Students would leave on May 19, 2017 and return on May 21, 2017. Twenty students are signed up, two teachers and three chaperones. Students must get a teacher recommendation to attend the trip. Bus transportation will be provided and Southern Oregon University dorms will provide lodging.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-02) WHEREAS, the high school English and Drama departments are requesting permission to participate in a trip to Ashland, Oregon, May 19 through May 21, 2017, and

WHEREAS, the school reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students, teachers and chaperones to Ashland, Oregon, May 19 through May 21, 2017, as outlined in the superintendent's report.

(17-02) Motion passed 6-0. Mr. Castañeda was absent.

c. Approve GHS Key Club Trip

Lynnda Prom, Key Club Advisor, requested authorization for Key Club students to travel to Portland, Oregon, to participate in the Key Club District Convention. Students will network with other key clubs.

Students would leave on March 31, 2017 and return on April 2, 2017. Five to ten students, one teacher and one male chaperone will participate in the trip. Parent volunteers will transport. Lodging accommodations options are the Double Tree Portland, Hilton Portland, Executive Tower, or the Crowne Plaza Portland. A portion of the expenses are paid by the Kiwanis and student fundraising.

Mrs. Prom introduced the president of the club. He talked about the district event he attended last year and all of the activities that took place as well as the things he learned.

Ms. Eaton moved first and Mr. Wadsworth seconded approval of the following resolution:

(17-03) WHEREAS, the high school key club is requesting permission to participate in a trip to Portland, Oregon, March 31 through April 2, 2017, and

WHEREAS, the school reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students, teachers and chaperones to Portland, Oregon, March 31 through April 2, 2017, as outlined in the superintendent's report.

(17-03) Motion passed 6-0. Mr. Castañeda was absent.

d. Approve School Choice – Open Enrollment

Open Enrollment allows students to attend school in a non-resident school district where the student does not have legal residence if an application is filed with the non-resident district and approved during Open Enrollment. Each year local school boards determine the number of students which it can accept through Open Enrollment. There was a brief conversation regarding the opening of the apartment complex on Webster Road and the rent cost.

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(17-04) BE IT RESOLVED that the Gladstone School District Board of Directors has established that nonresident students shall receive written consent for admission under ORS 339.133 for the 2017-2018 school year.

BE IT FURTHER RESOLVED that the Gladstone School District Board of Directors establish the limit of nonresident students accepted under open enrollment to be:

Grade	# of Openings	School
K	45	Gladstone Center for Children and Families
1	25	John Wetten Elementary
2	25	John Wetten Elementary
3	25	John Wetten Elementary
4	25	John Wetten Elementary
5	25	John Wetten Elementary
6	35	Kraxberger Middle School
7	35	Kraxberger Middle School
8	35	Kraxberger Middle School
9	35	Gladstone High School
10	35	Gladstone High School
Total	345	

No openings at Grades 11 and 12.

BE IT FURTHER RESOLVED that the Gladstone School District Board of Directors will give priority status for enrollment to siblings of students enrolling under Open Enrollment.

(17-04) Motion passed 6-0. Mr. Castañeda was absent.

- e. Approve Revision to 2016-17 Inter-District Transfer Process
 At the April 13, 2016 School Board meeting the Board approved the application process under HB 4007.

Based upon current transfer numbers the following revision was proposed for the 2016-2017 school year as detailed below:

Grade	# of New Openings	School
K	5	Gladstone Center for Children and Families
Total	5	

- All applications for admission will be approved on a first come, first served basis for the 2016-2017 school year.
- Students accepted for inter-district transfer must abide by behavior and attendance expectations for the transfer to remain valid. These include: (1) Attendance must remain at 92% or greater; (2) No more than one suspension per academic year; (3) No suspension of greater than 5 days.
- Inter-district transfers will be in effect, with continued enrollment, through senior year.

Mr. Cole moved first and Mr. Schmidt seconded approval of the following resolution:

(17-05) BE IT RESOLVED that the Gladstone School District Board of Directors approve the revisions to the Inter-District transfer process for the 2016-2017 school year, as outlined in the Superintendent's report.

