

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

February 8, 2017 Minutes

BOARD ATTENDANCE:

Sharon Soliday, Chair
Nicole Vera-Vera Couzens, Vice Chair
Rod Cole, Member
Kristin Eaton, Member
Jay Schmidt, Member
Bruce Wadsworth, Member

BOARD ABSENT:

Carlos Castañeda, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, February 8, 2017.

1. CALL MEETING TO ORDER

Board Chair Sharon Soliday called the meeting to order at 6:30 pm.

a. Flag Salute

Mr. Wadsworth led the flag salute.

2. DISCUSSION/REPORTS

a. Audit/Management Reports

Jeremy Gingerich, CPA, Wilcox Arredondo & Co, the District's independent auditor, presented a review of the independent audit report and the separate report to the Board of Directors on findings and recommendations. Jeremy Gingerich met with the Audit Committee on January 24, 2017 to review the audit and discuss the District's financial processes and internal controls. Board members on the committee are Jay Schmidt and Sharon Soliday. Other members on the committee are Shari Anderson, Clackamas County, and Tim Witcher, Clackamas Education Service District Director of Finance.

Mr. Gingerich stated the overall independent auditor report gives the District an "unmodified opinion," which is the highest level of opinion they can issue. He directed the board to a couple of findings one on page 101 under federal program child nutrition. The finding was an isolated case. On page 105, the audit testing revealed expenditures exceeding appropriations in the support services function of capital projects by \$2,075.

Ms. Soliday and Mr. Schmidt expressed their gratitude of the firm to report everything they find. Nothing of consequence was found and there are no concerns as far as systems in the district. Both Ms. Soliday and Mr. Schmidt gave compliments to Mrs. Nelson.

Mr. Gingerich went over the management report. He directed the Board to page 2, which notes recommendations be implemented to tighten up record keeping. Before the report was complete steps were already being taken to improve.

Mr. Stewart and Mrs. Nelson gave compliments to the firm.

3. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC

a. GCCF Student Work Display

Carol Kemhus, director of the GCCF, introduced Sherri Withers who worked for Gladstone School District for many years and retired. Mrs. Withers now teaches art to the kindergarteners at the center. She shared stories about the different art projects around the boardroom. Ms. Soliday thanked her for her contribution to students and families in Gladstone.

b. Stacey Staples introduced several members of her Boy Scout troop. They are visiting the board meeting today to earn badges. The students shared their favorite things about school with the board. Ms. Soliday thanked them for coming.

4. ACTION ITEMS

a. Approve 2017-2018 Local Service Plan Provided by Clackamas ESD

In prior years, local School Boards in Clackamas County annually reviewed proposed resolutions, which call for the Clackamas County Education Service District (CESD) to provide several services to participating school districts. With the passage of HB 3184, ESDs are now required to get local district approval of the ESD Local Service Plan rather than resolution services, which will continue to be part of the plan. Jada Rupley, superintendent of the CESD provided copies and presented the 2017-2018 Local Service Plan prepared by the CESD, to the School Board. Mr. Stewart reported that Gladstone School District is an active user of the Clackamas ESD services. There is a high value of services and he is pleased with their leadership. CESD gets out in front of big issues and gets the districts to work collectively. Ms. Rupley asked the board members to consider serving on the CESD budget committee. The committee members are made up of local school board members. The commitment is 90 minutes in May.

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(17-16) BE IT RESOLVED, that the District School Board of School District No. 115, Gladstone, Oregon, Clackamas County, Oregon, approves the described Local Service Plan as presented in the proposed plan and in compliance with the provisions of HB 3184.

(17-16) Motion passed 6-0. Mr. Castañeda was absent.

b. Approve GHS Softball Team Trip to Klamath Falls

David Just, head softball coach, requested authorization for the softball team to travel to Klamath Falls, Oregon to participate in Spring Break games. Students would leave on Wednesday, March 29, 2017, and return on Friday, March 31, 2017. Fifteen (15) athletes, three (3) coaches/chaperones will participate in the trip. The team will stay at the Olympic Inn in Klamath Falls, Oregon and travel by district transportation. The team will tour the new softball field at the University of Oregon. There are 12 returning players and Mr. Just is excited for the season.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-17) WHEREAS, the high school softball team is requesting permission to participate in a trip to Klamath Falls, Oregon, March 29 through March 31, 2017, and

WHEREAS, the School reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students and coaches to Klamath Falls, Oregon, March 29 through March 31, 2017, as outlined in the superintendent's report.

