

**MINUTES OF THE REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON**

February 8, 2023 – Minutes

BOARD ATTENDANCE:

Stacie Moncrief, Chair
Tracey Grant, Vice Chair
Charlie Chu, Member
Donna Diggs, Member
Erik Richter, Member
Ginger Zimtbaum, Member

Board Absent:

Jeremy Shaw, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The Regular Session meeting of the Gladstone School Board of Directors was held in person at the Administration Building and via Zoom on Wednesday, February 8, 2023.

1. CALL REGULAR SESSION TO ORDER

Board Chair Stacie Moncrief called the meeting to order at 6:02 PM.

a. Flag Salute
Chair Moncrief led the flag salute.

b. Approve Agenda

Board Chair Stacie Moncrief led the Board through reviewing the meeting agenda.
Erik Richter moved first and Charlie Chu seconded approval of the following resolution:

(23-05) BE IT REOLVED the Gladstone Board of Directors approve the agenda as presented.

(23-05) Motion passed 6-0. Jeremy Shaw was absent.

2. INFORMATION FROM STUDENT REPRESENTATIVE

Avery Melton, Student Representative from Gladstone High School, reported to the Board winter sport highlights. Spirit week will be February 21 through February 24 with the opening assembly on February 17. The theme is Music. Dress up days include Woodstock and genre class pick. She is planning to work after high school and attend college in the near future. The Board thanked her for the report and wished her well in her endeavors after graduation.

3. RECOGNITION OF STUDENTS, STAFF AND/OR PUBLIC

a. GHS/GCCF Artwork in Board Room

Kevin Taylor, Principal at Gladstone High School, shared with the Board the concept and design of the high school created by the Mural Class taught by Teacher Chris Rich. Gladstone Center for Children and Families shared art projects done by kindergarteners. It included chameleons, penguins and little hands making a difference in the world. The Board thanked the staff and students for sharing their work.

4. DISCUSSION/REPORTS

a. 2023-24 Local Service Plan – Clackamas ESD

Local school boards in Clackamas County annually review the proposed resolutions, which call for the Clackamas County Education Service District (CESD) to provide several services to participating school districts. ESDs are required to get local district approval of the ESD Local Service Plan rather than resolution services, which continue to be part of the plan. Larry Didway, Superintendent of the Clackamas ESD, provided copies in the packet, presented the 2023-2024 Local Service Plan at the meeting, which are prepared by the CESD, and was available to answer questions. CESD Board Members, Linda Brown, Len Mills, and Wade Byers were in attendance. He thanked the Gladstone staff who participate on advisory committees, Bob Stewart, Superintendent, for his leadership in the region and around the state, Sarah Dunkin, Principal/Director at the Gladstone Center for Children and Families, for being an incredible partner, and Michael Shelton, Special Services Director for his active role at the sites. Larry Didway invited Board members to serve on the CESD Budget Committee. The Board thanked them for the report and thanked the CESD Board members for attending.

b. Complaint Against a Board Member

Tracey Grant explained the process of handling a complaint against the Board Chair. Brian Hungerford, District Legal Counsel, joined the meeting and answered questions. He advised the Board that the facts contained in the complaint were not in dispute, and there had already been a comprehensive investigation into the matter, and therefore in his opinion there was no further investigation for the Board to engage in.

Erik Richter moved first and Ginger Zimtbaum seconded approval of the following resolution:

(23-06) BE IT REOLVED the Gladstone Board of Directors approves to forgo the complaint against the Board Chair.

(23-06) Motion passed 5-0. Stacie Moncrief abstained and Jeremy Shaw was absent.

c. Aligning for Student Success

The District presented the updated draft of the integrated application for Board review. Jeremiah Patterson, Assistant Superintendent, and Leslie Robinette, Communications Coordinator, presented and were available for questions. They shared what was prioritized in the plan given the range of inputs and asked for feedback on the plan now that it has been developed. Next month the plan will be available in our main office during business hours, posted to our website and available for public comment in-person or electronically at the March 8, 2023 Regular Board Meeting. The integration of these plans was requested by educational leaders and state legislators. Efficiency was gained by combing community engagement, needs assessment, planning, budgeting and evaluation for six programs. This reduced redundant efforts while improving the framework to measure progress over time. The intended outcomes of the plan are to improve third grade reading proficiency, improve K-8 mathematics proficiency, increase regular school attendance, improve ninth graders on track for graduation and improve the graduation rate. There was a brief discussion regarding focal populations and groups that are easily identified based on their smaller size of the population, state funding and goal work based on the plan. The Board thanked them for their work and the presentation.

