

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

August 8, 2018 Minutes

BOARD ATTENDANCE:

Kristin Eaton, Chair
Jay Schmidt, Vice Chair
Tracey Grant, Member
Greg Lind, Member
Stacie Moncrief, Member
Steve Stewart, Member
Nicole Vera-Vera Couzens, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, August 8, 2018.

1. CALL MEETING TO ORDER
Board Chair Kristin Eaton called the regular session to order at 6:30 pm.
 - a. Flag Salute
Mrs. Moncrief led the flag salute.
2. RECOGNITION OF STUDENTS, STAFF AND/OR PUBLIC
There were none.
3. DISCUSSION REPORTS
 - a. Property and Casualty Insurance
The Gladstone School District's property and liability coverage is through Property and Casualty Coverage for Education (PACE). PACE is the largest insurance pool of school entities in Oregon. It combines the resources of more than two hundred schools and other government entities. Brown and Brown Northwest is the District insurance agent of record. For 2018-19 the premium total for Property, Liability, Crime, Auto, Boiler/Mechanical insurance coverage is \$141,965, a 2.5% increase over 2017-18. Ron Cutter, Agent of Record, through Brown and Brown Northwest, shared the current coverages and answered questions. There was a brief discussion regarding cyber liability. PACE can provide a survey to see what protections we have in place. Mrs. Nelson explained our contract with Clackamas ESD regarding data protection. PACE has increased coverage for educator liability. They have seen an increase in tort claims in this area. There is no deductible on this coverage. Mr. Brown explained the SAIF experience mod and commented that Gladstone staff is doing a great job with safety. There was consensus from the Board that premium increases are quite low when compared to other types of insurance coverages. The Board thanked Mr. Brown and Mrs. Nelson for their report.

- b. Food Pantry
Lennie Bjornsen, director of student and family supports, introduced Ruthann Aurentz and Alex Van Pelt, community leaders committed to keeping the Gladstone Food Pantry open. They shared their processes and progress on the re-opening of the pantry including a three year financial plan. They provided data on who accesses the food pantry. There was a brief discussion regarding state and local food insecurities. They have applied for a grant with Clackamas County and received multiple donations from community businesses. They asked the school board for \$10,000 to keep the pantry open. There was discussion regarding the in-kind donations the district already makes by providing the location, maintenance of the building and paying for utilities needed to run the pantry. The consensus of the Board was to discuss the availability of funds at their next meeting. The Board discussed whether to provide funds if the city matches the School Board contribution. The Board thanked the volunteers for their dedication to the food pantry serving our community and beyond.

- c. Annual Restraint and Seclusion Report
ORS 326.051 requires each school district in Oregon to annually report data regarding the use of restraint and seclusion in the district. This information is available on the District website and at the District office. Kelly Welch, Director of Special Services, reported the district went up one reportable incident from last year. She explained the details of the report. The Board thanked her for the report.

4. ACTION ITEMS

- a. Approval of Minutes
Mr. Steve Stewart moved first and Ms. Grant seconded approval of the following resolution:

(18-79) BE IT RESOLVED, that the minutes of the following School Board meetings be and hereby are approved:

July 12, 2018 – Regular School Board Meeting and Executive Session

(18-79) Motion passed unanimously 7-0.

- b. Approve Alternative Education Programs
The Gladstone School District contracts with specialized alternative programs if a student's needs surpass the District's ability to serve them. District policy requires annual evaluation of private alternative programs. The District may contract with the following programs for the 2018-2019 school year. Kelly Welch, Director of Special Services, reported.

Clackamas Community College
Clackamas Education Service District
Columbia Regional Program
Multnomah Education Service District
Northwest Regional ESD
Portland Community College
Portland Youth Builders
Serendipity Center

Mr. Lind moved first and Mr. Steve Stewart seconded approval of the following resolution:

(18-80) BE IT RESOLVED, that the Gladstone School District Board of Directors authorizes the District administration to make application for placement of students at the alternative education programs, as presented in the August 8, 2018, superintendent's report, for the 2018-2019 school year:

(18-80) Motion passed unanimously 7-0.

c. Approve Student Fees, 2018-19

The student fees for the 2018-19 compared to 2017-18 were presented. Samantha Nelson, director of finance and operations, went over the changes and answered questions. There was a question in regards to students not wanting to take the art class because of the fee. Mrs. Nelson reported there are scholarships available and student assistance programs for families qualifying for free and reduced meals. She said the principal or counselor will have conversations during forecasting and will help students who need assistance. Mrs. Nelson did an analysis with neighboring district and Gladstone remains low in our fees. It was recommended the Board approve an increase to the 2018-19 student fees as follows:

WLK: Yearbook increase of \$5.00
GHS: ASB Cards increase of \$5.00
Art Class added - \$25.00

Mr. Lind moved first and Mr. Steve Stewart seconded approval of the following resolution:

(18-81) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the student fees as presented in the August 8, 2018, superintendent's report, for the 2018-2019 school year:

(18-81) Motion passed unanimously 7-0.

d. Approve Requests for Resignation/Release from Contracts

The staff listed below submitted letters of resignation. It was recommended the Board release them from contract as requested. Jeremiah Patterson, Assistant Superintendent, reported.

On July 13, 2018, Diane Delters, teacher learning specialist at JWE, submitted a letter of resignation, effective immediately. Mrs. Delters has been employed with the District since 2004.

On July 19, 2018, Deanne Nelson, speech pathologist, submitted a letter of resignation, effective immediately. Mrs. Nelson has been employed with the District since 2013.

On August 1, 2018, Michelle Keizer, business/technology teacher at GHS, submitted a letter of resignation, effective immediately. Mrs. Keizer has been employed with the District since 2012.

