

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

September 14, 2016 Minutes

BOARD ATTENDANCE:

Sharon Soliday, Chair
Nicole Vera Vera Couzens, Vice Chair
Rod Cole, Member
Bruce Wadsworth, Member

BOARD ABSENT:

Carlos Castañeda, Member
Kristin Eaton, Member
Jay Schmidt, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, September 14, 2016.

1. CALL MEETING TO ORDER

Board Chair Sharon Soliday called the meeting to order at 6:30 pm.

a. Flag Salute

Mrs. Vera Vera Couzens led the flag salute.

2. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC

Braydon Fosberg addressed the board. He thanked the Board for letting Beaver Creek Cub Scout Troop #139 use the Robotics trailer for their trip to Montana. Braydon is working towards his Eagle Scout badge. Attending a community meeting is part of his badge. He would like to be able to advertise for Cub Scouts in our schools. Ms. Soliday said they will check on policy and contact him with information.

3. APPROVAL OF MINUTES

There was not a quorum present from these meetings. These action items were postponed.

(16-87) BE IT RESOLVED, that the minutes of the following School Board meeting be and hereby are approved:
July 13, 2016 – Regular School Board Meeting

(16-97) BE IT RESOLVED, that the minutes of the following School Board meeting be and hereby are approved:
August 10, 2016 – Regular School Board Meeting
August 31, 2016 – Work Session/Executive Session

4. DISCUSSION/REPORTS

a. Homeless Student Update

The McKinney-Vento Act is a federal law guaranteeing all children and youth the right to an equal education, regardless of their living situation. Protection under the McKinney-Vento Act extends to those who lack a fixed, regular, and adequate nighttime residence. Dozens of students without fixed places of residence are served by the Gladstone School District.

Kim Nomensen, counselor at Kraxberger, serves as District Liaison for homeless children and families. Ms. Nomensen helps to identify homeless students and connects them to free lunch, transportation, school supplies and other resources including housing referrals and social/health services.

Kelly Welch, director of special services, reported at the end of the 2015-16 school year there were fifty eight students identified as homeless in the district. There were 5 students at GCCF, 14 students at JWE, 16 students at WLK and 23 students at GHS. She is working on changing the wording from homeless to transition.

5. ACTION ITEMS

a. Approve Change in Account Authorized Signers

The district has imprest bank accounts at each building, as well as several district bank accounts. These accounts require signers who are authorized by the Board of Directors. Samantha Nelson, director of finance and operations, reported due to new hires, the director at GCCF and the principal at WLK, the board is required to approve new bank authorization for each of these accounts. There were no other changes.

Gladstone Center for Children and Families
Carol Kemhus, Director
Heidi Smith, Head Secretary
Samantha Nelson, Director of Finance and Operations

Kraxberger Middle School
John Olson, Principal
Shaun Southmayd, Head Secretary
Samantha Nelson, Director of Finance and Operations

Mr. Cole moved first and Mr. Wadsworth seconded approval of the following resolution:

(16-98) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the change of authorized signers as presented in the September 14, 2016 Superintendent report.

BE IT FUTHER RESOLVED, that all checks will require two signers of those individuals authorized to sign.

(16-98) Motion passed 4-0, Mr. Castañeda, Mr. Schmidt and Ms. Eaton were absent.

b. Approve GHS FBLA Trip

Stacy Shinault, Future Business Leaders of America Advisor (FBLA) at GHS, requested authorization for the students to travel to Bend for the Oregon Leadership Institute. Students would leave on Sunday, November 6, 2016 and return on Monday, November 7, 2016. Two to 8 students and the FBLA advisor would participate in the trip. Stacy Shinault, FBLA advisor at GHS, was present. The students compete in business and computer related skills, job interviews, video game development, and business math tests. This opportunity will allow practice for the spring state competition.

Mr. Wadsworth moved first and Mr. Cole seconded approval of the following resolution:

(16-99) WHEREAS, the high school FBLA advisor is requesting permission to participate in a trip to Bend, Oregon, November 6 through November 7, 2016, and

WHEREAS, the School reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students and chaperones to Bend, Oregon, November 6 through November 7, 2016, as outlined in the superintendent's report.

