

**MINUTES OF THE REGULAR SESSION OF GLADSTONE SCHOOL BOARD  
SCHOOL DISTRICT #115, CLACKAMAS COUNTY  
GLADSTONE, OREGON**

**January 11, 2023 – Minutes**

BOARD ATTENDANCE:

Stacie Moncrief, Chair  
Charlie Chu, Member  
Donna Diggs, Member  
Erik Richter, Member  
Jeremy Shaw, Member  
Ginger Zimtbaum, Member

Board Absent:

Tracey Grant, Vice Chair

Bob Stewart, Superintendent  
Tammy Tracy, Board Secretary Substitute

The Regular Session meeting of the Gladstone School Board of Directors was held in person at the Administration Building and via Zoom on Wednesday, January 11, 2023.

1. CALL REGULAR SESSION TO ORDER

Board Chair Stacie Moncrief called the meeting to order at 6:06 PM.

a. Flag Salute  
Chair Moncrief led the flag salute.

b. Approve Agenda  
Board Chair Stacie Moncrief led the Board review of the meeting agenda.  
Erik Richter moved first and Charlie Chu seconded approval of the following resolution:

**(23-01)** BE IT RESOLVED the Gladstone Board of Directors approve the agenda as presented.

**(23-01)** Motion passed 6-0. Tracey Grant was absent.

2. INFORMATION FROM STUDENT REPRESENTATIVE

Marcus Gould, Student Representative reported upcoming activities such as a cheer competition and a blood drive hosted by the Key Club. Some Band and Choir members are prepping for all-state. Spirit Week is being planned for February. Marcus Gould shared his aspirations to play soccer in college and become a fire fighter. The Board thanked him for the report.

3. RECOGNITION OF STUDENTS, STAFF AND/OR PUBLIC

a. JWE Artwork in Board Room  
Displayed in the Board room is artwork created by students at John Wetten Elementary. Board Chair Stacie Moncrief shared descriptions of the art from several classrooms.

- Bears hibernating were drawn by Heather Bigbee's third grade students
- Beth Taylor's first grade class drew the gingerbread houses
- Penguins were done by Liz Watkins' second grade students
- Second grade students in Becky Waverly's class drew birds
- Taylor Adams' 4<sup>th</sup> grade students drew birch trees
- Patti Banka's third grade students created snow globes

#### 4. DISCUSSION/REPORTS

##### a. On Track to English Language Proficiency 2021-22 Report

Petra Hoghova, Title III and Migrant Programs Coordinator, reported on Students On Track to English Language Proficiency (ELP). This is an indicator of progress of EL students under the Every Student Succeeds Act. This indicator uses the initial ELP level, current ELP level, and years identified as an English learner to determine whether an EL student is on track to ELP. Oregon uses a seven year English language attainment trajectory for all current EL students and an eight year trajectory for students with Interrupted Formal Education (SIFE) and English learners who are students with disabilities. The reason for the eight year trajectory for these students is because they typically require additional time to attain ELP. Staff looks at the ELPA scores and specific domains to support students. The teachers would like to expand the co-teaching model at secondary level. The Board thanked her for the report.

##### b. Special Education Child Count (SECC) December 1, 2022

The Oregon Department of Education requires that school districts report special education child count information on December 1 of each year. This annual child count has three specific purposes: reporting to the U.S. Department of Education, fiscal planning, and statistical tracking. There was a brief conversation regarding new primary disability terms used in the report and changes in percentages based on the new terms. There was a brief conversation about the national conversation about student learning loss during the pandemic and students with an Individual Education Plan (IEP). There was a discussion about the increase in autism spectrum disorder and how students qualify. There was also a brief discussion about the funding formula used by ODE. Special Services is one of several weighting factors used in the School Support Fund (SSF).

##### c. Aligning for Student Success

Bob Stewart, Superintendent, introduced Jeremiah Patterson, Assistant Superintendent and Leslie Robinette, Communication Coordinator. They provided the Board the first draft of the Gladstone Schools Integrated Plan, Aligning for Student Success. This is a rolling two-year detailed plan embedded within a four-year conceptual plan. The document includes a list of activities the district has provided or now has in place due to the funds provided the district through the Student Investment Account (SIA). The Gladstone Integrated Plan includes outcomes developed by the district in an effort to create change for students, families, and educators. The plan includes strategies each with a theory of action and ways to accomplish goals through activities. The Board expressed excitement about the plan. There was a brief discussion regarding counselor FTE. The amount of FTE presented in the report is reflective of the SIA funds used for this position.