(17-05) Motion passed 6-0. Mr. Castañeda was absent.

f. Approve Requests for Resignation/Release from Contract

Resignations letters were received from certified staff. It was recommended the board approve the request for resignation/release from contract for the following:

Dan Stott, 1.0 ELL/Spanish Teacher (WLK)
Wendy Christensen, 1.0 Math Teacher (WLK)
James Wolfe-McCormick, 1.0 Behavior Specialist (JWE)

Jeremiah Patterson, assistant superintendent gave a brief overview of the circumstances around these requests. Ms. Soliday thanked Mr. Patterson for stepping in and teaching Spanish at Kraxberger while continuing his duties as assistant superintendent.

Mr. Cole moved first and Ms. Eaton seconded approval of the following resolution:

(17-06) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the resignation of Dan Stott, 1.0 ELL/Spanish Teacher, and release him from contract, effective November 11, 2016.

(17-06) Motion passed 6-0. Mr. Castañeda was absent.

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(17-07) BE IT RESOLVED that the Gladstone School District Board of Directors approves the resignation of Wendy Christensen, 1.0 Math Teacher, and release her from contract, effective January 9, 2016.

(17-07) Motion passed 6-0. Mr. Castañeda was absent.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-08) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the resignation of James Wolfe-McCormick 1.0 Behavior Specialist, and release him from contract, effective January 13, 2017.

(17-08) Motion passed 6-0. Mr. Castañeda was absent.

g. Approve Licensed Elections

New certified staff were recommended for hire as follows:

Aimee Newman, 1.0 Long Term Sub Music Teacher (JWE)
Brandy Golston, 1.0 Temporary Math Teacher (WLK)
Kalen Olson, 1.0 Temporary ELD/Spanish Teacher (WLK)
Genaro Zamudio, 1.0 Temporary PE/Health (WLK)
Olivia Mickola, 1.0 Temporary Speech Language Pathologist (DO)

Jeremiah Patterson, assistant superintendent gave a brief overview of each person's experience.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-09) BE IT RESOLVED, that Aimee Newman, who is herein recommended for teacher election as a long term substitute music teacher, be accepted by the Gladstone School District Board of Directors, as submitted January 11, 2017.

(17-09) Motion passed 6-0. Mr. Castañeda was absent.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-10) BE IT RESOLVED, that Brandy Golston, who is herein recommended for teacher election as a temporary math teacher, be accepted by the Gladstone School District Board of Directors, as submitted January 11, 2017.

(17-10) Motion passed 6-0. Mr. Castañeda was absent.

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(17-11) BE IT RESOLVED, that Kalen Olson, who is herein recommended for teacher election as a temporary ELD/Spanish teacher, be accepted by the Gladstone School District Board of Directors, as submitted January 11, 2017.

(17-11) Motion passed 6-0. Mr. Castañeda was absent.

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(17-12) BE IT RESOLVED, that Genaro Zamudio, who is herein recommended for teacher election as a temporary PE/Health teacher, be accepted by the Gladstone School District Board of Directors, as submitted January 11, 2017.

(17-12) Motion passed 6-0. Mr. Castañeda was absent.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-13) BE IT RESOLVED, that Olivia Mickola, who is herein recommended for teacher election as a temporary speech language pathologist, be accepted by the Gladstone School District Board of Directors, as submitted January 11, 2017.

(17-13) Motion passed 6-0. Mr. Castañeda was absent.

h. Approve 2016-17 Calendar Revision

Inclement weather has reduced class time in the 2016-17 second trimester. It was recommended to revise the current calendar as presented in the superintendent’s report giving an additional student day in the second trimester. This is step one of looking at what the district will need to do after having so many inclement weather days. Mr. Stewart will work with Petra Hoghova, Assessment and Accountability Coordinator, Jeremiah Patterson, Assistant Superintendent and the teachers association and bring back a recommendation. Instructional hour requirements are measured at different hours for each grade level. District may ask for a waiver for one year. However, asking for a waiver is option. Instructional hours are part of Division 22 requirements.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-14) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the revisions to the 2016-17 School Calendar as presented at the January 11, 2017, School Board meeting.

