

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

April 10, 2018 Minutes

BOARD ATTENDANCE:

Sharon Soliday, Chair
Kristin Eaton, Vice Chair
Tracey Grant, Member
Greg Lind, Member
Jay Schmidt, Member
Steve Stewart, Member
Nicole Vera-Vera Couzens, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Tuesday, April 10, 2018.

1. CALL MEETING TO ORDER
Board Chair Sharon Soliday called the meeting to order at 6:30 pm.
 - a. Flag Salute
Superintendent Stewart led the flag salute.
2. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC
 - a. Growing Great People Award
Lennie Bjornsen, director of student and family supports, introduced Brian Early, pastor at the Gladstone Baptist Church and chair of the Gladstone Ministerial Association (GMA). Mr. Early has been serving the community for over 16 years. The GMA helps to stabilize families through services such as the clothes closet. The Board thanked him for his shared interest in kid's success and helping to organize the school clean up volunteers each fall.
 - b. Winter Student Recognition
Mr. Taylor introduced coaches and students who participated in winter sports: Dance Team, Swim Team, Girls Basketball Team, Boys Basketball Team, Wrestling, and Cheer Team. The School Board asked each student to share a highlight from their season and what they are inspired to do after high school. Students and coaches were thanked for their leadership and congratulated for their successful season and awards.
 - c. GHS East Coast Trip
Patti Alexander, vice principal at Gladstone High School had a blast chaperoning the East Coast Trip. Kelle Grant shared a slide show of the action packed trip and several stories about the trip.
 - d. WLK Student Work Display
Jeff Waters, vice principal of WLK, and Celeste Pellicci, health teacher at WLK, provided an overview of the student work on display from Ms. Delgado's 7th and 8th grade art classes. Students studying Van Gogh expanded their work by watching a film about mental illness.

3. DISCUSSION/REPORTS

a. Kindergarten Readiness Assessment

Jere Applebee, principal and director of GCCF reported assessment results given to students the first week of school. The early literacy skills scores have remained the same over the last two years. Math scores were a little better. However tests were altered so he was unable to compare the same tests. September 2017 kindergarteners came in a little below state average in literacy and math skill assessment results. Students are given the Dynamic Indicators of Basic Early Literacy Skills (DIBELS) assessment three times a year for letter recognition and sounds. Scores are reported and compared from each assessment on RTI and via green, yellow and red zone assessments of each student. Mr. Applebee explained the help given in each zone. There was brief discussion regarding the McLoughlin P3 Committee and the Little Leopard Camp. Mr. Applebee is beginning to keep data on preschool experience for each child admitted to kindergarten. The Board thanked Mr. Applebee for his report.

b. Special Education Report Card

Kelly Welch, director of special services, presented the special education report card and answer questions. Dr. Welch reported for several years, the Oregon Department of Education has prepared a report that provides the community, particularly parents of special education students, information about several indicators and outcomes for students who receive special education services. The intent of the feedback is to conform with the US Department of Education requirements and to provide some empirical basis for school improvement. Dr. Welch said district special education indicators are where we need to be. There was discussion regarding withdrawn students and the tracking done by the state for dropouts. Gladstone School District is doing better at meeting the eligibility requirements. There was a brief discussion regarding test scores of 3rd graders and doing exit interviews with students after high school for post-secondary outcomes. The Board thanked Dr. Welch for her report and complimented her on doing a fearless, consistent and great job with parent communication.

4. ACTION ITEMS

a. Approve Minutes

Mr. Lind moved first and Ms. Grant seconded approval of the following amended resolution:

(18-27) BE IT RESOLVED, that the minutes of the following School Board meetings be and hereby are approved:

March 14, 2018 – Board Regular Session

(18-27) Motion passed unanimously 7-0.

b. Approve Bid for Artificial Turf Replacement

Bob Stewart, superintendent, Ted Yates, athletic director, and Samantha Nelson, director of finance and operations presented to the Board. The Gladstone High School field was renovated in 2007-08. Each year the field is subject to a GMAX test to ensure the safety of people using the field. The field was tested in December 2017 and it was determined the field needed to be replaced in order to be usable for fall 2018 sports.

Gladstone School District utilized the co-operative bidding process. Two bids were received from companies which hold a co-operative contract within the State of Oregon and with Oregon schools. The companies who responded to bid request were Field Turf and Astro-Turf. Each company visited the site and assessed the area with Athletic Director Ted Yates.