The College and Career Counselor is reflected as .5 FTE. However, the position is a 1.0 FTE. The other half of the position is funded through other funds. There was a brief conversation regarding Measure 98 funds and the funding history of SIA. SIA funds were not fully awarded in the original biennium. The goal is for programs to have a sustainable funds. There was concern that the district would target all student improvement in Math and not just sub groups. In February, the Board will see a strong correlation between CIP Goals and SIA Outcomes. Jeremiah Patterson explained the format used for the report. The numbered pages are a narrative summary of the plan for staff, Board, and public use. The following pages are answers to ODE questions to the district. These answers have a strict word count. A 2022-2023 SIA Budget Plan was also included. There was a suggestion to amend the description of the allotted meal time and to add the attendance liaison information as a powerful strategy. The Board expressed appreciation for the work with the community and the gathering of data for the report. They thanked Leslie Robinette and Jeremiah Patterson for their work. There was a discussion regarding college credit and expanding pathways for students. The Board may want to consider giving a charge to the district to have a printed plan for parents.

5. PUBLIC PARTICIPATION

There were no public comments received.

6. ACTION ITEMS

a. Approve Proclamation Recognizing and Honoring Black History Month

Board Chair Stacie Moncrief read the proclamation.

Ginger Zimtbaum moved first and Stacie Moncrief seconded approval of the following proclamation:

**WHEREAS**, in 1915, Dr. Carter Godwin Woodson, noted Black scholar and son of former slaves, founded the Association for the Study of African American Life and History and initiated Black History Week on February 12, 1926; and

**WHEREAS**, the month of February is the time that we, as a nation, recognize Black History Month and this year’s theme of “The Black Family: Representation, Identity, and Diversity;” and

**WHEREAS**, during Black History Month, we celebrate the many achievements and contributions, made by Black Americans to Oregon and the United States’ economic, cultural, spiritual, and political development;

**WHEREAS**, the Gladstone School District is deeply dedicated to equity and inclusion. This stance includes a commitment to building a racially diverse, caring, and equitable school community where students of each race are valued as unique individuals.

**WHEREAS**, the Gladstone School District strives to close the equity and outcome gaps for Black students through policies and practices that reflect the experiences of Black students, ensure greater access and opportunity and honor history, heritage, and contributions; and

**WHEREAS**, not only during the month of February, but throughout the year, it is important that our district leaders, staff, and students and families learn, understand, and reflect upon the history, experiences, and contributions of Black Americans;

**(23-02) NOW, THEREFORE, BE IT RESOLVED** that the Gladstone School District hereby proclaims the Month of February 2023 as African American History Month in the Gladstone School District and encourages all residents to honor African American history and culture.

**(23-02)** Motion passed 6-0. Tracey Grant was absent.

b. Approve Minutes

Charlie Chu moved first and Ginger Zimbaum seconded the following resolution:

**(23-03) BE IT RESOLVED** that the minutes of the following School Board meeting be and hereby are approved:

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**(23-03)** Motion passed 6-0. Tracey Grant was absent.

c. Approve Budget Committee Members

One (1) vacancy existed for a regular member on the Budget Committee, due to a resignation. The appointment for the budget committee vacant position is for the remainder of the term, expiring on June 30, 2025. Alternate members are appointed for one year; hence, seven vacancies exist in this classification of membership. Board members with open positions will reach out to community members to fill positions.

Position	Board Member	Regular	Status	Alternate	Status
1	Donna Diggs	Krista Stevens	06/30/2023	Open	06/30/2022
2	Ginger Zimtbaum	Edwin Siemion	06/30/2024	Open	06/30/2022
3	Charlie Chu	Tadd Miller	06/30/2024	Open	06/30/2022
4	Stacie Moncrief	Jessica Miller	06/30/2025	Open	06/30/2022
5	Erik Richter	David Brock	06/30/2024	Open	06/30/2022
6	Jeremy Shaw	Jeremy Schumacher	06/30/2025	Open	06/30/2022
7	Tracey Grant	Luke Roberts	06/30/2024	Open	06/30/2022

Donna Diggs moved first and Charlie Chu seconded the following resolution:

**(23-04)** BE IT RESOLVED, that the Gladstone School District Board of Directors approves the appointment of Krista Steven, position 1, beginning January 11, 2023 through the remainder of the term through, June 30, 2023.