(17-14) Motion passed 6-0. Mr. Castañeda was absent.

i. Consent Agenda School Board Policies

The following policies were presented to the Board at the October 12, 2016, School Board Meeting for first reading and on November 9, 2016 at the Work session and the regular session for second reading. There have been no comments since the second reading. The policies were recommended for adoption as presented. Jeremiah Patterson, assistant superintendent reviewed each of the changes.

<u>Policy #</u>	<u>Policy Name</u>	<u>Last Update</u>
BBAA	Individual Board Member’s Authority & Responsibilities	2009
BBC	Board Member Resignation	2009
BD/BDA	Board Meetings	2010
BDC	Executive Sessions	2009
BFC	Adoption & Revision of Policies	2009

Mr. Cole moved first and Ms. Eaton seconded approval of the following resolution:

(17-15) BE IT RESOLVED, that the Gladstone School District Board of Directors approves School Board Policies BBAA, BBC, BD/BDA, BDC and BFC for adoption as presented.

(17-15) Motion passed 6-0. Mr. Castañeda was absent.

4. DISCUSSION REPORTS

a. GCCF Performance Report

Lennie Bjornsen, director of student and family supports reported on behalf of Carol Kemhus, director of the Gladstone Center for Children and Families and the management team. Mr. Bjornsen led the board through the annual report. At this time the counts in the report are duplicated. At this time, there is not a way to produce unduplicated counts without a bigger system that can incorporate confidentiality laws. It is common for families from neighboring communities to use the facility. He reported on the many agencies in the report and all of the activities for children and families at the center. There are two pediatricians at the clinic. There was comment about participation in the low-income nutrition program the Women Infants and Children (WIC) and how this demographic impacts the Gladstone schools.

b. 2016-17 Division 22 – Assurances Report to Community

Oregon school districts are required to annually report compliance related to Division 22 OARs, which are tied to specific aspects of school and district operation. In Gladstone, district and school administrative staff are each assigned review of OARs that relate to their duties and expertise. This is a compliance review, not a performance review. Using Division 22 guidance documents from ODE, each administrator reports back whether or not the district is in compliance with their assigned OARs. In addition, administrators submit appropriate support documents as indicators of compliance. Much of the documentation represents updates and revisions of existing documents.

This year administrative responses indicate Gladstone School District is in compliance with all Division 22 OARs except three related OARs, all of which are in process: OAR 0413 Prevention Education Programs in Drugs and Alcohol, OAR 1210 District Curriculum, and OAR 1440 Human Sexuality Education. The district has a year to remedy the non-compliance, and steps have already been taken to do so.

After this report is shared with the community and minutes are prepared for this board meeting, a copy will be submitted to the ODE by February 15, 2017 along with a Division 22 Assurances form that includes questions and documentation related to selected OARs.

Petra Hoghova, Assessment and Accountability Coordinator, and Jeremiah Patterson, Assistant Superintendent, reported.

5. INFORMATION FROM STUDENT REPRESENTATIVE

Student representative Megan Kuhn reported to the Board on matters of interest at Gladstone High School. Miss Kuhn reported that student council worked hard to make finals week bearable for students. They had incentives such as the first five students into the classroom get a Voodoo Donut and sold Mo Kickers coffee. On the last day, they hosted a dance and a bubble machine. They activities went well and they plan to do it again. During college application week teachers were available to look over applications and helped students find and get transcripts. Over 100 families were helped over the holidays by the Adopt-a-Family program. Families received a box of food, toys a ham and a pie. The Ginger Bread House contest was a success. Students had 10 minutes to build a house, and prizes were awarded. Currently the clothing drive is happening and juniors are leading the competition. Sprit Week is coming up. Each class theme is a TV channel. Staff chose the Netflix channel. All competitions such as the Art Wall and Air Bands will have their channel's theme. The board thanked Miss Kuhn for her report.