Field Turf bid the completed project at total firm bid of \$427,964 which includes some contingencies for unanticipated additional cost. Astro-Turf came in with a base bid of \$384,555, plus an additional potential \$60,000 in curb expense for a total base estimate of \$444,555. This does not include any contingency for unanticipated expenses such as additional fill. Astro-Turf indicated additional work may be needed to smooth out the dome shape of the field as they were not confident their product would install on a domed surface. This work would result in additional cost as well. Field Turf installed the existing turf field. Mr. Yates spoke highly of the service from Field Turf. Mrs. Nelson reviewed the revenues from cell tower funds and field use fees from outside groups that have been set aside to cover the replacement costs. After extensive review and discussion of the bids it was recommended the Board approve the bid on the project from Field Turf.

There was brief discussion regarding the unknowns once the current field is pulled off. Mr. Yates mentioned an interest in having Lacrosse lines drawn for rental revenues.

Mr. Steve Stewart moved first and Mr. Schmidt seconded approval of the following amended resolution:

(18-28) BE IT RESOLVED, that the Gladstone School District Board of Directors accept the bid submitted by Field Turf in the amount of \$427,964 and to authorize the Superintendent to prepare and sign a contract for this replacement project.

(18-28) Motion passed unanimously 7-0.

- c. Approve Request for Resignation/Release from Contract
On March 16, 2018, Kelsey Riesterer, 1.0 FTE fifth grade teacher at JWE, submitted a letter of resignation, effective June 18, 2018. Mrs. Riesterer has been with the district since 2015.

Ms. Vera-Vera Couzens moved first and Ms. Grant seconded approval of the following amended resolution:

(18-29) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the resignation of Kelsey Riesterer, 1.0 FTE fifth grade teacher at JWE, and release her from contract, effective June 18, 2018.

(18-29) Motion passed unanimously 7-0.

- d. Approve Requests for Retirement/Release from Contracts
On April 5, 2018, Shannon Bohrer, 1.0 FTE, second grade teacher at JWE, submitted a letter of retirement effective July 1, 2018. Ms. Bohrer has been employed with the District since 1989.

Ms. Grant moved first and Mr. Steve Stewart seconded approval of the following amended resolution:

(18-30) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the retirement of Shannon Bohrer, 1.0 FTE second grade teacher at JWE, and release her from contract, effective July 1, 2018.

(18-30) Motion passed unanimously 7-0.

On April 2, 2018, Allison Hart, 1.0 FTE, first grade teacher at JWE, submitted a letter of retirement effective May 31, 2018. Ms. Hart has been employed with the District since 1992. Ms. Hart plans to work as a retiree from May 31, 2018 through the end of the school year.

Mr. Steve Stewart moved first and Mr. Lind seconded approval of the following amended resolution:

(18-31) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the retirement of Allison Hart, 1.0 FTE first grade teacher at JWE, and release her from contract, effective May 31, 2018.

(18-31) Motion passed unanimously 7-0.

e. Approve Licensed Election

New certified staff will be recommended for hire as follows:

Mr. Lind moved first and Ms. Grant seconded approval of the following amended resolution:

(18-32) BE IT RESOLVED, that the teachers listed below, who are herein recommended for teacher election, be accepted by the Gladstone School District Board of Directors, as submitted April 10, 2018.

Sean Faix, 1.0 Long Term Substitute Social Studies Teacher (GHS)

(18-32) Motion passed unanimously 7-0.

f. Approve Inter-District Transfer Process for Non-Resident Students

HB 4007 allows local school boards to decide annually, by specified date, the number of student transfers into the district, and out of the district, to which consent will be given for the upcoming school year. Bob Stewart, superintendent, will be present to answer questions.

HB 4007 will be applied to the 2018-2019 school year as detailed below:

- In addition to students who have previously been granted consent to transfer out, the Gladstone School District will release 50 students to other school districts during the 2018-2019 school year, on a first come, first served basis.
- Based upon current transfer numbers we propose to accept into Gladstone School District the approval of the following:

Grade	# of Openings	School
K	15	Gladstone Center for Children and Families
1	10	John Wetten Elementary
2	10	John Wetten Elementary
3	10	John Wetten Elementary
4	10	John Wetten Elementary
5	10	John Wetten Elementary
6	20	Kraxberger Middle School
7	20	Kraxberger Middle School
8	20	Kraxberger Middle School
9	20	Gladstone High School
10	15	Gladstone High School
11	10	Gladstone High School – Closes June 1, 2018
12	10	Gladstone High School – Closes June 1, 2018
Total	180	

- All applications for admission will be approved on a first come, first served basis for the 2018-2019 school year beginning April 11, 2018.
- Students accepted for inter-district transfer must abide by behavior and attendance expectations for the transfer to remain valid. These include: (1) Attendance must remain at 92% or greater; (2) No more than one suspension per academic year; (3) No suspension of greater than 5 days.
- Inter-district transfers will be in effect, with continued enrollment, through graduation.

