

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

September 12, 2018 Minutes

BOARD ATTENDANCE:

Kristin Eaton, Chair
Jay Schmidt, Vice Chair
Tracey Grant, Member
Greg Lind, Member
Stacie Moncrief, Member

ABSENT:

Steve Stewart, Member
Nicole Vera-Vera Couzens, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, September 12, 2018.

1. CALL MEETING TO ORDER

Board Chair Kristin Eaton called the regular session to order at 6:35 pm.

- a. Flag Salute
Ms. Eaton led the flag salute.

2. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC

- a. Fei Song
Superintendent, Bob Stewart introduced Fei Song. Mr. Song is the Confucius Classroom Teacher and will teach Chinese to our high school students. He will be with us for two years. Mr. Song shared about his family and where he is from. Mr. Stewart said this is the 5th year Mandarin Chinese is being taught at Gladstone.

3. INFORMATION FROM STUDENT REPRESENTATIVE

Alex Lue reported to the Board on matters of interest at Gladstone High School. He said Gladstone High School is a second home for students. Events like last week upset all the students and staff. It really shook up the students and staff. Many were asking how this could happen at Gladstone High School. ASB is hard at work on Homecoming activities. They hope the positive energy will bring all students together to help continue to make Gladstone High School a great school. He went over football, soccer and volleyball highlights. This year students are turning out for all the activities to cheer on the teams. Ms. Eaton commented that she had heard positive comments about the energy students are bringing to the games. The Board expressed gratitude for the great leadership this senior class brings to the school. Mr. Lue invited everyone to the Homecoming Assembly on Friday.

4. DISCUSSION/REPORTS

- a. Homeless Student Update
Kelly Welch, director of special services, and Petra Hoghova, homeless liaison, reported and were available to answer questions.

The McKinney-Vento Act is a federal law guaranteeing all children and youth the right to an equal education regardless of their living situation. Protection under the McKinney-Vento Act extends to those who lack a fixed, regular, and adequate nighttime residence. Several students without fixed places of residence are served by the Gladstone School District.

Petra Hoghova serves as District Liaison for homeless children and families. Ms. Hoghova works with several agencies to help families during transition. She helps to identify homeless students and connects them to free lunch, transportation, school supplies and other resources including housing referrals and social/health services. Last school year, 2017-18, there were 52 students in transition from 30 families. Four students in Kindergarten, 15 at John Wetten, 12 at Kraxberger and 21 at Gladstone High. Head Start had 2 which we are also responsible to serve. Doubling up is the most common transition housing type. The second is living in a shelter or hotel. To compare she said there were 58 students in the 2015-16 school year and in the 2016-17 school year there were 50 students. Multi-year homelessness is most commonly at the high school level. The Board thanked them for their work and the report.

3. ACTION ITEMS

a. Approval of Minutes

Mr. Lind moved first and Ms. Grant seconded approval of the following resolution:

(18-84) BE IT RESOLVED, that the minutes of the following School Board meeting be and hereby are approved:

August 8, 2018 – Regular School Board Meeting

August 15, 2018 – Executive Session/Work Session

(18-84) Motion passed 5-0. Mr. Steve Stewart and Mrs. Nicole Vera-Vera Couzens were absent.

b. Approve Requests for Resignation/Release from Contracts

The district received resignation letters from the staff listed below. It was recommended the Board release them from contract as requested. Jeremiah Patterson, Assistant Superintendent, was available to answer questions.

On August 22, 2018, Ben Bruhn, social studies teacher at GHS, submitted a letter of resignation, effective immediately. Mr. Bruhn has been employed with the District since 2015.

On August 29, 2018, Jacob Rondema, language arts teacher at GHS, submitted a letter of resignation, effective immediately. Mr. Rondema has been employed with the District since 2015.

Ms. Grant moved first and Mr. Lind seconded approval of the following resolution:

(18-85) BE IT RESOLVED, that the teachers listed below have submitted letters of resignation and who are herein recommended for release from contract be accepted by the Gladstone School District Board of Directors as submitted September 12, 2018.

(18-85) Motion passed 5-0. Mr. Steve Stewart and Mrs. Nicole Vera-Vera Couzens were absent.

c. Approve Recall of Licensed Staff

As per the current Agreement between Gladstone School District and the Gladstone Teachers Association, Article 16, Section E, Recall, Kalen Olson was recommended for recall in teaching assignment as presented. Jeremiah Patterson, assistant superintendent, reported.

<u>Licensed Staff</u>	<u>2017-18</u>	<u>2018-19</u>
Kalen Olson	1.0 FTE Probationary 2	1.0 FTE Probationary 3

Mr. Schmidt moved first and Ms. Grant seconded approval of the following resolution:

(18-86) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the recall in teaching assignment as presented for Kalen Olson, effective August 27, 2018.