5. PUBLIC PARTICIPATION

Glenda Scherer – Gladstone Resident:

I'd like to give you some feedback.

I received your final decision in December, and I find the official response to be lacking.

In the district's policy for complaint procedures,

It says, "The final decision will address each allegation in the complaint and contain reasons for the district's decision." The district's response did not contain the reasons for the outcome.

Additionally, I still do not know what happened to my son. As a parent I have a right to know.

As a board you need to know that the district has withheld requested information from the DHS investigator. She did not get them until the end of December or beginning of January, even though the report of abuse was filed in September. Also as a board you should know that the staff person who is under investigation for child abuse is still working directly with children and has altered her statement five months later.

6. ACTION ITEMS

a. Approve 2023-24 Local Service Plan Provided by Clackamas ESD

It was recommended the Board approve the 2023-24 Local Service Plan provided by Clackamas ESD as presented.

Tracey Grant moved first and Erik Richter seconded approval of the following resolution:

(23-07) BE IT RESOLVED, that the District School Board of School District No. 115, Gladstone, Oregon, in Clackamas County, Oregon, approves the described Local Service Plan as presented in the proposed plan and in compliance with the provisions of HB 3184.

(23-07) Motion passed 6-0. Jeremy Shaw was absent.

b. Approve Board Operating Agreements

At the January 25, Work Session the Board discussed and drafted Board Operating Agreements. Board Chair Stacie Moncrief will presented the proposed Board Operating Agreements for adoption. A couple of typos were corrected. Board members thanked Chair Moncrief for her work and leadership on this project.

Donna Diggs moved first and Charlie Chu seconded approval of the following resolution:

(23-08) BE IT RESOLVED the Gladstone School District Board of Directors approve the Board Operating Agreements as amended in the February 8, 2023 Superintendent's report.

(23-08) Motion passed 6-0. Jeremy Shaw was absent.

c. Approve Minutes

There was a typo corrected.

Erik Richter moved first and Donna Diggs seconded approval of the following resolution:

(23-09) BE IT RESOLVED that the minutes of the following School Board meeting be and hereby are approved as amended:

January 11, 2023 – Regular Session Minutes

(23-09) Motion passed 5-0. Tracey Grant abstained and Jeremy Shaw was absent.

d. Approve Baseball Trip – Newport, Oregon

Casey Webster, Head Baseball Coach, requested authorization for the varsity team to travel to Newport, Oregon to participate in the Spring Break tournament. Students would leave on Sunday, March 26, and return on Tuesday, March 28, 2023. Sixteen students and two coach chaperones will participate in the trip. Lodging will be at the Comfort Inn in Newport, Oregon.

Charlie Chu moved first and Tracey Grant seconded approval of the following resolution:

(23-10) WHEREAS, the high school varsity baseball team is requesting permission to participate in a trip to Newport, Oregon, March 26 through March 28, 2023, and

WHEREAS, the school reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED that the Gladstone School District Board of Directors approves the travel of the students and coach chaperones to Newport, Oregon, March 26 through March 28, 2023, as outlined in the Superintendent's February 8, 2023 report.

(23-10) Motion passed 6-0. Jeremy Shaw was absent.

e. Approve Baseball Trip – Southern Oregon

Casey Webster, Head Baseball Coach, requested authorization for the varsity team to travel to Southern Oregon to participate in a tournament in Klamath Falls, Oregon. Students would leave on Friday, April 7, and return on Saturday, April 8, 2023. Sixteen students and two coach chaperones will participate in the trip. Lodging will be at the hotel in Klamath Falls, Oregon.

Tracey Grant moved first and Erik Richter seconded approval of the following resolution:

(23-11) WHEREAS, the high school varsity baseball team is requesting permission to participate in a trip to Klamath Falls, Oregon, April 7 through April 8, 2023, and

WHEREAS, the school reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED that the Gladstone School District Board of Directors approves the travel of the students and coach chaperones to Southern, Oregon, April 7 through April 8, 2023, as outlined in the Superintendent's February 8, 2023 report.

(23-11) Motion passed 6-0. Jeremy Shaw was absent.

f. Approve Request for Unpaid Leave of Absence

A letter was received (November 17, 2022) from Kristina Garland, 1.0 FTE Kindergarten teacher at the Gladstone Center for Children and Families, requesting to extend her leave through February 20, 2023 as an unpaid leave of absence.

