

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

August 10, 2016 Minutes

BOARD ATTENDANCE:

Sharon Soliday, Chair
Nicole Couzens, Vice Chair
Carlos Castaneda, Member (arrived at 7:20)
Kristin Eaton, Member
Jay Schmidt, Member

BOARD ABSENT:

Rod Cole, Member
Bruce Wadsworth, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, August 10, 2016.

1. CALL MEETING TO ORDER
Board Chair Sharon Soliday called the meeting to order at 6:30 pm.
 - a. Flag Salute
Mr. Schmidt led the flag salute.

2. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC
 - a. Megan Kuhn and Grace Campbell, Gladstone High School seniors shared their desire for a culinary home economics class at GHS. Megan Kuhn has been in Girl Scouts since she was a Daisy Scout. She wants to complete her Gold Star Award, the highest achievement in Girl Scouts. She met with Mr. Stewart about the steps it takes to earn the award. At this time she is going to work with a teacher leader to form a club. Her timeline includes talking with community, and completing a check off list with the Girl Scouts in October. In November she will meet with the Girl Scout Council. At that time her project will be accepted or denied. Achieving the Gold Star Award will make her eligible for scholarships. Megan is the 2016-17 ASB president. Grace Campbell is the historian. This year's homecoming will be surrounded by a celebration of the 50th anniversary of Gladstone High School.

3. DISCUSSION REPORTS
 - a. Annual Restraint and Seclusion Report
Dr. Welch, Director of Special Services reported, on district compliance with ORS 326.051 which requires each school districts in Oregon to annually report data regarding the use of restraint and seclusion in the district. This information is available on the District website and at the District office. A copy of the report was included for review. Dr. Welch said only 3 students had minor instances last year. There were no big issues. Ms. Soliday gave compliments to Dr. Welch.

4. ACTION ITEMS
 - a. Approval of Minutes
There was not a quorum present from last month's meeting. This action item was postponed until September.

BE IT RESOLVED, that the minutes of the following School Board meetings be and hereby are approved:
July 13, 2016 – Regular School Board Meeting and Executive Session

b. Approve Alternative Education Programs

The Gladstone School District contracts with specialized alternative programs if a student's needs surpass the District's ability to serve them. District policy requires annual evaluation of private alternative programs. The District may contract with the following programs for the 2016-2017 school year. Dr. Kelly Welch, Director of Special Services, was present to answer questions.

Clackamas Community College
Clackamas Education Service District
Columbia Regional Program
Multnomah Education Service District
Portland Community College
Portland Youth Builders
Serendipity Center

Mr. Schmidt moved first and Ms. Eaton seconded approval of the following resolution:

(16-88) BE IT RESOLVED, that the Gladstone School District Board of Directors authorizes the District administration to make application for placement of students at the alternative education programs, as presented in the August 10, 2016, superintendent's report, for the 2016-2017 school year.

(16-88) Motion passed 4-0, Mr. Wadsworth, Mr. Cole and Mr. Castaneda were absent.

c. Approve Request for Resignation/Release from Contract

On August 4, 2015, Sonja Barker, Counselor at GHS, submitted a letter of resignation, effective immediately. Mrs. Barker has been employed with the District for three years. Jeremiah Patterson, Assistant Superintendent, was present to answer questions.

Mr. Schmidt moved first and Ms. Eaton seconded approval of the following resolution:

(16-89) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the resignation of Sonja Barker, Counselor at GHS, and release her from contract.

(16-89) Motion passed 4-0, Mr. Wadsworth, Mr. Cole and Mr. Castaneda were absent.

d. Approve Request for Unpaid Leave of Absence

On July 23, 2016, a letter was received from Danielle Winegar, 1.0 FTE first grade teacher at JWE, requesting an unpaid leave of absence from November 21, 2016 through March 24, 2017. This request would extend Danielle's FMLA parental leave. Jeremiah Patterson, assistant superintendent, was present to answer questions. This would extend her leave until after spring break. The Board agreed this would be best for students as well.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(16-90) BE IT RESOLVED that the Gladstone School District Board of Directors approves the request for Danielle Winegar, 1.0 FTE first grade teacher at JWE, to take an unpaid leave of absence from November 21, 2016 through March 24, 2017.