(16-99) Motion passed 4-0, Mr. Castañeda, Mr. Schmidt and Ms. Eaton were absent.

c. Approve GHS Cheer Trip

Angie Schassen, Head Cheer Coach at GHS, requested authorization for the students to travel to Anaheim, California for the 2016-17 USA High School Nationals Spirit Competition. Students would leave on Thursday, March 23, 2017 and return on Wednesday, March 28, 2017. Fourteen students, and four coaches would participate in the trip. Angie Schassen, head cheer coach at GHS, was present. Ms. Schassen reported that fundraisers will ensure that families have no out of pocket expense for the trip. This year Gladstone High School will host a cheer competition, a pancake breakfast, a pig raffle and a sponsorship drive. Currently there are 19 participants on the varsity team. There is a selection process for students to have the opportunity to attend the competition.

Mr. Wadsworth moved first and Mr. Cole seconded approval of the following resolution:

(16-100) WHEREAS, the high school cheer coach is requesting permission to participate in a trip to Anaheim, California, March 23 through March 28, 2017, and

WHEREAS, the School reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students and chaperones to Anaheim, California, March 23 through March 28, 2017, as outlined in the superintendent's report.

(16-100) Motion passed 4-0, Mr. Castañeda, Mr. Schmidt and Ms. Eaton were absent.

d. Approve Excise Tax

At the Board Work Session, the School Board reviewed the current excise tax limits set in place by School Board action in February 2008. Construction taxes may be used for repayment of capital improvements and related debt.

Enclosed is a copy of the 2016-17 and 2017-18 rate schedule published by the Oregon Department of Revenue. The District will request the County collect the Construction Excise Tax at the current published rate for the 2016-17 and 2017-18 years as presented in the superintendent's report. Subsequent rate changes will be made per the Department of Revenue Publications indexing the school construction excise tax limits. Samantha Nelson, director of finance and operations, was present to answer questions. There was a brief conversation regarding the cost for residential and non-residential remodeling.

Mr. Cole moved first and Mr. Wadsworth seconded approval of the following resolution:

(16-101) BE IT RESOLVED, that the Gladstone School District Board of Directors approve the 2016-17 and 2017-18 Construction Excise Tax as presented in the September 14, superintendent's report.

(16-101) Motion passed 4-0, Mr. Castañeda, Mr. Schmidt and Ms. Eaton were absent.

e. Approve Request for Unpaid Leave of Absence

On September 7, 2016, a letter was received from Kelly Jacobs, 1.0 FTE music teacher at JWE, requesting an unpaid leave of absence from January 31, 2017 through May 30, 2017. This request would extend Kelly's FMLA parental leave. Jeremiah Patterson, assistant superintendent, was present to answer questions.

Mr. Cole moved first and Mr. Wadsworth seconded approval of the following resolution:

(16-102) BE IT RESOLVED that the Gladstone School District Board of Directors approves the request for Kelly Jacobs, 1.0 FTE music teacher at JWE, to take an unpaid leave of absence from January 31, 2017 through May 30, 2017.

(16-102) Motion passed 4-0, Mr. Castañeda, Mr. Schmidt and Ms. Eaton were absent.

f. Approve Licensed Elections

New certified staff will be recommended for hire as follows:

Clinton Vallie, 0.5 FTE Math Teacher (GHS)
Heidi Sause, 1.0 FTE Counselor (GHS)
Brandi Durkee, Temporary 0.5 FTE Intervention Specialist (JWE)

Mr. Cole moved first and Mr. Wadsworth seconded approval of the following resolution:

(16-103) BE IT RESOLVED, that Clinton Vallie, who is herein recommended for teacher election as a .5 FTE Math teacher, be accepted by the Gladstone School Board of Directors, as submitted September 14, 2016.

(16-103) Motion passed 4-0, Mr. Castañeda, Mr. Schmidt and Ms. Eaton were absent.

Mr. Cole moved first and Mr. Wadsworth seconded approval of the following resolution:

(16-104) BE IT RESOLVED, that Heidi Sause, who is herein recommended for teacher election as a 1.0 FTE counselor, be accepted by the Gladstone School Board of Directors, as submitted September 14, 2016

(16-104) Motion passed 4-0, Mr. Castañeda, Mr. Schmidt and Ms. Eaton were absent.

Mr. Cole moved first and Mr. Wadsworth seconded approval of the following resolution:

(16-106) BE IT RESOLVED, that Brandi Durkee, who is herein recommended for teacher election as a Temporary 0.5 FTE intervention specialist, be accepted by the Gladstone School Board of Directors, as submitted September 14, 2016

(16-106) Motion passed 4-0, Mr. Castañeda, Mr. Schmidt and Ms. Eaton were absent.

6. INFORMATION FROM STUDENT REPRESENTATIVE

Grace Chappel, ASB student representative reported to the Board on matters of interest at Gladstone High School. Freshman orientation was exciting and positive. Students have had a lot of schedule changes. This year homecoming will focus around the 50th anniversary of Gladstone High School. An Alumni tour of the new high school is planned and a parade through the hallways. October 19 is a half day with a focus on college and career readiness.