(18-86) Motion passed 5-0. Mr. Steve Stewart and Mrs. Nicole Vera-Vera Couzens were absent.

d. Approve Licensed Elections

Jeremiah Patterson, Assistant Superintendent, reported new certified staff recommendations for hire as follows:

Temporary Contract

Kristen Daiker	1.0 FTE	Learning Specialist (JWE)
Erick Lopez	0.5 FTE	Special Services (GHS)
Rosalie Leishman	1.0 FTE	Language Arts (GHS)

Probationary 1 Contract:

Jacob Ellingson	1.0 FTE	Business/Family & Consumer Studies (GHS)
Erick Lopez	0.5 FTE	Social Studies (GHS)
Tyler White	0.5 FTE	Physical Education (GHS)
Alicia Wilks	1.0 FTE	Physical Education (WLK)
Darby Lambert	0.6 FTE	Math (WLK)

Ms. Moncrief moved first and Mr. Lind seconded approval of the following resolution:

(18-87) BE IT RESOLVED that the teachers listed below, who are herein recommended for teacher election be accepted by the Gladstone School District Board of Directors, as submitted September 12, 2018.

(18-87) Motion passed 5-0. Mr. Steve Stewart and Mrs. Nicole Vera-Vera Couzens were absent.

e. Approve Personnel Handbook

Tammy Tracy, director of community education and human resources, and Jeremiah Patterson, assistant superintendent, presented the Personnel Handbook for 2018-19 school year for the Board to review. Staff are excited about the updated dress code.

Mr. Schmidt moved first and Ms. Grant seconded approval of the following resolution:

(18-88) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the Personnel Handbook as presented in the September 12, 2018, Superintendent report.

(18-88) Motion passed 5-0. Mr. Steve Stewart and Mrs. Nicole Vera-Vera Couzens were absent.

6. PUBLIC PARTICIPATION

Alex Van Pelt, volunteer leader of the food pantry gave an update. Ms. Van Pelt presented the Board with stats on the number of people, families and age groups being served at the pantry as well as many new volunteers. The volunteer team continues to seek grants and donations to keep the pantry running. A few of the key volunteers are only able to volunteer through December.

Board Chair Kristin Eaton stated they Board plans to address the Food Pantry on their October agenda.

7. INFORMATION FROM ADMINISTRATIVE STAFF

a. Opening Week School Reports

Teachers, support staff and administrators welcomed students back to school. The start of a school year was exciting for students, parents and staff. Principals provided an overview of their observations from the opening of school.

Jere Applebee, director of the Gladstone Center for Children and Families, reported the Kindergarteners had a staggered start at the beginning of the year. Small groups of students come in each day for assessments, and teaching procedures are introduced such as how to line up and where to sit at lunch. Mr. Applebee said it is fun to watch them grow every day.

Wendy Wilson, principal at John Wetten Elementary, shared with the Board the information about the new Skills Learning Center (SLC). Through a grant, Mrs. Wilson, Mrs. Buchanan and Ericka Nelson created a program in which kids will learn to self-regulate. It is a calming environment with different activities that are specific routines for students to de-escalate strong emotions. Restorative practices are being used with kids so they will learn how their actions affect others. The first trial run went really well. The calming corner concept is being used in all of the classrooms and in the class specials. It feels really good. At the end of the month is the annual jog-a-thon.

Len Reed, principal at Kraxberger Middle School, reported it has been a fantastic start. Sixth grade orientation went really well. It feels different and things are going well. Student leadership has been busy planning Welcome Back activities such as spirit week and a dance. The building is focusing on creating inspiring and calming environments. New paint in the entry and the welcome room for parents have been appreciated. The PFO is organizing a Harvest Festival. Each day announcements are done live with a camera crew. There is a real sense of belonging. Recently she received a letter from a student which said, "Thank you for understanding me."

Kevin Taylor, principal at Gladstone High School, reported most students were scheduled in their first class choices. Mr. Taylor and Ms. Alexander will go into classes tomorrow and next week to review expectations. They will show the Run/Hide/Fight video and practice lock down drills. The student altercation that happened was a shock to all staff. School spirit and supporting each other is what Gladstone is all about. Fall play auditions and the blood drive are happening in September. Mr. Taylor thanked district office staff for helping at registration.

Lennie Bjornsen, director of student & family supports, reported that he continues working on grants and is very involved with the ESD Chronic Absenteeism planning committee. The committee is digging deep into strategies at all levels. They have discovered many root causes. Some families don't have awareness that every day at school counts. Our district focus will be with seventh grade students at Kraxberger Middle School.

Kelly Welch, director of special services, reported her department is off to a good start with lots of new students. Everyone is working together to get the placements done. There are more complex medical needs than last year. She is working with the school nurse on these students.

Jeremiah Patterson, assistant superintendent, gave in brief a list of projects that will be brought to the Board in the 2018-19 school year: a renewal of our Consolidated Improvement Program (CIP) a three year plan due June 2019, Board policy review will begin in the second half of the year. He is also working on curriculum adoptions, a behavior support task force, continuing the mentor project, and bargaining.

