

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

October 11, 2017 Minutes

BOARD ATTENDANCE:

Sharon Soliday, Board Chair

Kristin Eaton, Vice Chair

Tracey Grant, Member

Greg Lind, Member

Jay Schmidt, Member

Steve Stewart, Member

Nicole Vera-Vera Couzens, Member

Bob Stewart, Superintendent

Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, October 11, 2017.

1. CALL MEETING TO ORDER

Board Chair, Sharon Soliday called the meeting to order at 6:30 pm.

a. Flag Salute

Ms. Grant led the flag salute.

2. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC

a. Growing Great People Award

Lennie Bjornsen, director of family services and supports introduced Rose Fuller, executive director at Northwest Family Services, and Yina Marin and Allie Castro family resource coordinators. Mr. Bjornsen shared some of the services they provide to Gladstone students and families such as Family Resource Coordinators, the KAOS Enrichment Program as well as Alcohol and Drug Intervention. Ms. Soliday thanked Ms. Fuller and the team at Northwest Family Services for the tremendous gift they provide Gladstone School District. Ms. Soliday presented a certificate on behalf of the school board. Ms. Fuller thanked the board. She said it is an honor and a privilege to do the work. The vision and climate of nurturing and growing great people is a Gladstone culture of innovation. Ms. Marin and Ms. Castro both shared stories of providing services to families. Superintendent Stewart said it is a great partnership. Ms. Castro extended appreciation to Leslie Robinette, communications coordinator, for helping her access food for families.

b. 2017-18 Foreign Exchange Student Welcome

Kevin Taylor, principal at Gladstone High School introduced Ignacio Lomas Alaizola (Nacho) from Spain and his host family John and Tonya Rourke. This is his second time in the United States. He visited before when his sister was an exchange student with the Rourke family. He really likes school in Gladstone. He said the teachers really help the students and there are a lot of fun activities. He has made many friends. It has helped to be able to practice with the soccer team. He is unable to participate in competitions due to the new OSAA rule that does not allow him to compete. When he returns to Spain, he wants to study medicine. Mrs. Rourke thanked the district for accepting his application.

c. GHS Club Presentation

Patti Alexander, vice principal at Gladstone High School, introduced the ASB Welcome Back Video and GHS student Alex Lue. Mr. Lue explained the music video is about school rules such as dress code. ASB produced the video. The board thanked Mr. Lue and the ASB for a job well done.

d. GCCF Board Room Artwork

Jere Applebee, director at Gladstone Center for Children and Families, presented the artwork in the boardroom created by kindergarten students. Sharon Withers is the art specialist who works with students two days a week.

e. WLK Students

Len Reed, principal at Kraxberger Middle School introduced four students from the leadership class. Ms. Chambers assisted with bringing in the Clover Complements Tree. The students designed the tree for Kindness Month. Their hope is that by providing other students with paper leaves for the tree, students will write down kind thoughts or acts of kindness and place the leaves on the tree. The board thanked the girls for their leadership and asked for a picture of the tree when it's full of leaves.

f. GHS High School Robotics Team

Kevin Taylor, Gladstone High School principal, introduced two members of the robotics team. At an all-girls competition at Caitlin Gabel last weekend the high school robotics team placed second out of 20 teams. The competition is meant to empower ladies in robotics. The students said they were not sure if they were going to the competition until just a few days before. They would have liked more time with their robot. The team presented their trophy to Mr. Taylor and Ms. Alexander on the behalf of Gladstone High School. The board congratulated the team on their success.

3. DISCUSSION/REPORTS

a. Measure 98

Jeremiah Patterson, assistant superintendent, and Kevin Taylor, high school principal, presented an update on Measure 98. Mr. Patterson gave a brief history lesson on its intent and how it ended up arriving to us. There are three required spending areas under the measure, College Credit Access, Graduation Rate and Career Technical. General rules require an updated four year plan each biennium, up to 15 percent of the funds for 8th grade, no more than 5 percent spent on administrative costs, data review requirements, separate accounting and reporting requirements, and local determination on allocation. District determine the local need and adjust spending between the three focus areas. Districts our size are required to spend in at least two of the three categories, including CTE. However, we are likely to spend in all three. Mr. Taylor reported on current classes offered. Students are not taking advantage of the college credits available to them. This is an area that Mr. Taylor and Mr. Patterson want to improve on. Mr. Taylor shared the new ways students have opportunities to earn back credits. He hopes to see improvement in the next two years. Presently, funds have been used to increase FTE by hiring a half time student center coordinator and a full time specialist in the new student center. The position runs the Fuel Ed credit recovery program. Most students are identified for Fuel Ed however some are self-selecting. The classes are two thirds to three quarters full. Students will be surveyed to find out what they would like to take in regards to CTE classes.