7. INFORMATION FROM ADMINISTRATIVE STAFF

On Wednesday, September 7, teachers, support staff and administrators greeted students back to school. The start of a school year is always an exciting time for students, parents and staff. Each of the District's administrators reported to the Board on matters of interest concerning his/her area of responsibility.

Carol Kemhus, director at the Gladstone Center for Children and Families reported. Ms. Kemhus thanked the board for having her return. She thanked the maintenance, technology and district office staff for all of the great support in getting ready for staff and students. Lynn Aleksich, food coordinator, has assisted with bringing a great program to GCCF where fresh fruits and veggies are in classrooms each day. Students are able to select a healthy snack whenever they need it.

This year GCCF is building a tutoring program with high school students. On September 27 foundations from around the nation will learn about GCCF and take a tour.

Wendy Wilson, principal at John Wetten Elementary School reported. JWE had a wonderful start of the year. She shared a student made video in which a student was interviewed by another student about his reading struggles. Through interview questions he expressed how he went from 11 words per minute to 140 words. He thanked several teachers.

John Olson, principal at Kraxberger Middle School reported. A great start to the school year due to the structure of the staff advisory council meetings with Jeremiah Patterson and Dick Withycombe. It allowed WLK staff to have common agreements. Teachers are in hallways and on bus duty as well as lunch duty. The campus monitor has been a great addition to the staff. PLC work has been revitalized and overall it gets better every day. Mr. Patterson's help on curriculum has led to four new sections for STAR math. The Board thanked Mr. Olson for building trust in relationships.

Kevin Taylor, principal at Gladstone High School reported. At the pep assembly led by students the entire student body all sang "Lean on me". Teacher in-service days were focused on unity and consistency. The school support previously provided at Saturday school will change from Saturdays to one hour three days per week. Each of these days the media center, computer lab and math support will be open. Open house is next Wednesday, September 21 at 6 pm. On October 19, sophomores and some juniors will take the PSAT. Freshman will complete a career interest survey and participate in the career fair. Seniors will be trained in CPR and participate in the career fair. Juniors who do not take the PSAT will have a variety of career and college planning experiences including a career fair.

Jeremiah Patterson, assistant superintendent, reported. He has been busy going into spaces in each building. At GCCF he has helped open milk and yogurts as well as attended art class. Ms. Kemhus has entered all of the kindergarten assessments and teachers have received the data. At JWE it was great to see high school students helping. He is working with Ms. Wilson on math data review. The hands on culture of care with Mr. Wolfe McCormick is going great. The staff advisory meetings with WLK staff were very successful. Staff came away with a great sense of continuity. One area of great discussion was students' personal devices. Teachers are now in the hallways during passing time. At GHS students are fearless. The pep assembly was exciting to see. Mr. Yates has done a great job working with boosters on the Title 9 work.

Lennie Bjornsen, director of student and family supports, reported. He has been working with Mr. Harris at WLK on a discussion guide for when students are in detention. The guide will help students learn to restore relationships after an incident.

Kelly Welch, director of student services, reported. There are many new staffers in her department. Only three current staff members were employed prior to Dr. Welch. She told a story about a child who has made gains from last year. Last year, he had to be pulled out and sent home. This year he has come every day and been able to stay. The mother of the child sent a message to Dr. Welch thanking her for hiring his new teacher.

Leslie Robinette, communications coordinator, reported. Back pack Buddy coalition is growing, providing a robust food supply from churches and other partners.

Tammy Tracy, director of community schools and human resources, reported. Transportation had a smooth start. A meeting held with transportation services, Dr. Welch and Mrs. Nelson helped to set new practices and a tone for the beginning of the year. The Extended Day child care is thriving. There is a waiting list of 25 to 30 families.

8. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month ending August 30, 2016 was presented. Samantha Nelson, Director of Finance and Operations, was available to answer questions. Mrs. Nelson is focusing on the audit and starting the 2016-17 year.

b. Enrollment Report

Mr. Stewart reported as of September 8, 2016 enrollment is 2,115; last year, the enrollment on the first day of school was 2,201. The district is 100 students below our projected number. Part of the decrease in our estimate is due to the apartments not being completed as scheduled. The occupancy date is still unknown. The district hopes to see an influx of students when they are able to rent. In addition, last year 40 students began withdrawing in the second quarter. Mr. Stewart will bring an update to the board in October.

