

MINUTES OF BUDGET HEARING & REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

June 14, 2017 Minutes

BOARD ATTENDANCE:

Sharon Soliday, Chair
Nicole Vera-Vera Couzens, Vice Chair
Rod Cole, Member
Kristin Eaton, Member
Jay Schmidt, Member
Steve Stewart, Member
Bruce Wadsworth, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, June 14, 2017.

1. CALL MEETING TO ORDER

Board Chair Sharon Soliday called the meeting to order at 6:30 pm.

a. Flag Salute

Ms. Soliday led the flag salute.

b. Budget Hearing

Ms. Soliday opened the budget hearing for public comment. There was no public comment. Ms. Soliday closed the budget hearing.

2. OATH OF OFFICE FOR NEW SCHOOL BOARD MEMBER

The Board chair asked Steve Stewart to raise his right hand and repeat the Oath of Office. Steve Stewart was appointed to the Gladstone School District Board of Directors, replacing Carlos Castañeda, for the period of June 14, 2017, through June 30, 2019.

The following Oath of Office was administered and signed as per Gladstone School Board Policy BBBB:

I, Steve Stewart, do solemnly swear that I will support the Constitution of the United States, the Constitution of the state of Oregon and the laws thereof, and the policies of the Gladstone School District. During my term, I will faithfully and impartially discharge the duties of the Office of School Board Member to the best of my ability.

3. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC

a. Valedictorians and Salutatorians

Each salutatorian and valedictorian was congratulated by the Board. The students shared with the Board their accomplishments, scholarships, and college plans.

Salutatorian Jadon Smith

Jadon has participated in the GHS Symphonic Band and Jazz Band for four years. He also competed on the cross country team for two years, and on the track team for three years. During the 2016-2017 athletic seasons, he was appointed captain on both the cross country team and track team. In addition to his involvement in music and varsity athletics, Jadon was involved with the Fellowship Friday club, Key Club and National Honor Society at GHS; and played bass on his church worship team. Jadon plans to attend Oregon State University to pursue a Bachelor's degree in engineering.

Salutatorian Madeline Mott

Throughout Madeline's high school career she participated in numerous activities and clubs, including softball, basketball, National Honor Society, and Student Senate. Madeline is recognized by her peers as a leader; she served as a National Honor Society officer and a team captain in both the varsity basketball and softball programs at GHS. After high school, Madeline plans to continue her softball career at North Idaho College, where she will pursue an Associate's degree in general studies and become certified as an Emergency Medical Technician. She plans to earn a Bachelor's degree in Exercise Science, become a paramedic to gain emergency medical experience, and pursue the long term goal of becoming a physician's assistant.

Valedictorian Emily Hunt

Emily Hunt has served as an elected ASB officer for two years. She performed in five GHS drama productions, including *The Crucible*, in which she played her favorite role as Elizabeth Proctor. She actively participated in the Key Club and was inducted into the National Honor Society. Emily swam on the GHS swim team throughout high school and was appointed as team captain during her senior year. She also enjoyed serving as president of GHS' Fellowship Friday club and volunteering for three years as a middle school leader at her church. Emily plans to attend the Robert D. Clark Honors College at the University of Oregon, to major in international studies and pursue a career creating sustainable and ethical international development policy.

Valedictorian Payton Becker

Payton Becker is president of the GHS Art Club, an officer in National Honor Society, and a member of Student Senate and The Laureate. Throughout his years at Gladstone, Payton's artwork was featured in multiple art shows, and he served as a graphic designer for various clubs and events at school. He was involved in Boy Scouts for 11 years and earned his Eagle Award in 2016. In the fall, Payton plans to attend the Robert D. Clark Honors College at the University of Oregon, studying political science and public policy, with the goal of eventually pursuing a career in that field.

- b. Spring Student Recognition
Students who participated in spring sports and activities; baseball, softball, girls and boys track, golf and ultimate frisbee attended the School Board meeting. All of the sports teams said the spring weather made the season a rough one. Each coach went over the highlights from the season and shared the awards achieved by the athletes.
- c. GHS/ASB End of the Year Videos
Kevin Taylor, principal at Gladstone High School presented the student-led end of the year video and two videos from the band and choir trip to Disneyland.