6. INFORMATION FROM ADMINISTRATIVE STAFF

Each of the District's administrators reported to the Board on matters of interest concerning his/her area of responsibility.

Mrs. Wilson, John Wetten Elementary Principal, reported students and staff are very happy to be back after so many inclement weather days. She said it has felt like the beginning of school all over. She reminded teachers to slow down and take time to build some community. She spent a lot of time walking around and checking in with students and staff. Part of the Culture of Care is to begin each day with a morning meeting. Mrs. Wilson has begun videotaping students about their experience during these times. Soon staff and students will begin State assessments. This Friday, Mrs. Wilson, Mr. Bjornsen, Mr. Robertson and Mr. Bill Stewart will be presenting at a conference about the Adverse Childhood Experiences (ACE) work. Mrs. Wilson stated, we need to have good instruction and a good environment – we cannot do business without it.

John Olson, Kraxberger Middle School Principal, reported on the recent Science Fair. Staff is coming together to develop a positive climate. Mr. Harris, Ms. Pellicci and Mrs. Buchanan have developed a two tier prevention plan with check in and check out system for struggling students. Mrs. Alexander, Vice Principal at Gladstone High School, is bringing high school student leaders to Kraxberger to teach anti-bullying strategies to students. Their first assembly will be the first week of February. Two staff members are working on lessons that will be introduced to all students in home room. Next year students will have homeroom first thing much like they do at John Wetten. The small student council will be expanding. Beginning next week, on Tuesdays and Thursdays student council will meet 30 minutes before school and will be open to any student who'd like to participate. Students are excited about this opportunity. The wrestling club has started and tournaments are available at both regional and state levels. There was a brief discussion regarding discipline data at Kraxberger. Referrals continue to decline. Mr. Harris has been a great addition to the staff. The Board thanked Mr. Olson for his report.

Kevin Taylor, Gladstone High School Principal, reported that Winter Formal is February 4. Mr. Taylor thanked Mr. Olson for his hard work on the relationship between the high school and the middle school. He believes this will help students as they transition. Forecasting for next year is coming up. Once students are forecasted the data entry begins and the building of next year's master schedule. State testing is to begin in February. Due to the inclement weather, athletic activities have been rescheduled and there are games almost every night. Student physics projects were suspended over the school closure days and students are excited to get back to the projects.

Mr. Bjornsen, Director of Student and Family Supports, shared a story about students learning the power of positive messages by an activity where a student stands with his back against a board and other students write kind messages about that student on the board. Students will learn to self-regulate. Teachers are bonding with students every day. Great coaches and staff like Mr. Patterson, Ms. Welch, and Mrs. Nomensen are making a difference. A family resource coordinator has been added to the staff at Kraxberger. A partner for Mrs. Nomensen to do deep wraparound services with families. Red Zone middle school families are believed to be the top 5 percent of Emergency Room users. These are families that go to the ER every day. Mr. Bjornsen gave kudos to Mr. Olson for the work he is doing at Kraxberger.

Leslie Robinette, Communications Coordinator, reported the district invested deeper into equity work by inviting students and families of color to four focus groups this fall. In November families of color met with Mr. Stewart, Mrs. Robinette, and our equity facilitator Daryl Dixon. A staff member of color joined each meeting. There was a strong community representation at the meetings. Sometimes hard conversations took place. Families were happy to share their stories about student experiences in Gladstone schools. They are happy that district leaders are listening to them. The stories will be shared with the equity teams. Mrs. Robinette believes these were powerful meetings and will help guide us as we move forward.

Kelly Welch, Special Services Director, reported everyone was able to get to school today. Families have been understanding about cancellations due to winter weather. Meetings are being rescheduled. Toni DePeel, Youth Transition Specialist at Gladstone High School is working with students on post high school jobs and college. One student has been selected to receive the Matt Bailey Student of the Year Award. This is the second time someone from Gladstone has been selected. The student has been working with Mrs. Aleksich in the kitchen and he has been hired. The youth transitions and special services team works together to design what each student needs. Ms. Soliday shared a Supreme Court story from the Washington Post. The judge is advocating that goals are not just rolled forward for students each year. Mrs. Welch is someone in the district that makes sure same goals to not repeat. She thanked Mrs. Welch.