Ms. Grant moved first and Mr. Schmidt seconded approval of the following resolution:

(18-82) BE IT RESOLVED, that the teachers listed in the superintendent’s report have submitted letters of resignation and who are herein recommended for release from contract, be accepted by the Gladstone School District Board of Directors, as submitted August 8, 2018.

(18-82) Motion passed unanimously 7-0.

e. Approve Licensed Elections

Jeremiah Patterson, Assistant Superintendent, reported new certified staff and recommended them for hire as follows:

Mr. Steve Stewart moved first and Ms. Grant seconded approval of the following resolution:

(18-83) BE IT RESOLVED, that the teacher listed below, who is herein recommended for teacher election, be accepted by the Gladstone School District Board of Directors, as submitted August 8, 2018.

Probationary 1 Contract:

Alyse Greenfield	1.0 FTE	Speech Pathologist (DO)
Leena Divecha	1.0 FTE	Speech Pathologist (DO)

(18-83) Motion passed unanimously 7-0.

5. INFORMATION FROM ADMINISTRATIVE STAFF

Jeremiah Patterson, assistant superintendent, said he is really thankful for the administration team. He appreciated their work in developing theories of action for projects in their buildings. Mr. Patterson is very grateful for the summer crews who have been working on the grounds and facilities. Ms. Eaton thanked the bargaining team for working during the summer.

Jere Applebee, director/principal at the Gladstone Center for Children and Families, reported 35 incoming kindergarteners have been attending the Little Leopards Camp. Head Start provides buses for 16 of those students. Three classroom teachers are doing the work. Little Leopard students will be placed in those teacher’s classrooms in the Kindergarten this September. About ten of the students attending have not been in a preschool environment. Others were recommended by their preschool teachers. Soon staff will begin professional development on calming corners and math.

Wendy Wilson, principal at John Wetten Elementary, reported the elementary has a new mantra, “We can do hard things!”

Len Reed, principal at Kraxberger Middle School, reported staff has been busy this summer making changes to the building’s look and creating a safe, supportive and inclusive environment. Presently, a Wellness Center is being created for students who need a structured break time.

Kevin Taylor, principal at Gladstone High School, reported high school sport camps are wrapping up and daily doubles begin next week. He is busy finalizing hiring and finishing student schedules. Eight incoming seniors were invited to take summer classes so they can graduate on time. Four of the students committed and have been working this summer through credit recovery classes.

Lennie Bjornsen, director of student and family supports shared with Board how the Food Pantry super volunteers have been working together to reopen the food pantry. He gave a brief history of how the food pantry started with donations from the Gladstone Education Foundation. High School students have helped unload and stock shelves. There are only two school pantries in Clackamas County. What Mrs. Robinette's position supported made us a model pantry. The building space, utilities and a slice of Mr. Bjornsen are still provided by the district. Gladstone Food Pantry will remain an Oregon Food Bank (OFB) partner.

6. SUPERINTENDENT'S REPORT

Superintendent Stewart introduced Kevin Zerzan who has taken a new leadership role for this school year as the GTA co-president. Kris Schuberg will be joining him in the co-president role.

a. Financial Report

The financial report for the month ending July 30, 2018, was presented. Samantha Nelson, Director of Finance and Operations reported the summer food program has been successful at GCCF. Technology and custodial crews are working hard gearing up for school to start. This year they have done some team cleaning. Mrs. Nelson is continuing to work on closing out June 2018. In mid-August she will freeze last year and begin prepping for the audit. She continues to plan two year's out on a hold harmless budget. Auditors will be in district in October for field work.

Superintendent Stewart mentioned the turnover in personnel is not unusual in these times. It is being seen all over in education and is significant. Gladstone will see 20 percent new teachers. There are a couple of part-time licensed positions still to fill. He will keep the Board posted.

b. Personnel – Information Only

Trey DePretto has been hired as grounds keeper/courier for the district and Candy Moore has been hired as instructional assistant in special services at JWE. New coaches were hired as follows: Tyler Hoffman, assistant football coach, Keri Tadder and Lorisa Kennedy, cheer coaches.

7. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

a. Meeting with New Staff

Board chair Ms. Eaton asked board members to plan to attend the annual meet and greet of our new staff members. This year the Meet and Greet will be on September 12, 2018, School Board meeting at 5:30 pm at Kraxberger Middle School. Mr. Steve Stewart stated he will not be in attendance. Mrs. Vera-Vera Couzens may not be. She will keep in touch.

b. Gladstone Business Owners Meeting Schedule

The Board discussed the schedule for the Board’s attendance at the Gladstone Business Alliance monthly meetings and selected committee assignments for the 2018-19 school year.

Mrs. Moncrief reported she attended the OSBA Summer Board Workshop. She really enjoyed it.

Ms. Eaton participated in the Sherie Hildreth Ovarian Cancer walk with her children. Ms. Hildreth was a long time teacher at Kraxberger. It was nice to see many people who worked with her participating.

The Board discussed November 1 as a possible meeting date for the joint City Council meeting. The consensus of the Board was that November 1, 2018 was a good date.

8. PUBLIC PARTICIPATION

There was none.

9. EXECUTIVE SESSION

There was no executive session.

10. ADJOURNMENT

There will be a Work Session at 5:30 pm on August 15, 2018. The next regular School Board meeting is scheduled at 6:30 pm on Wednesday, September 12, 2018, at the School District Administration Office, 17789 Webster Road, Gladstone, Oregon. The new staff meet and greet will be held prior to the September meeting at 5:30 pm at Kraxberger Middle School.

Board chair, Kristin Eaton adjourned the meeting at 8:10 pm.

ATTEST:

Kristin Eaton, Board Chair

Date

Bob Stewart, Superintendent

Date