4. PRESENTATIONS

a. CCC-Educational Partnership and Bond Dollars

Dave Hunt Clackamas Community College Board Member, and Bill Waters Dean of Curriculum, Planning, and Research presented. Mr. Hunt went over four project upgrades from the Bond. Tours can be arranged at any time. Mr. Waters talked about current initiatives and working with high schools to increase the number of students taking college classes at the high school level. There was discussion regarding high school student success if college level courses are taken while in high school and discussion about the financial savings to students. Mr. Waters said the college student's website is presently being revitalized and will include an app for phones. Mr. Hunt briefly discussed a bill seeking transfer of college credit across all colleges in the state. He said at this time, the Community Colleges are supporting the bill however Universities are not. Mr. Waters explained the department collaboration between community colleges in Oregon. Superintendent Stewart stated the certification process for high school teachers to teach courses for college credit has improved. He said our high school staff is working on communication for our parents and students so they will know which courses are available for students to receive college credit. Superintendent Stewart expressed his frustration that universities are not supporting the new credit transfer bill. Board members expressed their gratitude for the relationship CCC has with Gladstone School District.

5. ACTION ITEMS

a. Approve Minutes

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-50) BE IT RESOLVED, that the minutes of the following School Board meetings be and hereby are approved:

May 3, 2017 – Work Session

May 10, 2017 – Regular School Board Meeting

(17-50) Motion passed 7-0.

b. Approve GHS Young Life Trip

Ryan Browning, young life mentor, requested authorization for the young life group travel to Antelope, Oregon to participate in the Young Life Camp. Twenty-one students have registered for 25 spots. They will leave on Saturday, July 1, 2017, and return on Thursday, July 7, 2017. Twenty-two students, one mentor and two chaperones will participate in the trip. The team will use First Student for travel. The team will stay at Washington Family Ranch Youth Life Summer Camp. This is the third trip for Mr. Browning. This year he will return with his family to volunteer throughout the summer.

Mr. Wadsworth moved first and Ms. Eaton seconded approval of the following resolution:

(17-51) WHEREAS, the high school Young Life club is requesting permission to participate in a trip to Antelope, Oregon, July 1 through July 7, 2017, and

WHEREAS, the school reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students, mentor and chaperones to Antelope, Oregon, July 1 through July 7, 2017, as outlined in the superintendent's report.

(17-51) Motion passed 7-0.

c. Approve GHS Dance Team Trip

Mr. Taylor requested authorization on behalf of Denise Harris, dance team coach, for the team to travel to Forest Grove, Oregon to participate in the Thunderbird Dance Camp. Students would leave on Thursday, June 29, 2017, and return on Sunday, July 2, 2017. Twenty one students, one coach and two chaperones will participate in the trip. The team will be transported by parents. The team will stay in the dorms at Pacific University.

There was a question about male and female chaperones. Gladstone partners with Milwaukie High School. Milwaukie has male coaches that help chaperone. This is event is for all Tri-Valley teams.

Mr. Cole moved first and Ms. Eaton seconded approval of the following resolution:

(17-52) WHEREAS, the high school dance team is requesting permission to participate in a trip to Forest Grove, Oregon, June 29 through July 2, 2017, and

WHEREAS, the School reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students, mentor and chaperones to Forest Grove, Oregon, June 29 through July 2, 2017, as outlined in the superintendent's report.

(17-52) Motion passed 7-0.

d. Adopting Budget/Making Appropriations/Imposing the Tax, and Categorizing the Tax for 2017-2018

WHEREAS, the Budget Committee of Gladstone School District #115 approved the proposed budget on May 3, 2017, in the amount of \$35,902,241, and

WHEREAS, the Budget Committee also approved the permanent tax rate in the amount of \$4.8650 per thousand, to be applied to all taxable property in Clackamas County as determined by the Clackamas County Assessor, and

WHEREAS, the Budget Committee also approved the imposition of tax in the amount of \$4,074,980 for Debt Service for the purpose of retirement of Bonded Debt, and

WHEREAS, a public hearing was held for the purpose of receiving public input on the budget as approved by the Budget Committee, and

WHEREAS, Oregon Budget Law (ORS 294.435) requires the Board of Directors to adopt the budget, make appropriations and to declare and categorize the property taxes,

MAKING APPROPRIATIONS

BE IT FURTHER RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2017, for the following purposes:

