

**MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD  
SCHOOL DISTRICT #115, CLACKAMAS COUNTY  
GLADSTONE, OREGON**

**May 11, 2022 – Minutes**

BOARD ATTENDANCE:

Steve Stewart, Chair  
Stacie Moncrief, Vice Chair  
Donna Diggs, Member  
Tracey Grant, Member  
Erik Richter, Member  
Jeremy Shaw, Member

BOARD ABSENT

Ginger Zimtbaum, Member

Bob Stewart, Superintendent  
Natalie Weninger, Board Secretary

**The Regular Session meeting of the Gladstone School Board of Directors was held in person at Gladstone High School/Demonstration Room and via Zoom Webinar on Wednesday, May 11, 2022.**

1. CALL MEETING TO ORDER

Board Chair Steve Stewart called the session to order at 6:30 PM.

a. Flag Salute

Board Chair Steve Stewart led the flag salute.

2. INFORMATION FROM STUDENT REPRESENTATIVE

Monelle Lumapas, Student Representative, reported on behalf of Gladstone High School ASB. Eight new members have been elected as ASB officers for next year. Transition work has begun with the new members as they wrap up the school year. End of the year events will include a field day. Academic recognition and NHS inductions were well attended. A survey was sent to middle school students to ask them about what they are nervous about as the transition to high school. They are going to build lessons on how to be successful in high school and share with incoming freshman. Spring sports are going well. Monelle plans to go into marketing and graphic design after high school. The Board thanked her for the report.

3. PUBLIC PARTICIPATION

There were no public comments.

4. DISCUSSION REPORTS

a. Comprehensive Sexual Education Plan

Jeremiah Patterson, Assistant Superintendent, has been facilitating K-5 leaders in the comprehensive sexuality education plan review. He presented a draft to the Board and explained best practices for reading the document. The recommended plan will be available at the District office for public review until the June 8, 2022, Board meeting. At that meeting, the Board is scheduled to take action to renew the Comprehensive Sexual Education Plan. There was a question about the clause “taught by designated teacher”. The curriculum – The Great Body Shop - is updated by the publisher annually and this statement gives the district room to move based on the change.

He explained ways that teachers use best practices to answer student questions to the whole group and how teachers also need to research answers to the questions asked before delivering lessons. There was concern about Kindergarten curriculum including naming diseases. There was a comment regarding healthy relationships being a friendship and the changing look of parenting among students' families. The Great Body Shop curriculum has already been adopted. In that adoption process high school students were brought in to talk with staff to give a clear understanding of what they had not experienced in school. The State requires a biennial review as part of transparency and information for communities regarding how we teach. There was discussion regarding the need to provide plenty of notice to families prior to the lesson being taught so that families can opt their student out of lessons. The district will put together an edited version of the document so that the Board can easily see the additions and deletions. The Board would like to see what is required by law and policy versus where there is wiggle room to make a change in the plan. There was mention of Erin's Law and the requirements to teach about child sexual abuse prevention. The Board would like data on how many families opt out of lessons. Several members agreed that their own experience as parents has been plenty of communication and opportunity to opt out prior to lessons. Before the next meeting, board members will send specific questions to the Superintendent.

- b. Curriculum Adoption K-5 English Language Arts, World Languages & Stride Online Program  
Teacher representatives from the Gladstone Center for Children and Families and John Wetten Elementary have been meeting with Jeremiah Patterson, Assistant Superintendent and Sarah Dunkin, Principal/Director, in a year-long study of English Language Arts best practices and applying the district lens on 8 different curricular materials, the group narrowed their selection to two and then field tested. They used critical considerations for selecting the American Reading Company to recommend for adoption. Jeremiah Patterson presented the group's findings and recommendations.

Teacher representatives from the Spanish Department have been meeting with Jeremiah Patterson, Assistant Superintendent, in a study of World Language best practices and a review of curricular materials for adoption. This adoption was deferred in 2021-22. Jeremiah Patterson presented Savvas "Autentico" curriculum.

It is not an Oregon Department of Education (ODE) requirement to have an online platform. However, to continue with an online program, Board approval is required. Gladstone School District partnered with Clackamas Education Service District (CESD) and the Multnomah Education Service District (MESD) to review online programs. Gladstone School District used the Stride Online Platform during the 2020-21 school year, for our K-8 students. The platform allows for our teachers to support students. The Board asked to see a cost analysis for students attending online vs in-person. The district recommends students attend in-person. Some family circumstances have a need for online learning. There were comments regarding flexibility, options, and support to home schooling families.