Ms. Eaton moved first and Mr. Steve Stewart seconded approval of the following amended resolution:

(18-33) BE IT RESOLVED that the Gladstone School District Board of Directors approve the Inter-District transfer process for the 2018-2019 school year as presented in the April 10, 2018 superintendent's report.

(18-33) Motion passed unanimously 7-0.

g. Approve Reduction in FTE

A reduction in FTE is necessary due to the significant shortfall in state funding for schools and based on the enrollment data. The District will reduce 1.00 licensed FTE for the 2018-19 school year from GHS in social studies/language arts (SS/LA). Bob Stewart, superintendent and Jeremiah Patterson, assistant superintendent will be available to answer questions.

Ms. Eaton moved first and Ms. Grant seconded approval of the following amended resolution:

(18-34) WHEREAS, the estimated State revenue forecast is projecting a reduction in State Funding and due to enrollment data, and

WHEREAS, several measures are being implemented in Gladstone School District to reduce costs,

THEREFORE, BE IT RESOLVED, that the District will reduce a 1.00 FTE social studies/language arts position effective June 30, 2018.

(18-34) Motion passed unanimously 7-0.

h. Approve Final Recommendations for Budget Reductions

The positions that are currently vacant due to retirements, resignations, leaves of absence and temporary positions have been filled with current staff members holding proper certification. In addition to these vacancies, it will be necessary for reduction of 1.0 FTE. Licensed contracts contain specific language pertaining to layoffs or reduction-in-force (RIF). The reductions outlined in the following resolution are based on the contract language. (A reduction of 1.0 is equivalent to one full-time position). Bob Stewart, superintendent, and Jeremiah Patterson, assistant superintendent were available to answer questions.

Ms. Eaton moved first and Mr. Steve Stewart seconded approval of the following amended resolution:

(18-35) WHEREAS, the estimated state revenue forecast is projecting a reduction in state funding, and

WHEREAS, several measures are being implemented in Gladstone School District to reduce costs,

THEREFORE, BE IT RESOLVED, that the District will reduce the position as reported effective June 30, 2018:

(18-35) Motion passed unanimously 7-0.

5. INFORMATION FROM STUDENT REPRESENTATIVE

Student representative, Kelley Grant, reported to the Board on matters of interest at Gladstone High School. Winter sports were recognized at an assembly. ASB is working on activities for Unity Week. In honor of stopping violence in schools and the 17 people who lost their lives in the Florida school shooting, 17 acts of kindness will be part of the week. GHS will have a talent show. The spring musical is Seussical a whimsical play that brings to life several popular children's books by Dr. Seuss. The board thank Miss Grant for her report.

6. INFORMATION FROM ADMINISTRATIVE STAFF

Jere Applebee, director/principal of the Gladstone Center for Children and Families, reported the kindergarteners are attending the dress rehearsal of Seussical. He said a big thank you to Mr. Taylor and Ms. Alexander for helping to staff high school student classroom aides. The teachers really appreciate their help and students earn elective credit to.

Lennie Bjornsen, director of children and family supports, reported the McLoughlin Early Learning Committee began in collaboration with Oregon City School District in 2012. Since 2016 the committee has worked together to get preschoolers ready for Kindergarten. County wide, there are over 200 registered programs, over 50 pediatricians, and 60 elementary schools with Gladstone leading the community. Nicole Vera-Vera Couzens is an active member of the committee. The committee is beginning to focus on professional development for the programs.

Jeff Waters, vice principal at Kraxberger Middle School, reported they are learning the end of the year traditions. Outdoor School is one of them. Students will be leaving for outdoor school this month. They are already beginning planning for next year. The student vs staff basketball game was a very fun activity.

Kevin Taylor, principal at Gladstone High School, reported their staff basketball game ended in a tie, 2 to 2. The choir has districts coming up and the high school band went to districts today and won. A home track meet is coming up and the Dick Baker Invitational is at the end of April. Students will begin SBAC testing this week. The set design for the musical is very festive.