100 – General Fund

1000 Instruction	\$12,457,466
2000 Support Services	9,784,207
3000 Enterprise & Community Services	66,725
5200 Transfers	9,000
6000 Contingency	500,000
Total Requirements	\$22,817,398
Total Resources	\$22,817,398

210 – Grants/Contracts Fund

1000 Instruction	\$1,768,800
2000 Support Services	335,923
3000 Enterprise & Community Services	200,692
4000 Facility	62,000
Total Requirements	\$2,367,415
Total Resources	\$2,367,415

220 – School Lunch Fund

3000 Enterprise & Community Services	\$991,400
Total Requirements	\$991,400
Total Resources	\$991,400

240 – Community School Revolve

1000 Instruction	\$285,950
3000 Enterprise & Community Services	305,120
Total Requirements	\$591,070
Total Resources	\$591,070

270 – Associated Student Body Fund

1000 Instruction	\$925,000
5200 Transfers	80,000
Total Requirements	\$1,005,000
Total Resources	\$1,005,000

280 – PERS Reserve Fund

1000 Instruction	\$258,880
Total Requirements	\$258,880
Total Resources	\$258,880

290 Self Insurance Reserve Fund

2000 Support Services	\$116,150
Total Requirements	\$116,150
Total Resources	\$116,150

301 – Capital Debt Service Fund

5100 Debt Service	\$4,027,450
Total Requirements	4,027,450
Total Resources	\$4,027,450

302 – PERS Debt Service Fund

5100 Debt Service	\$1,600,971
Total Requirements	\$1,600,971
Total Resources	\$1,600,971

401 – Capital Projects Fund

2000 Support Services	\$96,000
4000 Facility	1,537,230
Total Requirements	\$1,633,230
Total Resources	\$1,633,230

402 – Capital Bond Fund

4000 Facility	\$405,000
Total Requirements	\$405,000
Total Resources	\$405,000

700 – Trust and Agency Fund

1000 Instruction	\$71,587
2000 Support Services	14,190
3000 Enterprise & Community Services	2,500
Total Requirements	\$88,277
Total Resources	\$88,277

Total Resources, All Funds	\$35,902,241
Total Appropriations, All Funds	\$35,902,241
Total Adopted Budget, All Funds	\$35,902,241

IMPOSING THE TAX

BE IT FURTHER RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2017-18:

- (1) At the rate of \$ 4.8650 per \$1000 of assessed value for permanent rate tax;
- (2) In the amount of \$ 4,074,980 for debt service on general obligation bonds;

CATEGORIZING THE TAX

BE IT FURTHER RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

	Subject to the Education Limitation	Excluded from the Limitation
General Fund	\$4.8650 per thousand	
Bonded Debt Fund		\$4,074,980
Total Rate/Levy	\$4.8650 per thousand	\$4,074,980

ADOPTING THE BUDGET

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-53) THEREFORE BE IT RESOLVED that the Board of Directors of the Gladstone School District #115 hereby adopts the budget for fiscal year 2017-18 in the total amount of \$ 35,902,241.

(17-53) Motion passed 7-0.

Copies of the adopted Budget for 2017-18 will be provided upon request to each member of the Board and Budget Committee. Copies of the Budget document are available in the office of the Director of Finance and Operations for review by the public.

e. **Selection of Official Depository**

Oregon Revised Statutes 328.441 to 394.895, suggest that the appointment of the District's official depository (bank) be made or reaffirmed annually. Samantha Nelson, Director of Finance and Operations, was available to answer questions. Mrs. Nelson said there are no changes from last year.

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(17-54) BE IT RESOLVED, that the Gladstone School District Board of Directors designates the Oregon State Investment Pool, Bank of the West, U. S. Bank, Piper Jaffray Seattle Northwest Division and Clackamas Community Federal Credit Union as the District's official depositories of funds, beginning July 1, 2017, and ending June 30, 2018.

(17-54) Motion passed 7-0.

- f. Appoint Clerk and Deputy Clerks, Appoint Superintendent as Custodian of Funds, Authorize Facsimile of Signature and Set Borrowing Limit
Oregon Revised Statutes 332.515 and 328.445 require the District to appoint a chief executive officer and a custodian of funds. The Oregon Department of Education also recommends that the School Board set a limit on the amount of funds that the Custodian is authorized to borrow during the fiscal year. The District utilizes a facsimile signature of the chief executive officer exclusively for the signing of checks. Check signers will be authorized and assigned according to School Board Policy.