(17-17) Motion passed 6-0. Mr. Castañeda was absent.

c. Approve GHS Baseball Team Trip to Ontario

Casey Webster, head baseball coach, requested authorization for the baseball team to travel to Ontario, Oregon to participate in Treasure Valley Baseball Tournament. Students would leave on Friday, March 23, 2017, and return on Saturday, March 24, 2017. Sixteen (16) athletes, three (3) coaches/chaperones will participate in the trip. The team will stay at the Clarion Inn in Ontario, Oregon and travel by district transportation. Mr. Webster is excited for this year's baseball season.

Ms. Eaton moved first and Mr. Wadsworth seconded approval of the following resolution:

(17-18) WHEREAS, the high school baseball team is requesting permission to participate in a trip to Ontario, Oregon, March 23 through March 24, 2017, and

WHEREAS, the School reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students and coaches to Ontario, Oregon, March 23 through March 24, 2017, as outlined in the superintendent's report.

(17-18) Motion passed 6-0. Mr. Castañeda was absent.

d. Approval of Minutes

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(17-19) BE IT RESOLVED, that the minutes of the following School Board meetings be and hereby are approved:

January 18, 2017 – Board Special Session

(17-19) Motion passed 6-0. Mr. Castañeda was absent.

e. Approve Licensed Elections

New certified staff was recommended for hire as follows:

Angie Sutton, 1.0 Long-Term Sub Elementary Teacher (JWE)

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-20) BE IT RESOLVED, that Angie Sutton, who is herein recommended for teacher election as a long-term substitute elementary teacher, be accepted by the Gladstone School District Board of Directors, as submitted February 8, 2017.

(17-20) Motion passed 6-0. Mr. Castañeda was absent.

f. Consent Agenda School Board Policies

The following policies were presented to the Board at the January 18, 2017 meeting for first reading. There were no comments since the last reading. The policies were recommended for second reading and adoption as presented.

<u>Policy #</u>	<u>Policy Name</u>	<u>Last Update</u>
JFC	Student Conduct	5-14-2014
JFCG/JFCH/JFCI	Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery	1-13-2016

Ms. Eaton moved first and Mr. Wadsworth seconded approval of the following resolution:

(17-21) BE IT RESOLVED, that the Gladstone School District Board of Directors approves School Board Policies JFC and JFCG/JFCH/JFCI for adoption as presented.

(17-21) Motion passed 6-0. Mr. Castañeda was absent.

g. Approve 2016-17 Calendar Revision

Inclement weather lessened student instructional time in the 2016-17 calendar. Last year a memorandum of agreement with the Gladstone Teachers Association (GTA) included April 17, 2017 as an added district professional development day. The GTA has agreed to withdraw the MOU and make April 17, 2017 a student day. In addition, proposed are five (5) early release days that would be changed to full student days allowing for five (5) additional student instructional hours to be restored to the 2016-17 calendar. Mr. Stewart explained how the hours of instruction are calculated. A calculation of hours/minutes of instruction was shared with the board. The snow days were subtracted and to be above the state requirement we need to build hours back into the calendar. It was recommended that April 17 be a student day and five (5) early release days, April 5, April 19, May 3, May 17, and May 31 be full student days.

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(17-22) BE IT RESOVLED, that the Gladstone School District Board of Directors approves the revisions to the 2016-17 School Calendar as presented at the February 8, 2017, School Board meeting.

(17-22) Motion passed 6-0. Mr. Castañeda was absent.

5. INFORMATION FROM STUDENT REPRESENTATIVE

There was not a student representative present.

6. INFORMATION FROM ADMINISTRATIVE STAFF

Each of the District's administrators reported to the Board on matters of interest concerning his/her area of responsibility.

Carol Kemhus, director of the Gladstone Center for Children and Families reported her staff is beginning to get ready for next year. The center plans to have an early registration in March. They are calling it March into Kindergarten. Many tours have been happening at the center and she is working closely with agencies. She met with Head Start leaders this afternoon. The upcoming Bingo Night is a big event. Classes are busy putting together baskets for bingo prizes. Pizza will be served. Valentine traditions include kindergarteners walking over to the post office to mail valentine cards. The Annual CEO meeting is Tuesday, February 21. Mr. Stewart will lead the meeting.