The recommended curriculum is available at the District office for public review until the June 8, 2022, Regular Session Board Meeting. At that meeting, the Board is scheduled to take action to adopt the recommended curriculum for American Reading Company, PK-5 English Language Arts, Savvas "Autentico" World Languages and the Stride K-12 Online platform.

c. WLK Schedule Change (7 Period)

Heather Bailey, Principal at Kraxberger Middle School has been meeting with school leaders under the facilitation of Dick Withycomb regarding a seven (7) period schedule at Kraxberger beginning in the 2022-23 school year. Heather Bailey reported to the board their biggest need was for students to have more than one period for electives. If they have a need for a support class such as an intervention or English as a second language, students do not receive an elective. Students who choose band do not receive another elective, either. A study of other middle school schedules was completed. They found middle schools being successful in a seven period day and student offerings broader for all students. After a year of discussions, the staff is 100 percent on board with this change. The staff FTEs will not need to increase to make it work. Homeroom will be one day a week. On that day class periods will shorten by 10 minutes each. The consensus of the Board was that the middle school should move forward with a seven (7) period day beginning in the 2022-23 school year. The Board thanked her for working on this change for students.

5. ACTION ITEMS

a. Approve Minutes

Erik Richter moved first and Tracey Grant seconded approval of the following resolution:

**(22-41)** BE IT RESOLVED, that the minutes of the following School Board meeting be and hereby are approved:

April 13, 2022 – Regular Session Minutes

**(22-41)** Motion passed 6-0.  
Ginger Zimtbaum was absent.

b. Approve Cheerleading Trip

Shelby Crystal, Head Cheerleading Coach and Lorisa Kennedy, Assistant Cheerleading Coach requested authorization for Gladstone High School students to travel to Rockaway Beach, Oregon to participate in Gladstone Team Camp.

Students would leave on Friday, June 24, 2022, and return on Sunday, June 26, 2022. Twelve to fifteen students and four coaches will participate in the trip. The team will stay in a private beach house in Rockaway, Oregon.

Tracey Grant moved first and Stacie Moncrief seconded approval of the following resolution:

**(22-42)** WHEREAS, the high school cheerleading team is requesting permission to participate in a trip to Rockaway Beach, Oregon, June 24 through June 26, 2022, and

WHEREAS, the School reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students and coaches to Rockaway Beach, Oregon, June 24 through June 26, 2022, as outlined in the Superintendent's report, May 11, 2022.

**(22-42)** Motion passed 6-0.  
Ginger Zimtbaum was absent.

c. Approve Request for License Resignation/Release from Contracts

The following licensed staff have submitted letters of resignation effective June 16, 2022:

Siri Ngai	ELA Teacher (GHS)
Naomi Stadel	Counselor (JWE)

It was recommended the Board accept the resignation and release from contract effective June 16, 2022.

Stacie Moncrief moved first and Donna Diggs seconded approval of the following resolution:

(22-43) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the resignation of Siri Ngai & Naomi Stadel and hereby releases them from contract effective June 16, 2022.

**(22-43)** Motion passed 6-0.  
Ginger Zimtbaum was absent.

d. Approve Licensed Elections

Certified staff were recommended for hire as presented.

Probationary 1 Contract – Recommendations  
Destiny Kuehl – DO – Occupational Therapist (1.00 FTE)  
Rachel Hohbach – GHS – Advanced Math Teacher (1.00 FTE)  
Adam Herbers – GHS – Math Teacher (1.00 FTE)  
Andrea Cooper – WLK – Science Teacher (1.00 FTE)

Probationary 2 Contract – Recommendations

Jacob Pincus – WLK – Social Studies Teacher (1.00 FTE)  
Shelby Tracy (Crystal) – GHS – Health Teacher (1.00 FTE)

Donna Diggs moved first and Tracey Grant seconded approval of the following resolution:

**(22-44)** BE IT RESOLVED, that the licensed staff listed above who are herein recommended for hired as presented in the May 11, 2022 Superintendent’s report, be accepted by the Gladstone School District Board of Directors as submitted beginning in the 2022-2023 school year.

