

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

July 12, 2017 Minutes

BOARD ATTENDANCE:

Kristin Eaton, Vice Chair
Tracey Grant, Member
Greg Lind, Member
Jay Schmidt, Member
Steve Stewart, Member
Nicole Vera-Vera Couzens, Member

BOARD ABSENT:

Sharon Soliday, Board Chair (Excused)

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, July 12, 2017.

1. CALL MEETING TO ORDER

Vice Chair, Nicole Vera-Vera Couzens called the meeting to order at 7:30 AM.

a. Flag Salute

Mrs. Vera-Vera Couzens led the flag salute.

2. OATH OF OFFICE FOR ELECTED SCHOOL BOARD MEMEBERS

Superintendent, Bob Stewart administered the Oath of Office to each of the following individuals Nicole Vera-Vera Couzens, Position 1; Jay Schmidt, Position 2; Greg Lind, Position 6; and Tracey Grant, Position 7. Mrs. Vera-Vera Couzens, Mr. Schmidt, Mr. Lind and Mrs. Grant were elected to the Gladstone School District Board of Directors for the period of July 1, 2017, through June 30, 2021.

I, Nicole Vera-Vera Couzens, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Oregon and the laws thereof, and the policies of the Gladstone School District. During my term, I will faithfully and impartially discharge the duties of the Office of School Board Member to the best of my ability.

I, Jay Schmidt, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Oregon and the laws thereof, and the policies of the Gladstone School District. During my term, I will faithfully and impartially discharge the duties of the Office of School Board Member to the best of my ability.

I, Greg Lind, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Oregon and the laws thereof, and the policies of the Gladstone School District. During my term, I will faithfully and impartially discharge the duties of the Office of School Board Member to the best of my ability.

I, Tracey Grant, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of Oregon and the laws thereof, and the policies of the Gladstone School District. During my term, I will faithfully and impartially discharge the duties of the Office of School Board Member to the best of my ability.

3. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC

There were no recognitions at this time.

4. ACTION ITEMS

a. Election of School Board Chair and Vice Chair, 2017-2018

School Board Policy BC/BCA - School Board Organization, calls for the Board to elect one of its members as chair and vice chair at the regular meeting in July.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(17-70) BE IT RESOLVED, that Sharon Soliday is elected chairperson of the Gladstone School District Board of Directors for the term July 1, 2017, until the first scheduled meeting in July, 2018.

(17-70) Motion passed 6-0. Ms. Soliday was absent.

Mr. Schmidt moved first and Mr. Stewart seconded approval of the following resolution:

(17-71) BE IT RESOLVED, that Kristin Eaton is elected vice chairperson of the Gladstone School District Board of Directors for the term July 1, 2017, until the first scheduled meeting in July, 2018.

(17-71) Motion passed 5-0. Ms. Easton abstained and Ms. Soliday was absent.

Newly elected vice chair Kristin Eaton led the rest of the meeting.

b. Approval of Minutes

Mr. Stewart moved first and Mr. Schmidt seconded approval of the following resolution:

(17-72) BE IT RESOLVED, that the minutes of the following School Board meetings be and hereby are approved:
May 30, 2017 Special Session Minutes
June 14, 2017
Budget Hearing/Regular School Board Meeting/Executive Session

(17-72) Motion passed 5-0. Ms. Easton abstained and Ms. Soliday was absent.

- c. Authorize Applications for Federal/State Funds
Several state and federal grants require the School Board to provide authorization to the District administration before applications can be made for funding.

Mr. Stewart moved first and Mr. Schmidt seconded approval of the following resolution:

(17-73) BE IT RESOLVED, that the Gladstone School District Board of Directors authorizes the District administration to make application to receive funds from the following programs for the 2017-2018 fiscal year:

Vocational Education – Carl Perkins 84.048
Community Engagement Grants
Special Education – State Personnel Development (Effective Behavioral and Instructional Supports Grant 84.323)
Head Start
IASA Grant (Improving America’s Schools Act of 1994)
Individuals with Disabilities Education Act (IDEA) Grant, including but not limited to:
 Early Intervention Program 84.181
 IDEA Part B Grants to States 84.027
 IDEA Preschool 84.173
Local Education Agency Transfer Public Law 89-313
Elementary and Secondary Educational Block Grant including but not limited to:
 Title 1 – Grants to Local Education Agencies 84.010
 Title I-C, Migrant Education 84.011
 Title II-A, Improving Teacher and Principal Quality 84.367
 Title III, English Language Acquisition 84.365
Youth Transition Program 84.126

(17-73) Motion passed 6-0. Ms. Soliday was absent.

- d. Approve Change in Account Authorized Signers
The district has imprest bank accounts at each building, as well as several district bank accounts. These accounts require signers who are authorized by the Board of Directors. Due to staff transitions, all accounts require Board approval.