Tracey Grant moved first and Ginger Zimtbaum seconded approval of the following resolution:

(23-12) BE IT RESOLVED that the Gladstone School District Board of Directors approves the request for Kristina Garland, 1.0 FTE Kindergarten Teacher at GCCF, to extend her leave as an unpaid leave of absence through February 20, 2023.

(23-12) Motion passed 6-0. Jeremy Shaw was absent.

g. Approve Licensed Elections

New certified staff was recommended for hire as follows:

Courtney Farmer - Kindergarten Teacher - GCCF
Temporary Long Term Substitute Contract Extension

Charlie Chu moved first and Donna Diggs seconded approval of the following resolution:

(23-13) BE IT RESOLVED, that the Gladstone School District Board of Directors approves Temporary Long Term Substitute Contact Extension for Courtney Farmer as presented.

(23-13) Motion passed 6-0. Jeremy Shaw was absent.

h. Approve Request for Retirement/Resignation from Contract

Brad Crosby, math teacher at Gladstone High School, has written a letter of retirement effective April 1, 2023. He has been with the district since 1990. Debbie Gorton has written a letter of retirement effective September 1, 2023. She has been with the district since 1993. The Board thanked them for their service and amazing job.

Erik Richter moved first and Donna Diggs seconded approval of the following resolution:

(23-14) BE IT RESOLVED, that Gladstone School District Board of Directors approves Brad Crosby's retirement effective April 1, 2023 & Debbie Gorton's retirement effective September 1, 2023.

(23-14) Motion passed 6-0. Jeremy Shaw was absent.

i. Approve Licensed Post-Retirement Contract

Brad Crosby, math teacher at Gladstone High School asked, to continue on a post-retirement contract effective April 1, 2023 through June 15, 2023.

Erik Richter moved first and Donna Diggs seconded approval of the following resolution:

(23-15) BE IT RESOLVED, that Gladstone School District Board of Directors approves a post retirement licensed contract for Brad Crosby, teacher at Gladstone High School, April 1, 2023 through June 15, 2023.

(23-15) Motion passed 6-0. Jeremy Shaw was absent.

j. Approve 2023-24 Inter District Transfer for Non-Resident Students

The Oregon Legislature enacted House Bill 4007 (2014), which provided new rules for admission of non-resident students. HB 4007 allows local school boards to decide annually, by specified date, the number of student transfers into the district and out of the district, to which consent will be given for the upcoming school year.

- HB 4007 will be applied to the 2023-2024 school year as detailed below: In addition to students who have previously been granted consent to transfer out, the Gladstone School District will release 50 students to other school districts during the 2023-2024 school year, on a first-come, first-served basis.
- Based upon current transfer numbers we propose to accept into Gladstone School District the approval of the following:

Grade	# of Openings	School
K	45	Gladstone Center for Children and Families
1	15	John Wetten Elementary
2	15	John Wetten Elementary
3	15	John Wetten Elementary
4	15	John Wetten Elementary
5	15	John Wetten Elementary
6	20	Kraxberger Middle School
7	20	Kraxberger Middle School
8	20	Kraxberger Middle School
9	40	Gladstone High School
10	10	Gladstone High School
11	10	Gladstone High School – Closes May 1, 2023
12	10	Gladstone High School – Closes May 1, 2023
Total	250	

- All applications for admission will be approved on a first come, first served basis for the 2023-2024 school year beginning February 9, 2023.
- Students accepted for inter-district transfer must abide by behavior and attendance expectations for the transfer to remain valid. These include: (1) Attendance must remain at 92% or greater; (2) No more than one suspension per academic year; (3) No suspension of greater than 5 days.
- Inter-district transfers will be in effect, with continued enrollment, through graduation.

Erik Richter moved first and Tracey Grant seconded approval of the following resolution:

(23-16) BE IT RESOLVED that the Gladstone School District Board of Directors approve the Inter-District transfer process for the 2023-2024 school year as presented in the February 8, 2023 superintendent's report.

(23-16) Motion passed 6-0. Jeremy Shaw was absent.

7. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month ending January 2023 was presented. Rachel Lopez Hopper, Chief Financial Officer, presented and answered questions. There was a question regarding when the Board will hear last year's final audit report. The auditors hope to be able to present to the Board in March. Bob Stewart reported there may be a management response from the auditors regarding reconciliation practices of bank statements. Due to a shortfall of staff there was a short period last fiscal year that a best practice was not used. It was corrected as staff were hired. The report was submitted to ODE and ODE will send confirmation. Rachel Lopez Hopper will begin meeting with building administrators for budgeting next year. An updated ODE State School Fund (SSF) is expected in March.

b. Mid-Year Report

Jeremiah Patterson, Assistant Superintendent shared a progress report on what has been done and the impact on student outcomes. He reported the highest absenteeism is in Kindergarten, 1st grade and 11th and 12th grades. There was a brief discussion regarding literacy (IRLA) progress. The assessment increase overtime with the bar raised in winter and spring. The elementary will shift to focus on 1st and 2nd graders. With Math (STAR) the benchmark does not move. All assessments are a measurement towards the end of the year. There were praises to the middle school team for having the lowest absent rate. Their attendance strategies will be shared with the other buildings. Ninth grade students are considered to be "on track" toward graduation if they have 25% of the 24 credits necessary for graduation by the end of their freshman year. At the end of the second trimester in March, they will measure status based on 4 credits rather than 2 during the first trimester. There was a brief conversation about what type of absences count as school-related rather than an unexcused absence. Schools sent chronic absenteeism letters to families in January to families whose students missed 10% or more of the school year. Illness remains the biggest reason for absences. A shout out was given to GHS Counselors for meeting with every student on forecasting. The district is going to strengthen 7th and 8th grade conversations for knowing what they want in high schools. The Board thanked him for the update.

c. Personnel

The following personnel have resigned their positions: from the District, effective, June 30, 2023, Leslie Robinette, Communications Coordinator. Leslie has been with the district since 2013. At JWE: Shawn Price resigned the position of Instructional Assistant.

The following have been hired: Marissa Bradshaw as Assistant Softball Coach and Amy Vitro as a Cook Helper.

Bob Stewart updated the on the legislative session. There are a lot of hearings happening with a theme of great accountability for local boards. He continues to monitor and will let the Board know if he hears anything that may be concerning and need action from members.

8. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

a. Board Work Session – February 22, 2023 & March 22, 2023

The next Board Work Session is February 22, 2023 at 6:00 pm.

The City Council would like to have a joint work session with the School Board on March 22, 2023.

b. Special District Elections 2023

Gladstone School Board has four (4) positions open for the May 16, 2023 Special District Election. Three (3) positions are four (4) Year Terms: Position 3, Charlie Chu, Position 4, Stacie Moncrief, and Position 5, Erik Richter. Position 6 is for a two year term. Jeremy Shaw was appointed to Position 6 in 2021. The position must be elected at the next election. The position holds its term dates. Therefore, the term for Position 6 will expire June 30, 2025. Clackamas County Website has information to file for candidacy. The first day to file is February 6. The last day to file is March 16 at 5:00 pm. The office hours vary. Please visit their service hour page or call before visiting.

Information can be found on the Clackamas County Election website:

<https://www.clackamas.us/elections/may-18-2021-special-district-election>

Stacie Moncrief will send out samples of Board self evaluation tools from OSBA and Troy School District for the February 22 work session.

Charlie Chu will reach out to OSBA, Color Caucus regarding specific target under represented populations and bring information back to share.

Donna Diggs said she is looking forward to working with the district equity team along with two of her fellow board members. She gave congratulations to all the sports teams for successful seasons.

Erik Richter said the parade was great for the team's arrival home from their championships. He gave kudos to Leslie Robinette for her work with the District and to Stacie Moncrief for her leadership.

Ginger Zimtbaum also thanked Stacie Moncrief for her leadership. She gave a shout out to local Cub Scouts and congratulated Luke Roberts on his election to City Council and to the new Mayor, Michael Milch.

Tracey Grant congratulated Michael Milch and thanked him for attending tonight's Board meeting. She gave congratulations to the cheer team and kudos to Ginger Zimtbaum for all her volunteer work in the community.

9. EXECUTIVE SESSION

There was no executive session.

10. ADJOURNMENT

The next regular School Board Meeting is scheduled at 6:00 PM on Wednesday, March 8, 2023. Virtual meeting links will be posted for all meetings.

Board Chair Stacie Moncrief adjourned the regular session at 7:50 pm.

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ATTEST:



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Stacie Moncrief, Board Chair

3/22/2023

Date

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Bob Stewart, Superintendent

3/20/2023

Date