**(22-44)** Motion passed 6-0.  
Ginger Zimtbaum was absent.

e. Approve Licensed FTE Change

Learning Specialist Teacher Julie Troelstrup, requested a reduction in FTE beginning in the 2022-23 school year.

Stacie Moncrief moved first and Donna Diggs seconded approval of the following resolution:

WHEREAS at the March 9, 2022, School Board Meeting, the Gladstone Board of Directors approved a full-time contract through June 30, 2024, for Julie Troelstrup, and

WHEREAS Julie Troelstrup licensed contract teacher, has requested half time (0.50 FTE) beginning in the 2022-2023 school year,

**(22-45)** BE IT RESOLVED, that the Gladstone Board of Directors approves a 0.50 FTE license contract through June 30, 2024, for Julie Troelstrup beginning in the 2022-23 school year.

**(22-45)** Motion passed 6-0.  
Ginger Zimtbaum was absent.

f. Approve Second Reading & Adoption Board Policies

Board policies listed below were presented for first reading at the April 13, 2022 regular session. There were no public comments on the policies listed below. There was brief discussion last month regarding the title of DH – Loss of Coverage and authorization

designation. The title has been change to read DH – Protection Against Loss. A motion follows adoption of this policy to designate district employees. This designation will be brought to the Board annually. Policy GBL – Personnel Records has been updated to read District Office. It was recommended the following policies be adopted as presented in the May 11, 2022 Superintendent’s report.

DH	Protection Against Loss
GBL	Personnel Records
IGBB	Talent & Gifted Program

The following policy was recommended for second reading as rescind. It will become EEA-AR.

EEAB	School Bus Scheduling & Routing
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Stacie Moncrief moved first and Donna Diggs seconded approval of the following resolution:

**(22-46)** BE IT RESOLVED, that the Gladstone School District Board of Directors approve the policies listed above for second reading and adoption as presented in the May 11, 2022 Superintendent’s report.

**(22-46)** Motion passed 6-0.  
Ginger Zimtbaum was absent.

The following administrative regulations were presented for second reading. No action was required.

EEA-AR	School Bus Scheduling & Routing
GBA-AR	Veterans’ Preference
IGBAF-AR	Special Education Individualized Education Program (IEP)
IGBAG-AR	Special Education – Procedural Safeguards

g. Designate District Protection Against Loss Responsibility

As per Board Policy DH, Protection Against Loss, annually the Board will designate district individuals who are responsible to safeguard the district against loss regarding funds, fees, cash collection and inventory by consulting with Brown and Brown, the district’s agent of record for the purchase of bond coverage or equivalent crime coverage.

Erik Richter moved first and Stacie Moncrief seconded approval of the following resolution:

WHEREAS, Board policy DH – Protections Against Loss, requires the Board to designate District employees responsible to safeguard the district against loss, and

WHEREAS, Brown and Brown is the District's insurance agent of record for the purchase of annual bond coverage or equivalent crime coverage,

**(22-47)** BE IT RESOLVED that the Gladstone School District Board of Directors designates the Superintendent, and a designee, the Chief Financial Officer as the designated District employees to consult with Brown and Brown and obtain required bond or equivalent crime loss coverage, for the 2021-22 school year.

**(22-47)** Motion passed 6-0.  
Ginger Zimtbaum was absent.

h. Approve 2022-2023 School Board Meeting Calendar

The 2022-2023 School Board schedule of meetings is enclosed for review. Traditionally, the meetings are held on the second Wednesday of each month.

Stacie Moncrief moved first and Jeremy Shaw seconded approval of the following resolution:

**(22-48)** BE IT RESOLVED, that the Gladstone School District Board of Directors approves the calendar of School Board meetings for 2022-2023, as amended.

**(22-48)** Motion passed 6-0.  
Ginger Zimtbaum was absent.

i. Approve Request for Unpaid Leave of Absence

A letter was received from Brendon Thwing, 1.0 FTE CTE teacher at Gladstone High School, requesting an unpaid leave of absence for the 2022-23 school year.

Stacie Moncrief moved first and Erik Richter seconded approval of the following resolution:

**(22-49)** BE IT RESOLVED that the Gladstone School District Board of Directors approves the request for Brendon Thwing, 1.0 FTE CTE Teacher at GHS, to take an unpaid leave of absence for the 2022-23 school year.