Ms. Eaton moved first and Mr. Wadsworth seconded approval of the following resolution:

(17-55) BE IT RESOLVED, that the Gladstone School District Board of Directors appoints the Superintendent as Chief Executive Officer and Clerk and appoints the Director of Finance and Operations as Deputy Clerk, and

BE IT FURTHER RESOLVED, that a limit be established for short-term borrowing in an amount not to exceed \$500,000 during the fiscal year, and

BE IT FURTHER RESOLVED, that the Chief Executive Officer serve as the custodian of funds, and

BE IT FINALLY RESOLVED that authorization is granted for the use of a facsimile for the signature of the Chief Executive Officer for School District checks.

(17-55) Motion passed 7-0.

g. Appoint Budget Officer

Oregon Revised Statute 328.445 requires the District to appoint a Budget Officer for the District. The Director of Finance and Operations serves in this capacity.

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(17-56) BE IT RESOLVED, that the Gladstone School District Board of Directors appoints the Director of Finance and Operations as Budget Officer for the 2017-2018 fiscal year.

(17-56) Motion passed 7-0.

h. Appoint Investor of Funds

The District has the opportunity to invest or reinvest funds for which there is no immediate need throughout the course of the fiscal year. ORS 294.033, 294.035 and 294.155 require the Board to designate individuals responsible for investing District funds. Board Policy DFA -- Investment of Funds provides direction for District investments.

Mr. Cole moved first and Ms. Eaton seconded approval of the following resolution:

(17-57) BE IT RESOLVED, that the Gladstone School District Board of Directors authorizes the District's Director of Finance and Operations, the Oregon State Investment Pool, Bank of the West, U. S. Bank, and Clackamas Community Federal Credit Union to invest surplus District funds.

(17-57) Motion passed 7-0.

i. Approve Petty Cash and Change Funds

Annually the School Board approves all imprest cash accounts. The School District utilizes several imprest cash accounts for handling minor disbursements. This process is more cost-effective and efficient than generating a check for each request. Petty cash accounts are reimbursed upon the individual authority and signature of the school's principal. Proper receipts and documentation must accompany the reimbursement request. Change funds are utilized solely for making change in the school lunch programs and student body activities. They are re-deposited at the end of each fiscal year.

Ms. Eaton moved first and Mr. Wadsworth seconded approval of the following resolution:

(17-58) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the establishment of petty cash and change funds in the amount of and for the purposes as stated for the 2017-2018 fiscal year.

(17-58) Motion passed 7-0.

Petty Cash Accounts

District Office

Administration	\$250
Community School	\$ 60

Gladstone Center for Children and Families

Office	\$100
Food Service	\$ 50

John Wetten Elementary

Office	\$100
Food Service	\$160

Kraxberger Middle School

Office	\$100
Food Service	\$ 75

Gladstone High School

Office	\$600
Food Service	\$180

Imprest Cash (checking) Accounts

Gladstone Center for Children and Families	\$1,500
John Wetten Elementary	\$1,500
Kraxberger Middle School	\$1,500
Gladstone High School	\$1,500
Community School	\$1,750

j. Designate Newspaper of Record

The District designates a newspaper of record each school year.

Ms. Eaton moved first and Mr. Stewart seconded approval of the following resolution:

(17-59) BE IT RESOLVED, that the Gladstone School District Board of Directors appoints The Clackamas Review as the newspaper of record for the 2017-2018 school year.

(17-59) Motion passed 7-0.

k. Approve Increase to Student Lunch Prices/Activity Fees, 2017-2018

The recommendations for the 2017-18 proposed pricing for school breakfast and lunch using the USDA formula are:

	<u>Breakfast</u>	<u>Lunch</u>
Elementary	\$1.40	\$2.35
Middle School	\$1.50	\$2.65
High School	\$1.80	\$3.25
Adult	\$1.80	\$3.25

Enclosed for the Board's review are the fees for the 2017-18 school year. There are no changes to the activity fees. Samantha Nelson, Director of Finance and Operations, was available to answer any questions.

Mr. Cole moved first and Ms. Eaton seconded approval of the following resolution:

(17-60) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the 2017-18 increases to lunch and breakfast prices as presented on June 14, 2017.