Jeremiah Patterson, assistant superintendent, invited the Board to attend April 20 in-service professional day for all staff. A pancake breakfast is being served at 8:00 at Gladstone High School. The day has been built by a group of teachers and a few classified staff members. It is a conference format with a keynote speaker at 8:45 am and breakout sessions throughout the day.

7. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month of March 2018 was presented to the School Board. Samantha Nelson, director of finance and operations, reported she is watching expenses as we come to the year's end. She reminded the Board about the upcoming May 2, first Budget Committee Meeting at Gladstone High School in the Demonstration room beginning at 6:30 pm.

b. Personnel – Information Only

Sandi Reynolds has resigned her position as payroll specialist at the district office effective the end of April 2018. Ms. Reynolds has been with the district since 2013. Nancy West has announced her retirement from her position as library assistant at John Wetten Elementary effective June 18, 2018. Ms. West has been with the district since 1999. Tracie Martin and Kimberly Sawtelle have been hired as accountant specialists at the district office. Samantha Nelson, director of finance and operations, reported she appreciated both Ms. Reynolds and Mrs. Sullivan helping with the transition in the finance department. Superintendent Stewart praised Ms. West in her long service in the district.

c. Board Policies – Second Reading

The following policies were presented as a second reading. The changes reflect the legislature's changes and ensure compliance with state and federal mandates. There were no comments. Jeremiah Patterson, assistant superintendent, was present to answer questions.

GCA	License Requirements
IGBHE	Expanded Options Program
IGBHE-AR	Annual Expanded Options Program Notification
IICC	Volunteers
JECA-AR	Admission of Resident Student/Establishing Residency
JHF	Student Safety
JHFE-AR(1)	Reporting of Suspected Abuse of a Child
JHFE-AR(2)	Abuse of a Child Investigations Conducted on District Premises
JOA	Directory Information
KBA	Public Records
KBA-AR	Public Records

KL	Public Complaints
KL-AR(1)	Public Complaint Procedure
KL-AR(2)	Appeal to the Deputy Superintendent of Public Instruction
KN-AR(1)	Relations with Law Enforcement Agencies
KN-AR(2)	Investigations Conducted on District Premises

Delete the following policies:

JHFE/KN-AR(2)	Child Abuse Investigations Conducted on School Premises
LGA	Compliance with Standards
LGA-AR(1)	Public Appeals & Complaints about Alleged Violations of Standards
LGA-AR(2)	Appeal to the State Superintendent for Alleged Standards Violation

8. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

Tracey Grant and Steve Stewart attended the National School Board Association Conference. They will plan a presentation for the Board at a later time. Ms. Grant said there was lots to learn and it was a great experience.

Nicole Vera-Vera Couzens attended the equity training at the Clackamas ESD. She said it was a really great speaker. She will be here for the district equity training on April 30.

Sharon Soliday has submitted a letter of resignation from the Gladstone School Board effective June 30, 2018. The members thanked her for her service. They will discuss the process at the next meeting for appointing a new member to finish her term, which expires June 30, 2019.

- a. Joint School Board/City Council Meeting
The joint school board/city council meeting is scheduled for April 25, 2018. Gladstone School District is hosting in the demonstration room at the high school.
- b. July School Board Meeting
Board members will look over their calendars for the July 2018 board meeting. Historically the board has had the meeting on the second Wednesday at 7:30 am. It was mentioned that the Gladstone Education Foundation has scheduled their annual golf tournament that morning. An alternate day is recommended. Mrs. Weninger will send a doodle poll for date options.
- c. Staff Appreciation Week
The first full week of May is Staff Appreciation Week. The Board discussed an art project. Mrs. Weninger will send a doodle poll for dates. Mrs. Soliday asked Board members to donate \$25 for the appreciation gift.
- d. OSBA's 2018 Summer Board Conference
OSBA's 2018 Summer Board Conference is scheduled on July 20-22, 2018, at The Riverhouse Hotel & Convention Center, in Bend, Oregon. Enclosed is information on the conference. If Board members would like to attend, please contact Natalie Weninger, Administrative Assistant.

9. PUBLIC PARTICIPATION
There were no public comments.

10. ADJOURNMENT
Board chair, Sharon Soliday adjourned the meeting at 8:45 pm.

ATTEST:



Sharon Soliday, Board Chair

5/29/18

Date



Bob Stewart, Superintendent

5/21/2018

Date