Gladstone Center for Children and Families
Jere Applebee, Director
Heidi Smith, Head Secretary
Samantha Nelson, Director of Finance and Operations

John Wetten Elementary
Wendy Wilson, Principal,
Linda Alberico, Head Secretary
Samantha Nelson, Director of Finance and Operations

Kraxberger Middle School
Lenichtka ‘Len’ Reed, Principal,
Shaun Southmayd, Head Secretary
Samantha Nelson, Director of Finance and Operations

Gladstone High School
Kevin Taylor, Principal,
Debbie Poyser, Bookkeeper
Samantha Nelson, Director of Finance and Operations

Gladstone School District
Regular Checking Account
Bob Stewart, Superintendent
Samantha Nelson, Director of Finance and Operations

Gladstone School District
Clearing Account
Bob Stewart, Superintendent
Samantha Nelson, Director of Finance and Operations

Gladstone School District
Money Market Account
Bob Stewart, Superintendent
Samantha Nelson, Director of Finance and Operations

Mr. Lind moved first and Mr. Stewart seconded approval of the following resolution:

(17-74) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the changed of authorized signers as presented in the July 12, 2017 Superintendent report.

BE IT FURTHER RESOLVED that all checks will require two signers with those individuals authorized to sign.

(17-74) Motion passed 6-0. Ms. Soliday was absent.

e. Approve Licensed Elections

Jeremiah Patterson, assistant superintendent provided an overview for each new hire and was available to answer questions.

Mr. Schmidt moved first and Mrs. Vera-Vera Couzens seconded approval of the following resolution:

(17-75) BE IT RESOLVED, that the teachers listed below, who are herein recommended for teacher elections, be accepted by the Gladstone School District Board of Directors, as corrected July 12, 2017. (Correction to Jennifer Tuillis – FTE is 0.50 not 1.0)

Jessica Bange	Speech Language Pathologist (1.0)
Shannon Peterson	Speech Language Pathologist (1.0)
Emily Armstrong	WLK Math/Science Teacher (1.0)
Joy Dorsey	WLK PE/Health Teacher (1.0)
Julie Troelstrup	WLK Learning Specialist (1.0)
Patrick Irwin	GHS PE/Health Teacher (1.0)
Jennifer Tullis	GHS Learning Specialist (0.50 corrected)

(17-75) Motion passed 6-0. Ms. Soliday was absent.

- f. Approve Student/Athletic Handbook Revisions, 2017-18 School Year
The changes to the Student/Athletic Handbook for 2017-18 school year were provided for Board review. Mr. Yates, athletic director provided a brief overview. He said most of the updates are to bring the academic requirements in-line with grading periods. Academic alerts and early grade checks are part of the new concept. There was a discussion regarding communication about the changes to coaches and parents. Mr. Yates meets with coaches and athletes and then coaches go through the handbook during their parent meetings. The Board asked that a grade check system be in place for student activities including leadership students.

Mrs. Vera-Vera Couzens moved first and Mr. Schmidt seconded approval of the following resolution:

(17-76) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the 2017-18 Student/Athletic Handbook revisions as presented in the July 12, 2017 superintendent report.

(17-76) Motion passed 6-0. Ms. Soliday was absent.

- g. Approve Gladstone High School Student Handbook Revisions, 2017-18
The changes to the GHS Student Handbook for 2017-18 school year were provided for the Board review. Mr. Taylor provided a brief overview of the changes. He said changes are minor. Guest passes will be approved by the campus monitor. The dress code has been updated to reflect current fashion language. The new cell phone policy and a clarification chart has been added as well as clarification around prearranged absences and graduation. There was a brief discussion around cell phone use during class time.

Mr. Stewart moved first and Mrs. Grant seconded approval of the following resolution:

(17-77) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the 2017-18 GHS Student Handbook revisions as presented in the July 12, 2017 superintendent report.

(17-77) Motion passed 6-0. Ms. Soliday was absent.

- h. Approve John Wetten Elementary Student Handbook Revisions, 2017-18
The changes to the JWE Student Handbook for 2017-18 school year were provided for the Board's review. Mrs. Wilson provided a brief overview of the changes. She said the changes mostly are to align the handbook with policy. Cell phone policy is updated. There was a brief discussion regarding data around the number of cell phones at the elementary level. Mrs. Wilson said they do not have data. There are very few.

Mr. Schmidt moved first and Mrs. Vera-Vera Couzens seconded approval of the following resolution:

(17-78) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the 2017-18 JWE Student Handbook revisions as presented in the July 12, 2017, superintendent report.

(17-78) Motion passed 6-0. Ms. Soliday was absent.

- i. Approve the Award for the 2017-18 Food Products and Non-Food Supplies RFP
The Gladstone School District is a member of the Oregon Child Nutrition Coalition (OCNC). On April 26, 2017 OCNC issued a Food and Supplies RFP #53017 for the 2017-2018 school year. It was due on May 30, 2017. This is a sole vendor award. The successful bidder was Sysco, Portland.

Based on member usage and requests, 681 individual products were listed on the RFP and will become the buying list beginning July 1, 2017. Fixed prices for the entire school year have been set for each product by Sysco Portland. Additional items will be added during the school year through up to three subsequent RFP's.

The RFP includes optional renewals for four (4) additional school years with the change in the fixed price for each product being at or below the Bureau of Labor Statistics Consumer Price Index (CPI) Inflation Calculator each March for the next school year.