(17-60) Motion passed 7-0.

- I. Approve Requests for Resignation/Release from Contract
Jeremiah Patterson, assistant superintendent, reported the resignations.

On May 9, 2017, Britta Sorensen, 1.0 FTE Reading Specialist at JWE, submitted a letter of resignation, effective June 19, 2017. Britta has been employed with the District since 2014.

Ms. Eaton moved first and Mr. Wadsworth seconded approval of the following resolution:

(17-61) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the resignation of Britta Sorensen, 1.0 FTE Reading Specialist at JWE, and release her from contract, effective June 19, 2017.

(17-61) Motion passed 7-0.

On May 24, 2017, Alissa Moore, 1.0 FTE Speech Language Pathologist, submitted a letter of resignation, effective June 19, 2017. Alissa has been employed with the District since 2015.

Ms. Eaton moved first and Mr. Stewart seconded approval of the following resolution:

(17-62) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the resignation of Alissa Moore, 1.0 FTE Speech Language Pathologist, and release her from contract, effective June 19, 2017.

(17-62) Motion passed 7-0.

On May 30, 2017, Sean Cease, 1.0 FTE Health Teacher at Gladstone High School, submitted a letter of resignation, effective June 19, 2017. Sean has been employed with the District for one year.

Ms. Eaton moved first and Mr. Stewart seconded approval of the following resolution:

(17-63) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the resignation of Sean Cease, 1.0 FTE health teacher, and release him from contract, effective June 19, 2017.

(17-63) Motion passed 7-0.

m. Approve Administrator Election

A team of teachers, parents, and administrators participated in a rigorous process to select and recommend **Jeffrey Waters** as the Kraxberger Middle School Vice Principal, beginning July 1, 2017. Jeff holds a master's degree from Pacific University and received his administrative license from Portland State University. He began his education career in the Portland Public School District. Jeremiah Patterson, assistant superintendent reported highlights of the process.

Mr. Schmidt raised a concern that the board was not represented in the vice principal hiring process. There was a discussion regarding Board involvement in future vice principal hires.

Ms. Eaton moved first and Mr. Wadsworth seconded approval of the following resolution:

(17-64) BE IT RESOLVED, that the Administrator listed below, who are herein recommended for administrator election, be accepted by the Gladstone School District Board of Directors, as submitted June 14, 2017.

Jeffrey Waters, 1.0 FTE
Kraxberger Middle School Vice Principal

(17-64) Motion passed 7-0.

n. Approve Student Handbook Revisions, 2017-18 School Year

The changes to the GCCF and WLK Student Handbooks for 2017-18 school year were provided for the Board review. JWE and GHS student and athletic handbooks will be brought to the board in July. Jeremiah Patterson, assistant superintendent reviewed the changes. Patterson thanked Mr. Applebee and Mrs. Kemhus for their work aligning the GCCF handbook with the JWE handbook.

Ms. Eaton moved first and Mr. Wadsworth seconded approval of the following resolution:

(17-65) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the 2017-18 Gladstone Center for Children & Families, and Kraxberger Middle School student handbook revisions as presented in the June 14, 2017, superintendent report.

(17-65) Motion passed 7-0.

- o. Approve Contract Extension for Assistant Superintendent
The following contract extension was proposed for Jeremiah Patterson, assistant superintendent:

Extend the contract by one year ending on June 30, 2019.
The salary terms of the contract are:

Salary		
July 1, 2017 – June 30, 2018	\$121,800	
July 1, 2018 – June 30, 2019	\$121,800	
No other changes.		

Mr. Stewart moved first and Ms. Eaton seconded approval of the following resolution:

(17-66) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the contract for Jeremiah Patterson, for the period of July 1, 2017 through June 30, 2019, as submitted June 14, 2017.

(17-66) Motion passed 7-0.

- p. Approve Contract Extension for Director of Finance and Operations
The following contract extension was proposed for Samantha Nelson, director of finance and operations:

Extend the contract by one year ending on June 30, 2019.
The salary terms of the contract are:

Salary		
July 1, 2017 – June 30, 2018	\$113,324	
July 1, 2018 – June 30, 2019	\$113,324	
No other changes.		