GTA representative Rebecca Chitkowski reported that she loves her principal. The GTA received a grant to send four teachers to the teacher center in San Francisco. The grant will cover the cost of three teachers and the district will cover the other. Rob Staehle, teacher, commented that his daughter did not liking science much and was struggling. Ms. Chitkowski took time out of her day to work with her. He thanked her.

7. **SUPERINTENDENT'S REPORT**

a. Financial Report

The financial report for the month ending December 31, 2016 was presented to the School Board at this time. Samantha Nelson, director of finance and operations, reported at this time the district is monitoring spending. It is a cautionary move as we finish the current year.

b. Transportation RFP

The district has been with its current transportation provider since 1994. The district is issuing an updated request for proposals for student transportation services. Samantha Nelson, director of finance and operations, reported the first week of February the selection committee will review the transportation requests for proposals (RFPs). There is a standardized review form for the committee to use to recommend a selection. It is the intent to have a decision by March. Mr. Wadsworth and Mrs. Vera-Vera Couzens are on the selection committee.

c. Healthy and Safe Schools

Gladstone School District Healthy and Safe Schools Plan has been submitted to the Oregon Department of Education (ODE). Samantha Nelson, director of finance and operations, reported the Plan is currently available for review by the public at the District Office and accessible via the District Website. These plans will be reviewed and updated yearly. Testing results will be added as results become available. Samantha Nelson, director of finance and operations, reported.

d. School Board Policies

The policies listed below were presented for first reading. They will be brought to the Board in February for a second reading and adoption. Jeremiah Patterson, Assistant Superintendent reported the changes in these policies will make a stronger connection between off campus and on campus incidents. These policies recommended by the Oregon School Board Association as required policies. Mr. Patterson asked that any questions regarding the policies be email to him prior to the February board meeting.

<u>Policy #</u>	<u>Policy Name</u>	<u>Last Update</u>
JFC	Student Conduct	5-14-2014
JFCG/JFCH/JFCI	Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery	1-13-2016

e. Personnel – Information only

Scott Reynolds has been hired as the head custodian at John Wetten Elementary, and Vinnie Rininger as part time custodian at Kraxberger Middle School. Addie Nelson has been hired as a temporary instructional assistant at GCCF and Kyle Kasner has been hired as a technology infrastructure specialist at the district office.

Jeremiah Patterson, assistant superintendent, reported the timeline for the middle school principal search for the 2017-18 school year. The position has been posted and will close February 13. Surveys to staff and community have been developed to get perspectives on what is valued most in a new principal. Screening committees and interview committees are currently being formed. Mr. Patterson plans to have a recommended to the board in April.

f. Legislative Update

Mr. Stewart gave a brief report regarding the Ways and Means Committee and their assessment of the governor’s budget. What has been learned so far is that the committee does not like the budget. A state budget of \$8.4 million is needed to keep a status quo program. The Ways and Means Committee announcement will cause a lot of concern. Mr. Stewart reminded everyone that this is one step in the budget process. Mr. Stewart and Mrs. Nelson will be conservative with the student numbers for next year. The new apartments are still not open and students planned in this year’s budget did not attend this year. They cannot afford to be wrong two years in a row. Mrs. Nelson is working on different scenarios.

8. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

- a. Board Equity Training Work Session
Friday, March 10, 6:30 PM to 9:00 PM
Saturday, March 11, 8:00 AM to 4:00 PM

January is National Board Appreciation month. Mr. Stewart recognized the Board members and thanked them for their work.

Ms. Eaton gave a shout out to the whole district. She works with a family with students in another district and they are not getting the help they need at any level. She state her appreciation for the staff here in being helpful to all patrons.

9. PUBLIC PARTICIPATION
There was no public participation.

10. ADJOURNMENT

a. Board chair Sharon Soliday, adjourned the session at 9:10 pm.

ATTEST:

Sharon Soliday, Board Chair

Date

Bob Stewart, Superintendent

Date

Draft