2015-16 Enrollment		2016-17 Enrollment	
Kindergarten	144	Kindergarten	144
First Grade	163	First Grade	143
Second Grade	163	Second Grade	150
Third Grade	178	Third Grade	164
Fourth Grade	153	Fourth Grade	166
Fifth Grade	142	Fifth Grade	150
Sixth Grade	187	Sixth Grade	153
Seventh Grade	161	Seventh Grade	181
Eighth Grade	167	Eighth Grade	169
Ninth Grade	192	Ninth Grade	173
Tenth Grade	183	Tenth Grade	185
Eleventh Grade	164	Eleventh Grade	164
Twelfth Grade	164	Twelfth Grade	148
Alternative Placement	15	Alternative Placement	25
TOTAL	2,201	TOTAL	2,115

c. Health and Safety Report

Under the State Board of Education's new adopted rules, school districts are required to submit a preliminary safety and health plan by October 1 to the state. The plan will include lead and radon testing. Gladstone is currently doing retests. Mrs. Nelson does not anticipate any new issues. This final plan is due in 2017.

d. Regular/Alternate Budget Committee Members

Two vacancies exist for regular members on the 2017-2018 Budget Committee, due to term expiration. Therefore, the appointment for the vacant positions will be for three years, expiring on June 30, 2019. Alternate members are appointed for one year; hence, seven vacancies exist in this classification of membership. Mr. Stewart reminded the board members to make an appointment to the Budget Committee where there are openings.

Position	Board Member	Regular	Status	Alternate	Status
1	Nicole Vera Vera Couzens	Open	Open	Open	Open
2	Jay Schmidt	Sarah Sanderson	6-30-2018	Open	Open
3	Carlos Castañeda	Teresa Farrington	6-30-2018	Open	Open
4	Sharon Soliday	Schon Roll	6-30-2018	Open	Open
5	Kristin Eaton	Todd McKee	6-30-2018	Open	Open
6	Rod Cole	Open	Open	Open	Open
7	Bruce Wadsworth	Jared Dilsaver	6-30-2017	Open	Open

e. Board Policies – First Reading

The following policies were presented as a first reading. Policy changes are due to legislative changes and to ensure compliance with State and Federal mandates. Jeremiah Patterson, assistant superintendent, went over each policy and answered questions.

<u>Policy #</u>	<u>Policy Name</u>	<u>Last Update</u>
ECACB	Unmanned Aircraft System (UAS) a.k.a. Drone	New
GBM	Staff Complaints	June 2015
GBMA	Whistleblower	New
IKF	Graduation Requirements	June 2016
JG	Student Discipline	January 2016
JHCDA	Prescription Medication	February 2016
JHCD/JHCDA-AR	Prescription/Nonprescription Medication	December 2015

f. Personnel – Information Only

David Hayden, technology assistant submitted a resignation letter to the District on August 25, 2016 effective September 8, 2016. David has been with the district since July 2013.

9. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

School Board members had an opportunity at this time to make presentations and offer suggestions on topics of interest.

a. Committee Work Assignments

The School Board reviewed the committee selections from last year and made changes.

b. OSBA Elections

The Oregon School Boards Association Board of Directors is seeking nominations for positions on the OSBA Board. The deadline for submitting recommendations is 5 pm on September 30, 2016.

c. OSBA Fall Regional Dinner

The OSBA Fall Regional Dinner Meeting is scheduled for Thursday, September 29, 2016, beginning at 6: pm, at the Clackamas ESD. Board members should let Natalie Weninger know their meal choice if they plan to attend.

d. OSBA's 2016 Annual Convention

The convention is scheduled for Thursday, November 10, through Sunday, November 13, 2016, at the Portland Marriott Downtown. Please let Natalie Weninger know who plans to attend. Conference information is available: http://www.osba.org/Calendar/Events/Annual_Convention-2016.aspx

e. NSBA 2017 Annual Convention

The annual convention is scheduled for Saturday, March 25 through Monday, March 27 2017, in Denver, Colorado. Registration begins in October. Please let Natalie Weninger know if you wish to attend.

Nicole Vera Vera Couzens thanked the staff for the great start and their work.

Sharon Soliday invited everyone to attend the Robotics Kickoff barbecue on Saturday, September 24, from 11 to 1 pm. In the Robotics workshop behind the batting cages at Gladstone High School.

10. PUBLIC PARTICIPATION

There was no public participation.

11. ADJOURNMENT

Board Chair, Sharon Soliday adjourned the meeting at 7:50 pm.

ATTEST:

Sharon Soliday, Board Chair

Date

Bob Stewart, Superintendent

Date