Ms. Eaton moved first and Mr. Stewart seconded approval of the following resolution:

(17-67) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the contract for Samantha Nelson, Director of Finance and Operations, for the period of July 1, 2017 through June 30, 2019, as submitted June 14, 2017.

(17-67) Motion passed 7-0.

- q. Approve Contract Extension for Superintendent
The following contract extension was proposed for with Robert Stewart, superintendent:

Extend the contract for one year June 30, 2019 to June 30, 2020.
The salary terms of the contract are:

Salary		
July 1, 2017 - June 30, 2018	\$139,297	
July 1, 2018 - June 30, 2019	\$139,297	
July 1, 2019 - June 30, 2020	\$139,297	
No other changes.		

Ms. Eaton moved first and Mr. Cole seconded approval of the following resolution:

(17-68) BE IT RESOLVED that the Gladstone School Board approves the employment contract for Bob Stewart, superintendent, for the period of July 1, 2017–June 30, 2020, as submitted June 14, 2017.

(17-68) Motion passed 7-0.

r. Approve Soccer Girls Team Trip

Greg Hess, girls' soccer coach, requested authorization for the team to travel to Newport, Oregon to participate in annual team building camp. Students would leave on Monday, August 25, 2017, and return on Wednesday, August 27, 2017. Sixteen to eighteen students, one coach and parent chaperones will participate in the trip. The team will be transported by parent chaperones. The team will stay in a rental house.

Ms. Eaton moved first and Mr. Wadsworth seconded approval of the following resolution:

(17-69) WHEREAS, the high school girls soccer team is requesting permission to participate in a trip to Newport, Oregon, August 25 through August 27, 2017, and

WHEREAS, the School reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students, coach and chaperones to Newport, Oregon, August 25 through August 27, 2017, as outlined in the superintendent's report.

(17-69) Motion passed 7-0.

8:04 pm - There was a short recess to thank Bruce Wadsworth and Rod Cole for their service. Ms. Soliday reconvened the session at 8:23 pm.

6. INFORMATION FROM ADMINISTRATIVE STAFF

Carol Kemhus, director of the Gladstone Center for Children and Families introduced Kassy Babeckos, kindergarten specialist who is currently in an administrative program. As part of the program she will attend board meetings. Mrs. Kemhus reported it has been a fantastic year. She has appreciated Superintendent Stewart listening to the center's needs. Kindergarteners are getting ready for the flight to first grade ceremony tomorrow. The location has been moved to the high school due to weather. The center is partnering with the parent club for field day. Mrs. Vera-Vera Couzens is volunteering. Sub Zero Ice Cream was served for the second time after the liquid nitrogen did not work the first time. It was a great time and all the teachers were able to roll with the incident the first time.

Lennie Bjornsen, director of student and family supports, shared all of the partnerships successes this year. The Clackamas Bookshelf has distributed over 30,000 books. The Food Pantry is serving 60 families a week. Churches and community supply 75 weekend food backpacks to students throughout the school year. Lifeworks NW has seven new programs. The Adverse Childhood Experiences (ACE) collaborative continues to be the epic center for the State. Mr. Bjornsen will bring the Gladstone Center for Children and Families annual report this fall. It will include the second doctor added to the clinic due to demand. It has also been a successful year for grants. A Nike grant has funded after school programs at Kraxberger. The OEA grant has continued to support our staff wellness efforts with more than 60 percent of staff participating in wellness activities. Over 20 staff continue their equity journey and will come together, along with the board at the district staff in-service in August. Mr. Bjornsen is currently working with Providence and EVOLVE on 12 strategies for improving parent engagement. Through AVID and the WICOR instruction strategies the team at Kraxberger Middle School continue prepare students for high school and the world beyond. At John Wetten Elementary, Mrs. Wilson continues to bring in over half of the parents to elementary events. Mr. Bjornsen said it's a pleasure to work here. Ms. Soliday thanked him and Superintendent Stewart for their work. The millions of dollars brought into Gladstone through partnerships is making growing great people a plausible mission.

Wendy Wilson, principal at John Wetten Elementary, reported this is a busy time of year with long days. She has amazing data and will share in the future the success she is seeing in her building. The board thanked her for her leadership. There was a comment that the student project "I Wish" brought tears to everyone's eyes.