Historically increases have been .55 to 1.1 percent annually. Superintendent Bob Stewart, reported this is a state RFP with Sysco and is not an exclusive agreement.

Mr. Stewart moved first and Mr. Lind seconded approval of the following resolution:

(17-79) BE IT RESOLVED that the Gladstone School District Board of Directors approve to award the 2017-2018 Food and Supply RFP #53017 to Sysco Portland.

BE IT FURTHER RESOLVED to accept products added to the buying list as approved through the subsequent RFP's.

BE IT FURTHER RESOLVED to approve the increase in product prices being at or below the Bureau of Labor Statistics CPI inflation calculator in March of the previous school year for the 2017-18 school year.

(17-79) Motion passed 6-0. Ms. Soliday was absent.

- j. Approve Bargaining Agreement with Classified Staff
Kristin Eaton, School Board representative and the administration met with classified staff to discuss the terms of a new bargaining agreement. The current contract expired on June 30, 2017. Jeremiah Patterson, assistant superintendent reported: An agreement has been reached, with financial implications depending on state funding level, outlined as follows:

Financials:
2017-18: 1% COLA / 4% insurance
2018-19: 1% COLA
2019-20: 1% COLA

At \$8.4B+
2017-18: 1.5% COLA / 4% insurance
2018-19: 1.5% COLA / 4% insurance
2019-20: 1% COLA

The agreement includes COLA increases of 1% in each year, and a 4% increase in insurance benefits for the first year. An escalator clause triggers increases in both areas should the State budget reach \$8.4B (exclusive of funding for Measure 98.)

Three-year agreement beginning July 1, 2017 and ending June 30, 2020.

Language improvements including clarity on processing public complaints and grievance procedures.

Classified staff voted Wednesday, June 16, 2017 to approve the three-year agreement. The board thanked the committee for their work.

Mr. Lind moved first and Mrs. Vera-Vera Couzens seconded approval of the following resolution:

(17-80) BE IT HEREBY RESOLVED that the Gladstone School District Board of Directors approves the proposed bargaining agreement with Classified staff members to begin July 1, 2017, and ending June 30, 2020.

(17-80) Motion passed 6-0. Ms. Soliday was absent.

5. DISCUSSION/REPORTS

a. Gladstone High School Bell Schedule

Kevin Taylor, Gladstone High School Principal, reported that with thoughtful consideration, Gladstone High School is changing the bell schedule to adjust for an additional 15 minutes after school. This change will balance the time before and after school to allow students' access to teachers, as well as providing more time to utilize the library and computer labs. This schedule allows 30 minutes prior to school starting for those students who are early risers. The staff and student senate were included in discussions. The board consensus was that this is a good change and thanked Mr. Taylor for his forethought.

6. INFORMATION FROM ADMINISTRATIVE STAFF

Tammy Tracy, director of community education and human resources, reported she is busy with hiring and on track. More of the changes will be brought to the board next month.

Kevin Taylor, principal at Gladstone High School, thanked Superintendent Stewart and Mr. Patterson for their help at graduation. Mrs. Peck will have a video of the ceremony available. The live feed was seen around the world. One family expressed appreciation for the feed from Japan.

Rebecca Chitkowski, GTA President, reported the GTA Board will be the same as this past year.

7. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report as of June 30, 2017 was presented to the School Board. Bob Stewart, superintendent, reported the ending fund balance is as projected. Unfortunately the district would have liked to see additional funds. The start of the school year looks to be starting with a deficit. Superintendent Stewart will bring more to the board as the student enrollment numbers come together. Food Service participation is down. Capital project construction excise tax is up. The district is four to five years out on the high tax rate due to the bond. The district will need funds for maintenance and upkeep.

b. Personnel – Information Only

Alexis Bennett has been hired as the Youth Transition Specialist at GHS, Cierra Cotton has been hired as an assistant volleyball coach at GHS, Charlotte DeBaltzo has been hired as the GHS head swim coach. Beau Gates has been hired as an assistant football coach at GHS and Carrie Hertzler has been hired as the elementary secretary at JWE.

8. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

a. Ms. Eaton announced the 2017 OSBA Annual Fall Regional Meeting will be Tuesday, October 3, at 6:00 pm at the Clackamas ESD. Board member were asked to email Mrs. Weninger if they would like to attend.

9. PUBLIC PARTICIPATION

There was no public comment.

10. EXECUTIVE SESSION

At 8:20 am, Kristin Eaton Board Vice Chair, closed the regular session and opened an executive session with the following statement:

The Executive Session of the Gladstone School Board 115, Clackamas County, Gladstone, Oregon is called to order under authority of ORS.192.660(1).

The board met to hear complaints brought against an employee, staff member or individual agent who does not request an open hearing, ORS.192.660(2)(b) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed ORS.192.660(2)(h).

11. ADJOURNMENT

At 8:50 am, Board Vice Chair Kristin Eaton adjourned the executive session.

ATTEST:

Kristin Eaton, Board Vice Chair

Date

Bob Stewart, Superintendent

Date