8. SUPERINTENDENT'S REPORT

Superintendent Bob Stewart, reported the administrators were ready this year for the start of school and it showed. Last Monday, he attended the Oregon Business Leaders Council meeting. Mr. Stewart continues to work with COSA and OSBA to find common ground to move forward on a legislative platform. Monday, he will attend a meeting with the Governor regarding continuing service levels for education and report on the COSA workgroups. The Candidate's Forum at CESD is on October 3, Ms. Eaton and Mr. Schmidt will represent the Board, Teacher leaders will attend as well as student leaders and parents. The forum will be streamed live on Facebook.

a. Financial Report

The financial report for the month ending September 1, 2018 was presented. Samantha Nelson, director of finance and operations was on vacation. Superintendent Stewart asked the Board to email any questions regarding the report and said Mrs. Nelson will present a food pantry plan.

b. Enrollment Report

As of September 7, 2018 enrollment was 2,000; last year, the enrollment on the first day of school was 2,073. Enrollment adjustments will continue through the first two weeks of school. Updated numbers from the first day of school were brought to the Board meeting. Below is a breakdown by grade level as of September 7, 2018.

2017-18 Enrollment		2018-19 Enrollment	
Kindergarten	132	Kindergarten	126
First Grade	142	First Grade	138
Second Grade	149	Second Grade	139
Third Grade	147	Third Grade	141
Fourth Grade	169	Fourth Grade	146
Fifth Grade	169	Fifth Grade	170
Sixth Grade	140	Sixth Grade	180
Seventh Grade	161	Seventh Grade	134
Eighth Grade	167	Eighth Grade	149
Ninth Grade	161	Ninth Grade	183
Tenth Grade	179	Tenth Grade	151
Eleventh Grade	167	Eleventh Grade	166
Twelfth Grade	160	Twelfth Grade	151
Alternative Placement	30	Alternative Placement	26
TOTAL	2,073	TOTAL	2,000

Superintendent Stewart, reported enrollment is down. Resident student numbers are down about 5 percent. Kindergarten enrollment has 85 resident students and 41 out of district. There was a question about the options program with Oregon City. Mr. Stewart commented that program is for secondary grades and is suspended at this time.

c. Regular/Alternate Budget Committee Members

Four vacancies exist for regular members on the 2019-2020 Budget Committee, due to term expiration. Therefore, the appointment for the vacant positions will be for three years, expiring on June 30, 2021. Alternate members are appointed for one year; hence, seven vacancies exist in this classification of membership. Board members discussed and will email the Board Secretary recommendations for appointment to the Budget Committee for the openings.

Position	Board Member	Regular	Status	Alternate	Status
1	Nicole Vera Vera Couzens	Chris Lodolini	6-30-2019	Open	Open
2	Jay Schmidt	Open	Open	Open	Open
3	Steve Stewart	Open	Open	Open	Open
4	Stacie Moncrief	Amy Lowry	6-30-2019	Open	Open
5	Kristin Eaton	Open	Open	Open	Open
6	Greg Lind	Open	Open	Open	Open
7	Tracey Grant	Tim Rather	6-30-2020	Open	Open

f. Personnel – Information Only

New Coaches have been hired as follows: Jeanetta Hale and Tim Oberg, assistant volleyball coaches. Annette Sparks resigned her position as Educational Assistant at JWE.

Superintendent, Stewart, reported that hiring is a hot topic in the county and around the state. Some districts reported educators that were hired did not show up for work. Statics are showing only 50 percent stay in the profession after five years. There was a comment regarding Oregon verses Washington salaries and young people obtaining jobs that do not require a degree at higher wages than educators will be paid after college graduation.

9. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

Board members thanked the administrators for a great start.

a. Joint City Council/School Board Meeting

The Gladstone School Board will meet in a Joint City Council/School Board Meeting on November 1, 2018, 5:30 PM at the Gladstone Senior Center. Dinner will be provided.

b. OSBA Elections

The Oregon School Boards Association Board of Directors is seeking nominations for positions on the OSBA Board. The deadline for submitting recommendations is 5:00 pm on September 28, 2018. Nomination forms are available on their website: http://www.osba.org/About-OSBA/Election_Center.aspx#Candidate_Resolution_Info

c. OSBA Fall Regional Dinner

The OSBA Fall Regional Dinner Meeting is scheduled for Wednesday, September 26, 2018, beginning at 6:00 p.m., at the Clackamas ESD. Invitation is enclosed. Please let Natalie Weninger know your meal choice if you plan to attend.

d. OSBA's 2018 Annual Convention

The convention is scheduled for Thursday, November 8 through Sunday, November 11, 2018, at the Portland Marriott Downtown. Please let Natalie Weninger know if you wish to attend. Conference information is available:

http://www.osba.org/Calendar/Events/Annual_Convention-2018.aspx

e. NSBA 2019 Annual Convention

The annual convention is scheduled for Saturday, March 30 through Monday, April 1, 2019, in Philadelphia, Pennsylvania. Registration begins in October. Please let Natalie Weninger know if you wish to attend. <https://www.nsba.org/conference>

10. EXECUTIVE SESSION

There was no executive session.

11. ADJOURNMENT

The next regular School Board meeting is scheduled at 6:30 pm on Wednesday, October 10, 2018, at the School District Administration Office, 17789 Webster Road, Gladstone, Oregon.

Board chair, Kristin Eaton adjourned the meeting at 7:40 pm.

ATTEST:

Kristin Eaton, Board Chair

Date

Bob Stewart, Superintendent

Date