Kevin Taylor, principal at Gladstone High School, said seniors finished up last Friday with the senior honor parade through all the buildings, the senior recognition assembly and yesterday the memorial walk. Graduation practice is on June 16 at 2:00 pm. At this time Mr. Taylor and Superintendent Stewart are doing everything they can to keep the ceremony outside. The reality is that the weather forecast is getting worse. There are 1800 tickets out and they are looking at ways to accommodate all the tickets already issued. Finals for 9th, 10th and 11th grade begin tomorrow. The master schedule for next year is near completion. Next month he will bring the changes to the student handbook. Next year is the 5th year rotation for accreditation. They are starting to get prepared for the process. Mr. Taylor thanked the board for taking time to recognize the student leaders, activities and clubs. The Board thanked Mr. Taylor for his work.

Kelly Welch, director of special services, reported her last Professional Learning Committee (PLC) meeting was today. The group reflected on their goals and what they learned this year. They are looking forward to PLC groups in the future. Dr. Welch is busy with hiring for next year. She is also busy working on transitions with families at grade level and for those families moving in or out of the district. Cynde Johnson's retirement means she is leaving at the end of this month. Dr. Welch is busy organizing that transition, too. The Board expressed congratulations to Mrs. Johnson and thanked Dr. Welch for her work.

Jeremiah Patterson, assistant superintendent, is presently working on a better mentorship program in the district. He is seeing far too many teachers leaving within the first couple of years of working. Mr. Patterson said the current model is well intended however the new model will focus on teaching and learning. It will also include more time for mentor teachers to go into classrooms longer and more often. In the future, he hopes to bring teachers to the board to highlight their year. He said the teaching staff really already had the ideas for these improvements. He is just along for the ride.

7. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month of May 2017 was presented to the School Board at this time. Samantha Nelson, director of finance and operations, reported there are no big changes this month. Staff have been very good about the spending freeze. The auditors were in district to complete the preliminary work. They will come back in October for a full week of field work. Summer work is kicking off next week. Custodian and maintenance staff will be on a day schedule. Mrs. Nelson is beginning work on a new copy machine contract. She hopes to have it done before teachers are back in the fall.

Mrs. Nelson will be working with CESD and PACE regarding increasing cyber security. There was a ghost hack where nothing was taken however the hacker left a message saying they were on the CESD server. Superintendent Stewart said that all county superintendents were briefed at their last meeting and everyone is very concerned. Mrs. Nelson is working on putting new policies and procedures in place to help build strong internal controls. PACE will bring policy information to the board later this summer. There was a brief conversation about liability and insurance coverage. Superintendent Stewart said this is a conversation around the state and PACE is concerned as well.

There was a question about Gladstone's new buses. Mrs. Nelson said a few months ago new buses were ordered. When she meets with Mrs. Tracy to close out the year they will check.

c. Personnel – Information Only

Sue Surratt, community school programmer, submitted a resignation letter on April 25, 2017, effective June 1, 2017. Mrs. Surratt has been with the district since 1985. Mrs. Tracy gave a brief summary of Mrs. Surratt's time in the district. Mrs. Surratt is staying on until a replacement is found and trained. Alyssia Cornelius, extended day helper, submitted a resignation letter effective June 15, 2017. She has been with the district since 2015. Annette Chapman-Ware, district receptionist, submitted a letter of resignation on May 30, 2017. She has been with the district since 2013. Mrs. Tracy reported some of these positions are not yet posted. Human resources is taking time to review job descriptions before seeking candidates. All of the licensed positions have been posted.

8. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

a. Gladstone High School Graduation

Graduation Practice June 15 - arrive at 1:30 pm
Graduation June 15 – arrive by 6:00 pm

b. Board Members

Mr. Wadsworth said he served eight years on the board. Six of those years he had students attending. He is thrilled that his fellow board members will continue to carry his torch for student vocational path options.

Mr. Cole said he has been proud to serve. He has built many relationships and friendships over the 11 years. There have been highs and lows during his tenure. He has appreciated the fore thought of the administration especially Mr. Stewart and Mrs. Tracy knowing the community so well and always making decisions based on what is best for kids.

9. PUBLIC PARTICIPATION
There was no public participation.

10. ADJOURNMENT
At 9:40 pm, board chair Sharon Soliday adjourned the regular session.

ATTEST:

Sharon Soliday, Board Chair

Date

Bob Stewart, Superintendent

Date