Mr. Patterson showed images representing the current outward look for Measure 98 funds. Library for Fuel Ed rooted through the CESD, tech classroom space empty, and an old kitchen that could be remodeled and used for culinary arts. The vision is retention through engagement. There was a comment regarding money being used for all students to earn college credit when some do not intend to go to college. Summer internships for students who want to learn a trade are needed. Superintendent Stewart commented that currently only about 25 percent of students who earn the college credit actually receive it. Mr. Lind said as a teacher who teaches high school courses worth college credit he finds it hard getting students and families to take the credits. Families need more support. There was a suggestion that students who earn the credits during high school come back and share with high school students the advantages they had going into college. There was a brief conversation about the result of a CTE pathway. Mr. Patterson explained that is a distinct set of courses. Students start with entry level classes and then can pick a direction, a program of study. He gave an example of a health pathway. At the end of the pathway students would receive a cord at graduation and a certificate of completion. Another area of focus is to get current high school staff eligible to award college credit. Mr. Patterson said they have been cautious in planning and not wanting to commit too early. Credit recovery is the first focus area and they will continue to study the directions available. The Board thanked them for their time and report.

b. Teacher Mentor Program

Mr. Patterson, assistant superintendent, introduced Rebecca Chitkowski, high school science teacher and Kris Schuberg, high school language arts teacher. This summer they along with Kerry Jeffrey, teacher/evaluation specialist, worked to develop a symposium on new teacher induction. It is a new teacher mentorship program developed with the help of a grant. Ms. Chitkowski said the model is different. The mentors get formal training. There are explicit timelines and responsibilities. Mentor teachers get into classrooms and watch new teachers teach. This year, they have already been in classrooms four times. They are piloting software that is a reflection on video with feedback time stamped from both the mentor and the new teacher. Similar thoughts and differences can be seen. Ms. Schuberg talked about the calendar responsibilities for the mentor program. The goal is to have teachers stay in Gladstone and understand the culture. The Board applauded the program, thanked them for their work, and continuing to pay it forward.

4. ACTION ITEMS

a. Approve Minutes

Mr. Lind moved first and Ms. Eaton seconded approval of the following resolution:

(17-94) BE IT RESOLVED, that the minutes of the following School Board meeting be and hereby are approved:
September 13, 2017 – Regular School Board Meeting

(17-94) Motion passed unanimously 7-0.

b. Approve Drama Club/Language Arts Trip

Siri Carlson, language arts teacher, and two students thanked the board for approving the trip last year and shared their experience. Ms. Carlson and Emmett Pearson, language arts teacher/drama director requested authorization for Gladstone High School Students to travel to Ashland, Oregon to participate in the Shakespeare Festival and to visit Southern Oregon University.

Students would leave on Friday, May 18, 2018, and return on Sunday, May 20, 2018. Thirty students and three chaperones will participate in the trip. The team will stay in the dorms at Southern Oregon University.

Ms. Eaton moved first and Mr. Stewart seconded approval of the following resolution:

(17-95) WHEREAS, the high school language arts team is requesting permission to participate in a trip to Ashland, Oregon, May 18 through May 20, 2018, and

WHEREAS, the School reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students, coaches and chaperones to Ashland, Oregon, May 18 through May 20, 2018, as outlined in the superintendent's report.

(17-95) Motion passed unanimously 7-0.

c. Approve Request for Resignation/Release of Contract

Jeremiah Patterson, assistant superintendent, shared a letter of resignation. On September 30, 2017, Jennifer Tullis, special services teacher at GHS, submitted a letter of resignation, effective October 5, 2017. Ms. Tullis was hired at the beginning of the 2017-18 school year. It was recommended the Board release her from contract as requested.