**(22-49)** Motion passed 6-0.  
Ginger Zimtbaum was absent.

j. Approve Request for License Resignation/Release from Contracts

The following licensed staff has submitted a letter of resignation effective June 16, 2022:

Elizabeth Stapleton

ELA Teacher (GHS)

It was recommended the Board accept the resignation and release from contract effective June 16, 2022.

Erik Richter moved first and Tracey Grant seconded approval of the following resolution:

**(22-50)** BE IT RESOLVED, that the Gladstone School District Board of Directors approves the resignation of Elizabeth Stapleton and hereby releases them from contract effective June 16, 2022.

**(22-50)** Motion passed 6-0.  
Ginger Zimtbaum was absent.

## 6. SUPERINTENDENT'S REPORT

a. Financial Report

The 2021-22 fiscal year financial reports ending April 2022 was presented. Chief Financial Officer, Rachel Lopez Hopper reported there was an update to the State School Fund (SSF). The correction involved state forestry funds. She will continue to monitor activity as the close of the fiscal year approaches. There was a question regarding where the funds for the roof project were reflected in the budget. That project is scheduled to start in the 2022-23 fiscal year. The Board thanked Rachel Lopez Hopper for her work on the budget packet. It was phenomenal. Helped them to trust the system and the numbers.

b. Personnel

The following classified personnel have been hired: at Gladstone High School, Laura Monen as a Cook Helper and at the District Office, Nuthathai Nicolaescu as Accountant, Danielle Rogers as Account Payable/Receivable Specialist and Sara Maier as Grant Accountant. Coaches have been hired: Brian Johnson as Assistant Baseball Coach. Julie Kempster, JWE Library Assistant (employed since 2005) has written a letter of retirement effective July 1, 2022. Logan Robinette, Instructional Assistant at GHS (employed since 2021) has written a letter of resignation effective June 10, 2022.

## 7. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

a. Graduation/Promotion Dates & Times Participation

The Board confirmed who will participate at 8<sup>th</sup> Grade Recognition and Graduation. **8<sup>th</sup> Grade promotion is Tuesday, June 14 at 7:00 PM**, in the high school gym. **High School graduation is on Wednesday, June 15**. Graduation practice is at **2:00 pm**. Line up for the ceremony begins at **6:15 pm** and the commencement begins at 7:00 pm.



The Board asked the community to help support the 8<sup>th</sup> grade class with a field trip to Oaks Park, sweatshirts, and promotion expenses. Monetary donations are being accepted.

Tracey Grant gave kudos to senior parents. She really likes the way that Gladstone School District celebrated all staff the first week of May instead of breaking out the groups. She thanked Kevin Taylor for a successful academic and NHS induction evening. Tracey Grant, thanked Ginger Zimtbaum for getting the Board’s donations for the GEF Auction together and delivered. The Band and choir Disney trip was a great time. She appreciates everyone who works with kids and her fellow Board members. She gave a special thank you to Leslie Robinette for all the district communications.

Erik Richter echoed her appreciation to Leslie Robinette, Communications Coordinator. He requested the Board work on tightening up the policy regarding hate related incidences. He has a meeting later this month with principals and will bring information back to the Board. He asked the Superintendent to look at the cost for an architect to redesign our bathrooms to become general natural facilities.

Stacie Moncrief reminded the community the Gladstone Education Foundation (GEF) auction is open for bidding. She gave a big thank you to Dusty Long for the really cool staff appreciation pencil/ruler. She expressed excitement for students next year at Kraxberger getting to have the seven period scheduled. She hopes the Board will plan to use the work sessions for long term goals for facilities and the rising of the middle school.

Steve Stewart reminded the community the auction goes live on May 13 and to be sure to check out some really great items such as Oregon-shaped personalized cutting boards.

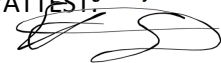
8. EXECUTIVE SESSION

a. There was no executive session held.

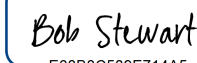
9. ADJOURNMENT

The next regular School Board Meeting is scheduled at 6:30 PM on Wednesday, June 8, 2022, in the demonstration room at Gladstone High School. The Budget Hearing will be held at the opening of the June 8 regular session Virtual meeting links will be posted for all meetings.

Board Chair Steve Stewart adjourned the session at 8:44 pm.

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**ATTEST**  
  
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Steve Stewart, Board Chair

6/9/2022  
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Date

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Bob Stewart, Superintendent

6/9/2022  
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