(16-90) Motion passed 4-0, Mr. Wadsworth, Mr. Cole and Mr. Castaneda were absent.

e. Approve Licensed Elections

New certified staff were recommended for hire as follows:

Dan Stott, 1.0 FTE ESOL/Spanish (WLK)
Sean Cease, 1.0 FTE Health Teacher (GHS)
Thomas Meyer, 0.6 FTE Science Teacher (WLK)
Kala Ott, 1.0 FTE 4th Grade Teacher (JWE)
Cassia Griffin, 1.0 FTE Learning Specialist (GHS)

Jeremiah Patterson, Assistant Superintendent, and Tammy Tracy, director of Community Schools/Human Resources, were available to answer questions.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(16-91) BE IT RESOLVED, that Dan Stott, who is herein recommended for teacher election as an 1.0 FTE ESOL/Spanish teacher, be accepted by the Gladstone School District Board of Directors, as submitted August 10, 2016.

(16-91) Motion passed 4-0, Mr. Wadsworth, Mr. Cole and Mr. Castaneda were absent.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(16-92) BE IT RESOLVED, that Sean Cease, who is herein recommended for 1.0 FTE teacher election as a health teacher, be accepted by the Gladstone School District Board of Directors, as submitted August 10, 2016.

(16-92) Motion passed 4-0, Mr. Wadsworth, Mr. Cole and Mr. Castaneda were absent.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(16-93) BE IT RESOLVED, that Thomas Meyer, who is herein recommended for teacher election 0.6 FTE science teacher, be accepted by the Gladstone School District Board of Directors, as submitted August 10, 2016.

(16-93) Motion passed 4-0, Mr. Wadsworth, Mr. Cole and Mr. Castaneda were absent.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(16-94) BE IT RESOLVED, that Kala Ott, who is herein recommended for teacher election as a 1.0 FTE elementary teacher, be accepted by the Gladstone School District Board of Directors, as submitted August 10, 2016.

(16-94) Motion passed 4-0, Mr. Wadsworth, Mr. Cole and Mr. Castaneda were absent.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(16-95) BE IT RESOLVED, that Cassia Griffin, who is herein recommended for teacher election as a 1.0 FTE learning specialist, be accepted by the Gladstone School District Board of Directors, as submitted August 10, 2016.

(16-95) Motion passed 4-0, Mr. Wadsworth, Mr. Cole and Mr. Castaneda were absent.

There was a comment about the personnel handbooks coming to the board for approval. Mr. Patterson said the changes are minor and he could bring the handbook next month. The consensus of the board was they did not need to approve minor changes.

f. Approve Administrator Election

John Olson has been selected as an Interim Principal of Kraxberger Middle School. John earned his bachelor's degree at Western Oregon (OCE), and his master and administration program at Portland State University. Previous to his retirement last year, he work for 15 years as a PE/Health Teacher, Vice Principal, and Principal at Oregon City School District. Bob Stewart, superintendent, was available to answer questions.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(16-96) BE IT HEREBY RESOLVED, that John Olson, who is herein recommended for 1.0 FTE administrator election as Interim Principal at Kraxberger Middle School, be accepted by the Gladstone School District board of Directors, as submitted August 10, 2016.

(16-96) Motion passed 4-0, Mr. Wadsworth, Mr. Cole and Mr. Castaneda were absent.

- g. Approve Student/Athletic Handbook Revisions, 2016-17 School Year
At last month's Board meeting the Board postponed the resolution for the Student/Athletic Handbook. Administration has reviewed and revised the handbook based on legal advice. Revisions were included for review. Mr. Yates and Mrs. Alexander were available to answer questions. Mr. Yates talks to athletes every season and before any trips. Mrs. Alexander will go over the forms with families before school sponsored trips. The board thanked the administrators for taking their work to heart after their concerns were expressed.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(16-77) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the 2016-17 Student/Athletic Handbook revisions as presented in the August 10, 2016, superintendent report.

(16-77) Motion passed 4-0, Mr. Wadsworth, Mr. Cole and Mr. Castaneda were absent.

5. INFORMATION FROM ADMINISTRATIVE STAFF

Mr. Stewart, Superintendent, gave a recap of the administrator symposium held in early August. The focus was the start of the school year. Today, Mr. Patterson did a great job finishing up with the nuts and bolts.

Mr. Bjornsen, Director of Student and Family Supports, reported about the Advancement via Individual Determination (AVID) Conference the team attended in Denver this summer. Ms. Delgado will teach an AVID elective class this year. The Writing, Collaboration, Organization, and Reading to Learn (WICOR) strategies are great for skill building, preparing for college and career and bonding with adults. The structure and responsibility are proven attributes. Nike is funding over 100 school in Oregon to provide AVID programs to students. Gladstone's program is covered by the Miller Foundation. Parkrose is the flagship school for Oregon.

Mrs. Wilson, John Wetten Elementary Principal, reported the book *Helping Children Succeed* by Paul Tough provided great take a ways and the right conversations at the symposium. The non-cognitive skills make a difference for students to learn. Teaching work ethic, building relationships, and continuing the work we are doing is the right path.