Mr. Lind moved first and Ms. Grant seconded approval of the following resolution:

(17-96) BE IT RESOLVED, that Jennifer Tullis submitted a letter of resignation and herein recommended for release from contract, be accepted by the Gladstone School District Board of Directors, as submitted October 5, 2017.

(17-96) Motion passed unanimously 7-0.

d. Approval of 2017-18 School Board Meeting Calendar Revision

Based on a scheduling conflict with the 8th grade recognition program in June 2018 at Kraxberger Middle School, it was recommended the Board reschedule the June Board meeting from June 13, 2018 to June 6, 2018.

Ms. Eaton moved first and Mr. Stewart seconded approval of the following resolution:

(17-97) BE IT HEREBY RESOLVED, that the Gladstone School District Board of Directors hereby approves the 2017-2018 School Board Meeting Calendar Revision, rescheduling the June Meeting to June 6, 2018.

(17-97) Motion passed unanimously 7-0.

e. Approve Regular/Alternate Budget Committee Members

Two vacancies exist for regular members on the 2018-2019 Budget Committee, due to term expiration. Therefore, the appointment for the vacant positions will be for three years, expiring on June 30, 2020. Alternate members are appointed for one year; hence, seven vacancies exist in this classification of membership. Board members made appointments to the Budget Committee.

Position	Board Member	Regular	Status	Alternate	Status
1	Nicole Vera Vera Couzens	Chris Lodolini	6-30-2019	David Leeman	6-30-2018
2	Jay Schmidt	Sarah Sanderson	6-30-2018	Open	Open
3	Steve Stewart	Teresa Farrington	6-30-2018	Open	Open
4	Sharon Soliday	Amy Lowry	6-30-2019	Open	Open
5	Kristin Eaton	Todd McKee	6-30-2018	Denise Browning	6-30-2018
6	Greg Lind	Stacey Moncrief	6-30-2020	Open	Open
7	Tracey Grant	Melody Casey	6-30-2020	Laurie Rather	6-30-2018

Ms. Eaton moved first and Ms. Grant seconded approval of the following resolution:

(17-98) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the appointment of Stacey Moncrief, position #6, and Melody Casey, position #7 for the term October 11, 2017, through June 30, 2020 and the appointment of alternates position #1, David Leeman, #5 Denise Browning and #7 Laurie Rather, to serve on the Budget Committee, for one year, expiring June 30, 2018.

(17-98) Motion passed unanimously 7-0.

f. Approve Board Policies for Adoption

The following policies were presented to the Board at the August Board Meeting for first reading and the September Board Meeting for second reading. There have been no comments. The policies were recommended for adoption as presented.

Ms. Eaton moved first and Mr. Stewart seconded approval of the following resolution:

(17-99) BE IT RESOLVED, that the Gladstone School District Board of Directors approves School Board Policies GBH/JECAC, GBMA, GCDBA/GDBDA, ING, JEC, JECBD for adoption as presented on October 11, 2017.

(17-99) Motion passed unanimously 7-0.

<u>Policy #</u>	<u>Policy Name</u>
GBH/JECAC	Staff/Student Parent Relations
GBMA	Whistleblower
GCDBA/GDBDA	Family Medical Leave
ING	Animals in District Facilities
JEC	Admissions
JECBD	Homeless Students

5. INFORMATION FROM STUDENT REPRESENTATIVE

Alex Lue, student representative reported to the Board on matters of interest at Gladstone High School. Mr. Lue is the ASB Historian. He said it is an honor to be part of the district and to work with such amazing people. ASB along with student senate have been busy getting ready for homecoming week. A banner was made to thank first responders for all they do. It is going to each school so that students and staff may write messages. It will be showed during the football game. They hope to display the banner at the fire station after the game. There is a penny drive to raise money for the Red Cross. Students are working hard and there is a positive feel at school. All new students were invited to an ice cream party to help them make connections. Mr. Lue said all of the activities at GHS have great bonding events like team dinners and the family feel in each activity is strong. There are healthy rivalries between schools at contests. Students appreciate the time after school with teachers. ASB is working on more videos to highlight student life. Mr. Lue hopes to run for class president next year and wants pursue engineering in college. The board thanked Mr. Lue for his report.