**(23-04)** Motion passed 6-0. Tracey Grant was absent.

7. SUPERINTENDENT’S REPORT

a. Financial Report

The financial report for the month ending December 2022 was presented to the School Board at this time. Rachel Lopez Hopper, Chief Financial Officer, reported the current revenues collected include a double payment of the SSF for July. The majority of tax revenues have been collected to date. Investment interest rates are increasing monthly and budgeted interest revenues have already been 100% collected with additional amounts for the remainder of the fiscal year exceeding budgeted revenues. For expenditures, projections have been adjusted to reflect knowns and updated assumptions at the close of the second fiscal quarter. A future budget appropriations request will be necessary before the close of the fiscal year. It’s too early to say if it will come from contingency or come from an offset within the budget. Enrollment continues to decline. The next SSF estimates are expected in late March or early April.

The Board asked the financial report include a rolling forward of month to month what and why explanation of context. The district has submitted the draft audit to ODE.

b. Principal Reports

A report from each principal was included in the packet.

c. Personnel

The following personnel have resigned their positions: from John Wetten Elementary, Ashley Morris, Head Custodian. Ashley has been with the district since 2017.

The following have been hired: Tony Papasadero, head custodian at WLK; Alicia Rau, head cook at JWE; and Russel Locke as assistant softball coach.

d. Board Appreciation

January is the official month for Board appreciation. Tammy Tracy, HR Director, read the proclamation on behalf of the district.

**WHEREAS**, school boards create a vision for what students should know and be able to do;

**WHEREAS**, school boards establish clear standards for student performance;

**WHEREAS**, school boards ensure that student assessments are tied to established standards;

**WHEREAS**, school boards are accountable to the community for operating schools that support student achievement;

**WHEREAS**, school boards align school district resources to ensure that students meet standards;

**WHEREAS**, school boards create a climate that supports the philosophy that all children can learn at high levels;

**WHEREAS**, school boards build collaborative relationships based on trust, teamwork and shared accountability; and

**WHEREAS**, school boards are committed to continuous education and training on issues related to student achievement;

**NOW, THEREFORE**, We, hereby declare our appreciation to the members of the Gladstone School Board and proclaim the month of January to be **School Board Recognition Month**.

Gladstone schools urge all citizens to join us in recognizing the dedication and hard work of local school board members in preparing today's students for tomorrow's world.

8. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

a. Board Work Session – January 25, 2023

The next Board Work Session is January 25, 2023 at 6:00 pm. Board Chair Stacie Moncrief asked Board members for topics. Bob Stewart, Superintendent mentioned superintendent committees for Board members to volunteer. The consensus of the Board was to prioritize a to-do list, work on a facilities timeline for a future bond, establish Board operation agreements, conduct a Board self-evaluation and Board goals are needed as well as advancing Board equity work. Board Chair Stacie Moncrief suggested waiting for the SIA plan to be complete before creating Board goals. Erik Richter gave appreciation to Stacie Moncrief for her work as Board Chair.

Jeremy Shaw said the high school play tryouts are happening this week. There is a robotics competition this weekend in Sandy.

Ginger Zimtbaum said students are excited about the East Coast Trip. She reported about the city council meeting. The new Mayor Michael Milch and council members were introduced. They want to build a relationship with the School Board.

9. EXECUTIVE SESSION

There was no executive session.

10. ADJOURNMENT

The next regular School Board Meeting is scheduled at 6:00 PM on Wednesday, February 8, 2023. Virtual meeting links will be posted for all meetings.

Board Chair Stacie Moncrief adjourned the regular session at 7:32 pm.

ATTEST:

\_\_\_\_\_  
Stacie Moncrief, Board Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bob Stewart, Superintendent

\_\_\_\_\_  
Date