Mrs. Wilson is excited about the new technology position at John Wetten Elementary. This year Open House is on September 1, before school starts. This will allow time for supplies to get into classroom and help reduce anxiety about school. The cafeteria will be filled with specialists such as PE and music. The board thanked Mrs. Wilson for creating a leadership style in which staff feel comfortable bringing ideas to her.

Mr. Olson, Kraxberger Middle School Principal, has already begun meeting with administrative staff to learn processes. He has begun making connections and created a new staff advisory council. Two days before staff returns to school have been set aside of the council to meet and dig into the work we need to do. Mr. Olson also felt the book *Helping Children Succeed* by Paul Tough was very meaningful. Mr. Bjornsen will have an office at Kraxberger this year.

Mr. Taylor, Gladstone High School Principal, agreed that the symposium was great for the administration team. He thanked Mrs. Tracy and Mr. Patterson for putting it all together. He is impressed with the crew at GHS who have worked hard over the summer getting the building shiny for staff and students to return. He thanked Mr. Yates and Mrs. Alexander for their work on the athletic handbook. Last night's athletic registration was successful. Both the Soccer Jamboree, August 25, and the Football Jamboree, August 26, will be held in Gladstone.

Mrs. Alexander is helping to finish class schedules. Mr. Taylor gave kudos to Ms. Peck for getting out all of the student registration packets. Student registration is August 24 and August 25. Ms. Soliday mentioned she likes Mr. Taylor's welcome back letter to parents.

Mrs. Robinette, Communications Coordinator/Grant Writer reported the district has received an \$18,000 grant for outdoor school.

Mr. Patterson, Assistant Superintendent stated there are diverse needs at all schools. With new leaders this year and next it is important to recognize they will need time to plan. Reflection on the Consolidated Improvement Plan (CIP) goals have been the focus. He feels the right leaders are here at the right time. Dr. Welch and Mrs. Nelson were in charge of games at the retreat and did a fantastic job. He thanked Mrs. Tracy for the depth and layers of work she does.

6. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month ending July 30, 2016, was presented to the School Board. Samantha Nelson, Director of Finance and Operations reported there is a 60 day window for the official close of the fiscal year. Later this fall she will have the year end balances. She credited the staff with being mindful of their budgets to finish the year where we thought we would.

Mrs. Nelson said there are two grants cover outdoor school as well as fundraisers and general fund dollars. Mr. Stewart reported there will be a ballot measure on the November ballot for outdoor school. If it passes it should direct about \$400 per student to school funds for outdoor school. It would eliminate Metro funds. The money would come from lottery funds already designated to economic development. There will also be a corporate tax bill on the ballot.

Mrs. Nelson reported there have been over 600 samples of water sent in for lead and copper testing. The labs are backed up and as soon as results are received they will be shared with families and staff. The custodian crews are working hard getting buildings ready for staff and students.

Mr. Stewart attended the local business owners meeting this month. Chief Jolly gave the group a recap of the recent hostage situation in Gladstone. Officer Lee is going to be okay. He was the first SRO at Gladstone School District. The board thanked Mr. Stewart for his letter to the community after the event.

b. Personnel – Information Only

Marci Roberts resigned her position at JWE as an Instructional Assistant for Special Services as of July 25, 2016. She has been with the district since 2013. Chris Talcott has resigned his position as JV boys’ soccer coach. New Classified Personnel include: Jennifer Bokenyi, hired as Attendance/Registrar at WLK and Christina Loy, hired as Instructional Assistant at JWE.

7. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

a. Meeting with New Staff

The board agreed to hold the annual “Meet-n-Greet” with new staff members at 5:30 pm on September 14, 2016, at Kraxberger just before the School Board meeting.

b. Gladstone Business Owners Meeting Schedule

This item was postponed.

Mr. Castaneda reported he is just back from South America where he was able to help victims of the earthquake.

Ms. Couzens is excited for her kids to be at John Wetten Elementary this fall.

Ms. Soliday shared her recent experience at the Donald E Long home. She said it was shocking and heart breaking. Every child was a child of color. She said open arms for all kids is so important. We don’t know what students are dealing with. A greater awareness is needed. It is so much more than reading, writing and math. She thanked the administration for their sensitivity and willingness to be part of the solution.

8. PUBLIC PARTICIPATION

There was no public comment.

9. ADJOURNMENT

Board Chair, Sharon Soliday adjourned the meeting at 8:07 pm.

ATTEST:

Sharon Soliday, Board Chair

Date

Bob Stewart, Superintendent

Date