6. INFORMATION FROM ADMINISTRATIVE STAFF

Each of the District's administrators reported to the Board on matters of interest concerning his/her area of responsibility.

Jere Applebee, director/principal of the Gladstone Center for Children and Families, reported teachers worked hard on routines in September. October activities are many such as the jog-a-thon, pumpkin patch field trip, and parent conferences. Burgerville teacher night raised over \$1,650 in three hours. The funds will be used for PBIS program. Mr. Applebee read thank you notes from Lewis and Clark graduate students. Mr. Bjornsen and Mr. Bill Stewart are helping with trauma informed practices and social/emotional professional development for teachers. Mr. Robinson will be there and teachers will receive credit.

Wendy Wilson, principal at John Wetten Elementary, reported today was career day. Over 20 careers were represented. There were many speakers and students dressed up.

Kevin Taylor, principal at Gladstone High School, reported a former Gladstone graduate has a company that created homecoming t-shirts. The ASB is selling them for a donation and giving the funds to the Red Cross. Mr. Lue did thank you notes during a recent assembly. He represents all of the kids and does a great job. Progress reports are this week. October 25th is the PSAT day. On that day students not taking the test will have a variety of activities such as CPR certification, TED youth talks, and financial information courses. October 30 will be a college fair visit. Mr. Taylor and Ms. Alexander are doing goal setting conferences with staff. Parent conferences are at the end of the month. Board members thanked Mr. Taylor for his letter to families regarding the national anthem. They express their agreement with the process and approach.

Kelly Welch, director of special services, updated the Board regarding her report last month. Last year under Title X, there were 32 individuals served and 9 families. Incredible things are happening with students in transition. Transition age students range from age 16 to 21. There are 12 students currently being served. Eight of the students have graduated. The other four are still in school. Ms. Bennett, the transition coordinator assists them through job application forms, taking time off from their jobs and all transitions to adult work.

Lennie Bjornsen, director of family services and supports, thanked the board for recognizing NW Family Services. He talked the importance of partnerships and how out of one partnership other partnerships evolve. Middle school administration is working with Trillium Health Services on welling being as part of Kraxberger Rising. Providence partnership came to us through the Little Leopards Camp.

Tammy Tracy, director of community schools and human resources, the auction is happening. Donations are coming in and she is busy making final arrangements.

7. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month ending September 30, 2017 was presented. Samantha Nelson, Director of Finance and Operations, reported auditors come in a week and a half. They will be on site for one week. Mrs. Nelson will have a clearer picture of the current budget next month after the first quarter ADM is filed and the open enrollment benefit period is finished. She directed the Board to the grants. October 1 is the effective date of several grants. The copy machine bid process has closed. She will begin working on selecting the right machines for the district. She is hoping for a few dry days to get some roofing alternatives applied to extend life of the roofs and fix any leaks. There was mention of a water leak in the industrial arts room. Mrs. Nelson will have Mr. Johnson look at it. The Energy Trust was in district for two days looking at our energy systems. Right away they found that one system was trying to cool while another was trying to heat. Some set points were adjusted so that systems were not competing with each other. In addition was revealed that the flow between rooms needs adjustments. Staff is beginning to look at that issue. The increase of flow needed downstairs at the administration building is being scheduled.

b. Third Review - Administrative Regulations

Jeremiah Patterson, assistant superintendent, presented policies for the third and final review. Administration Regulations (AR) required board review. However no action is required by the board for AR's. There were no questions.

<u>POLICY NAME</u>	<u>POLICY TITLE</u>	<u>LAST UPDATE</u>
GBN/JBA-AR	Sexual Harassment Complaint Form	
GCBDA/GDBDA-AR(1)	FMLA/OFLA	2015
GCBDA/GDBDA-AR(2)	Request for Family and Medical Leave	
GCBDA/GDBDA-AR(3)(A)	Certification of Health Care Provider (Employee)	
GCBDA/GDBDA-AR(3)(B)	Certification of Health Care Provider (Family)	
GCBDA/GDBDA-AR(3)(C)	Military Family Leave	
GCBDA/GDBDA-AR(3)(D)	Military Family Leave	
GCBDA/GDBDA-AR(4)	FMLA/OFLA Eligibility Notice to Employee	
GCBDA/GDBDA-AR(5)	Designation Letter to Employee	
GCBDA/GDBDA-AR(6)	Designation Notice – FMLA/OFLA	
GCBDA/GDBDA-AR(7)	Fitness-for-Duty Certification	
GCC-AR	Hiring Procedures All Staff	New
ING-AR	Animals in District Facilities	2012
JECBD-AR	Homeless Students	2010