Lennie Bjarnsen, director of family supports, gave the Board a brief summary of what to expect at the Board workshop in March. The equity workshop will include; what is the cultural and racial history in Oregon, micro aggressions, being conscientious of what one says, how we take a stance, how we will use an equity lens and why race is the focus rather than cultural and economic differences.

John Olson, principal at Kraxberger Middle School reported Mrs. Buchanan is recovering very well. Ms. Leonard is covering and doing an outstanding job. Mr. Olson has started working with Rick Robinson on the Culture of Care at Kraxberger. He had an opportunity to see a presentation by Mr. Robinson and Mrs. Wilson. He is excited to start the program; it is excellent work. His staff has begun to look at the master schedule for next year. High school students will be doing an assembly at Kraxberger on Friday kicking off a series of ongoing lessons on bullying. The board thanked Mr. Olson for his work.

Kevin Taylor, principal at Gladstone High School, said progress reports went out the other day. He reported boys' and girls' basketball ranks. The wrestling team is young but have been doing well. There is a good swim team. However, they continue to have to fight for pool time with other teams. Spirit week was a success. The students brought so much energy to all of the activities. The amount of planning that went into the videos, art wall decorations and air bands is incredible. Staff took second in the wall decorations. Words cannot express the bonding that happens and the positive community feel. The dance had over 300 students. The DJ did a great job of playing a nice selection of music. The student senate have put together a great assembly on positive interactions and respectful behavior for middle school students. Forecasting for next year has begun. The counselors created an online video that explains what a transcript is and mini lessons for completing the forecasting sheet. Counselors and representatives from Clackamas Community College are focusing on encouraging students to reach as far as they can to get credits. Upcoming events include elections of officers, the winter recognition assembly, and a distracted driver assembly which is part of Megan Kuhn's Girl Scout Gold Star award.

Jeremiah Patterson, assistant superintendent, reported on the principal search process. Staff has been surveyed. Tomorrow night he will meet with middle school families and send a survey to those patrons who could not make the parent night. Mr. Patterson will first involve consideration of internal applicants. A similar process will be followed for the Gladstone Center for Children and Families director position. He will meet with Mrs. Tracy, Mr. Bjornsen, and Mrs. Kemhus to discuss the position responsibilities as well as the center's management team. Mr. Patterson will bring the science adoption recommendation to the board. He also plans to have curriculum for the Division 22 health standards.

Kelly Welch, director of special services, spent two days in Salem meeting with folks on the use of assisted technology and how these tools will help students become independent. It's exciting to think about bringing this to students and teachers.

Kristina Garland, teacher and GTA representative, is eager to start the director recruitment process for the center and happy to see a resolution to the calendar due to the inclement weather that caused so many school closures this year. At the center students are studying hibernation and bear week. On Friday, students will wear pajamas and hibernate at the end of the day. The upcoming trip to the post office to mail valentines is an exciting time for students.

Wendy Wilson, principal at John Wetten Elementary, gave a presentation on Response to Intervention (RTI) and the progress at John Wetten. The framework is multi-tiered and evidence-based. We don't stop doing tier one; we build on it. In 2013-2014 the focus was the reading curriculum and problem solving. Staff attended Anita Archer's training and developed core instruction with 90-minute reading blocks. Student's ability to read and think about complex text and writing skills have been very impressive. Having a coach to go into classrooms and model then give feedback to teacher have provided good discussions leading to growth in teaching and student learning. This year's focus is math. Tier 2 interventions focused on moving kids out of the red zone and student growth. The trajectory is looking good. Tier 3 started this year. We are asking questions and digging deeper to find out why students are not making it. The RTI process includes going over DIBELS scores and benchmark scores. Teachers have done tremendous work and it is remarkable as we look at the midyear assessments. Conversations are richer and data teams are showing what kids can do. These processes also help in the initial special services placements. Mrs. Wilson went over the SBAC scores from last year. She said you can go into the classrooms as see the difference. The board thanked Mrs. Wilson and asked that we get this to parents. This is great work done by a great staff. Mrs. Wilson said that site councils and consolidated improvement plans (CIP) will focus on equity and family engagement at grade levels. John Wetten staff are keeping their goals in front of them and making progress. Mr. Stewart said that RTI is the result of Mrs. Wilson and Ms. Welch's leadership.

7. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month of January 2017 was presented to the School Board at this time. Samantha Nelson, director of finance and operations, reported. Presently she is working on preliminary budgets for next year. The budget orientation meetings have been scheduled and she begins meeting with members next week. Staff is doing a great job being conservative. Mrs. Nelson complemented Mr. Gingerich and his staff on the audit process. She thanked Mr. Wadsworth and Mrs. Vera-Vera Couzens for participating on the transportation RFP committee. She will put it altogether and bring back to the Board.

- b. 2015-2016 Annual Measurable Achievement Objectives (AMAOs) Report
AMAOs are measurements of progress toward and attainment of English proficiency and academic achievement of ELL students. Under Title III federal accountability requirement, states define targets for three AMAOs:

- AMAO 1: the annual progress toward attaining English language proficiency by calculating the percentage of ELL students improving one or more levels in their English proficiency as measured by the English Language Proficiency Assessment (ELPA).
- AMAO 2: the annual attainment of proficiency (as measured by ELPA) that uses two separate calculations:
 - AMAO 2A is measured as the percentage of students identified as EL for fewer than five years attaining English language proficiency
 - AMAO 2B is measured as the percentage of students identified as EL for five or more years attaining English language proficiency
- AMAO 3 measures the outcomes of English learners in the following areas: academic growth in reading and math; participation in state reading and math tests; and graduation rates.

Petra Hoghova, ELL coordinator/teacher, reported. Gladstone students gained over last year. Due to the transition to ESSA, no targets were set for the 2015-2016 school year, there are no district determinations, and districts are held harmless. The board thanked Ms. Hoghova for her work.

Our results for the 2015-2016 school year are as follows:

- AMAO 1: 56.45%**
- AMAO 2A: 7.46%**
AMAO 2B: 39.13%
- AMAO 3: Not calculated**

- c. Annual Pest Management Report
There was no Pest Management Plan (IPM) report. This item was tabled for next month.

Mr. Stewart reported at this time there is not a good read from the Legislature on funding for next year. Mrs. Nelson is working on several scenarios for the proposed budget. Open enrollment is being monitored. The new apartment complex has not yet opened for residents. He is still hopeful for some new student enrollment from this complex. Federal funds could be at risk. The appointments in Washington may lead to enticing states to become part of a fund for a system of charter schools. It will become clearer in time. Title 1 is the biggest risk. Already this fund is expected to be reduced. He will keep an eye on what is coming out of the Legislature. The board thanked him for addressing this.

Mr. Stewart reported that Mr. Patterson arranged a meeting with city leaders. The district hosted the new city manager, the fire chief, the police chief, the new public works director, the new librarian, and the new accountant. School administrators went over the demographic information about the district and ways the district is reaching out to families. A tour was given of the Clothes Closet and Food Pantry. Police Chief Jolly will let the police officers know about these resources and Mr. Stewart will continue to work with Eric Swanson, Gladstone City Administrator, in this regard.

8. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

Ms. Eaton reported the Key Club is scooping ice cream at Baskin and Robbins for a fundraiser. She gave thanks to the Gladstone Police and Fire Departments for their help in the fundraising efforts. She is concerned about the K-12 funding in Oregon. She is hopeful leadership groups will reach out to the new administration and help with the learning curves.

a. Special Districts Elections 2017

Gladstone School Board has four (4) positions open for the May 16, 2017 Special District Election. Position 1, Nicole Vera-Vera Couzens, Position 2, Jay Schmidt, Position 6, Rod Cole and Position 7, Bruce Wadsworth expire June 30, 2017. The Clackamas County Website has information to file for candidacy. The first day to file is February 6. The last day to file is March 16 at 5:00 pm. Mr. Schmidt and Mrs. Vera-Vera Couzens reported they will seek re-election. However, Mr. Cole and Mr. Wadsworth announced they will not seek re-election.

b. Board Equity Training Work Session

Ms. Soliday reminded board members of the upcoming board work session on Friday, March 10, 6:30 pm to 9:00 pm and Saturday, March 11, 8:00 am to 4:00 pm.

9. PUBLIC PARTICIPATION

There was no public comment.

10. ADJOURNMENT

a. Board chair Sharon Soliday, adjourned the session at 8:25 pm.

ATTEST:

Sharon Soliday, Board Chair

Date

Bob Stewart, Superintendent

Date