c. Personnel – Information Only

Jeremiah Patterson, assistant superintendent, reported the personnel information. Jennifer Hardt has resigned her position as instructional assistant. Ashlen Toole has been hired as an educational assistant. Christine Defendorf and Michelle Cullins have been hired as instructional assistants. Joey Burnett has been hired for grounds/maintenance.

d. Oregon Department of Education Update (added item)

Superintendent Stewart, reported today Salmon Noor resigned immediately as the State Superintendent of Public Education. Governor Brown appointed Colt Gill as acting superintendent. Mr. Gill has served as Oregon’s first Education Innovation Officer and as Superintendent of Bethel School District.

On October 30 and 31, Superintendent Stewart will attend a retreat for sustainable funding in Oregon. Apple is providing two facilitators.

8. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

a. OSBA’s 2017 Annual Convention

The convention is scheduled for Thursday, November 9 through Sunday, November 12, 2017, at the Portland Marriott Downtown. Please let Natalie Weninger know if you wish to attend. Conference information is available: http://www.osba.org/Calendar/Events/Annual_Convention-2017.aspx

Tracey Grant, board member, reported she visited several classrooms at the high school and is very impressed. Students were engaged. Staff there were happy about the new library set up and the Fuel Ed recovery program. She gave kudos to Debbie Poyser for her work and dedication.

Nicole Vera-Vera Couzens, board member, reported the McLoughlin P3 committee gave Oregon credit to 60 attendees at a professional development opportunity at the Gladstone Center for Children and Families. Superintendents Bob Stewart and Larry Didway from Oregon City opened the event. Kara Williams, ODE PreK-3rd Grade Coordinator was a keynote speaker. Mrs. Vera-Vera Couzens is putting together a basket for the auction for the school board. Members may give donations to her.

Greg Lind, board member, reported the John Wetten Burgerville night was really cool. The staff was delightful and smiling. Students were so happy to see their teachers. Thank you to all of the staff at John Wetten. The OSBA Meeting at CESD was factual and informative. He attended the Gladstone Business Association meeting just before the board meeting. He said it was a room full of people wanting to improve the community.

Kristin Eaton, vice chair, said she saw a lot of comments on social media about the event at the Molalla football game. She spoke of the importance of the district providing first amendment rights and praised administrators for giving support to students and providing a positive learning atmosphere. Ms. Eaton attended the OSBA regional meeting. She encouraged fellow board members to attend the next one.

9. PUBLIC PARTICIPATION

Patron, Seth Watts, discussed with the board, concerns over the football team linking arms during the national anthem at the game on September 29, 2017. The board asked Mr. Watts to write a letter to the students about what it meant to him instead of pulling his support for the district.

At 9:26 pm, Board Chair, Sharon Soliday announced there would be an executive session.

10. EXECUTIVE SESSION

At 9:34 pm, Board Chair, Sharon Soliday stated the Executive Session of District School board Gladstone School District 115, Clackamas County, Gladstone Oregon is called to order under authority of ORS.192.660(1).

At 9:46 pm, Sharon Soliday stated the Executive Session was closed and the Board was returning to regular session.

11. INFORMATION FROM ADMINISTRATIVE STAFF

Jeremiah Patterson, assistant superintendent, asked the Board to check their calendars for January 6 and 7, 2018 or January 20 and 21, 2018 for interest based bargaining training sessions. Mr. Stewart stated he cannot make January 6. Ms. Soliday will not be at the January 10 regular board session.

There was a brief conversation about auction items donated.

12. ADJOURNMENT

Board Chair, Sharon Soliday adjourned the regular session at 9:49 pm.

ATTEST:

Sharon Soliday, Board Chair

Date

Bob Stewart, Superintendent

Date