

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD  
SCHOOL DISTRICT #115, CLACKAMAS COUNTY  
GLADSTONE, OREGON

February 14, 2018 Minutes

BOARD ATTENDANCE:

Kristin Eaton, Vice Chair  
Tracey Grant, Member  
Greg Lind, Member  
Jay Schmidt, Member  
Steve Stewart, Member  
Nicole Vera-Vera Couzens, Member

BOARD ABSENT:

Sharon Soliday, Board Chair

Bob Stewart, Superintendent  
Natalie Weninger, Board Secretary

**The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, February 14, 2018.**

1. CALL MEETING TO ORDER  
Board Vice Chair Kristin Eaton called the meeting to order at 6:30 pm.
  - a. Flag Salute  
Mr. Greg Lind led the flag salute.
2. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC
  - a. Growing Great People Award  
Kevin Taylor presented the Growing Great People Award to Gladstone Fire Department. Mike Funk, Kirk Stemple and Izaak Thoman received the certificate. Mr. Stemple and Mr. Thoman participate in Adopt-a-Family. Mr. Stemple has provided CPR training to middle school students and every senior the last two years. Mr. Funk spoke about the great community/school relationship between the fire department and school district. The Board thanked them for their support.
  - b. GHS Key Club  
This item was postponed.
  - c. GCCF Student Work Display  
Jere Applebee, principal and director of the GCCF, introduced Sherrie Withers and her husband Linn. Mrs. Withers provided an overview of the student work on display and her teaching curriculum around the projects. Mrs. Withers thanked the Board for the opportunity to share her talent with children. The Board thanked her for her work and dedication to students.
3. DISCUSSION/REPORTS
  - a. Annual Pest Management Report  
Annually, the District is to provide the Board with a summary of pest activity that has occurred within the District as part of the District's Integrated Pest Management Plan (IPM). Included in the Board packet is a summary. Ted Yates, IPM Coordinator, reviewed the report and answered questions.

Mr. Yates said borax is working on the ants. His focus is on the grass, getting it to grow instead of trying to kill the broad leaf species growing in the grass. Mr. Yates shared the make up of the fruit fly. Vinegar and soap seem to be the best approached to rid an area of the fruit fly. Presently, he is working on Dogwood Tree starts. He hopes to plant this summer. The Board thanked Mr. Yates for his report.

4. ACTION ITEMS

a. Approve Minutes

Mr. Lind moved first and Mr. Steve Stewart seconded approval of the following resolution:

**(18-04)** BE IT RESOLVED, that the minutes of the following School Board meetings be and hereby are approved:

January 10, 2018 – Board Regular Session

**(18-04)** Motion passed 6-0.

b. Approve Varsity Softball Trip

Emily Smith, Head Girls' Softball Coach, requested authorization for the varsity team travel to Sisters, Oregon to participate in the Spring Break softball tournament.

Students would leave on Saturday, March 24, 2018, and return on Monday, March 26, 2018. Twelve students and two coach chaperones will participate in the trip. Lodging will be a rental house at the 4<sup>th</sup> Sister's Condo. Ms. Smith is working with the Sisters coach to add another game which would add another date to the trip. The condo belongs to her parents. She is planning several activities including a cooking contest that will require the students to budget, shop, and prepare the meal.

Mr. Lind moved first and Mr. Steve Stewart seconded approval of the following resolution:

**(18-05)** WHEREAS, the high school varsity girls' softball team is requesting permission to participate in a trip to Sisters, Oregon, March 24 through March 26, 2018, and

WHEREAS, the school reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students and coach chaperones to Sisters, Oregon, March 24 through March 26, 2018, as outlined in the superintendent's report.

**(18-05)** Motion passed 6-0.

c. Approve Licensed Elections

Jeremiah Patterson, Assistant Superintendent recommended new certified staff for hire.

Mr. Lind moved first and Mr. Steve Stewart seconded approval of the following resolution:

**(18-06)** BE IT RESOLVED, that the teachers listed below, who are herein recommended for teacher election, be accepted by the Gladstone School District Board of Directors, as submitted February 14, 2018.

Joel Cochran 1.0 Long Term Substitute Math/Science Teacher (KMS)  
 Tim Oberg 1.0 Long Term Substitute Math Teacher (KMS)  
 Jeffrey Latter 1.0 Long Term Substitute Math Teacher (KMS)

**(18-06)** Motion passed 5-0. Ms. Grant abstained and Ms. Soliday was absent.

d. Approve Revised 2017-18 Inter District Transfer Process for Non-Resident Students

At the August 24, 2018 special session the Gladstone school board approved nonresident student transfers into the district for the 2017-18 school year.

- Based upon current transfer numbers we propose to accept into Gladstone School District the approval of the following:

Grade	# of Openings	Slots Filled	Recommended as of 2-14-18	School
K	15	13	No Change	GCCF
1	10	5	No Change	JWE
2	10	5	No Change	JWE
3	10	6	No Change	JWE
4	5	2	No Change	JWE
5	10	8	No Change	JWE
6	20	5	No Change	KMS
7	20	7	No Change	KMS
8	20	3	No Change	KMS
9	20	5	No Change	GHS
10	10	10	<b>Add 5 Slots</b>	GHS
11	10	3	No Change	GHS Closed 5-1-17
12	10	1	No Change	GHS Closed 5-1-17
Total	170	73		

- All applications for admission will be approved on a first come, first served basis for the 2017-2018 school year.
- Students accepted for inter-district transfer must abide by behavior and attendance expectations for the transfer to remain valid. These include: (1) Attendance must remain at 92 percent or greater; (2) No more than one suspension per academic year; (3) No suspension of greater than 5 days.
- Inter-district transfers will be in effect, with continued enrollment, through graduation.

Mr. Steve Stewart moved first and Ms. Grant seconded approval of the following resolution:

**(18-07)** BE IT RESOLVED that the Gladstone School District Board of Directors approve the Inter-District transfer process as revised and presented for the *2017-2018 school year* in the February 14, 2018 superintendent's report.

**(18-07)** Motion passed 6-0.

- e. Approve 2017-18 School Board Meeting Calendar Revision  
The April 2018 regular session school board meeting was requested to be rescheduled to Tuesday, April 10, 2018.

Mr. Steve Stewart moved first and Mr. Schmidt seconded approval of the following resolution:

**(18-08)** BE IT RESOLVED that the Gladstone School District Board of Directors approve the revised 2017-18 School Board Meeting Calendar to reflect the regular session in April 2018 to be held on Tuesday, April 10, 2018.

**(18-08)** Motion passed 6-0.

- f. Approve Board Policy  
AC                   Nondiscrimination  
AC-AR             Discrimination Complaint/Grievance Procedure

There was discussion at the last Board meeting regarding AC-Nondiscrimination. The board may wish to discuss the policy further prior to adoption or they may wish to approve the third reading and adoption at this time. Jeremiah Patterson, Assistant Superintendent was available to answer questions.

Mr. Lind moved first and Ms. Grant seconded approval of the following resolution:

**(18-09)** BE IT RESOLVED, that the Gladstone School District Board of Directors approves School Board Policy AC Nondiscrimination and AC-AR Discrimination Complaint/Grievance Procedure as presented for third reading and adoption as presented.

**(18-09)** Motion passed 6-0.

g. Approve Consent Agenda School Board Policies

The following policies were presented to the Board at the December 13, 2017 regular session for first reading and on January 10, 2018 for second reading. There have been no comments. The policies were recommended for third reading and adoption as presented.

<u>Policy #</u>	<u>Policy Name</u>	<u>Last Update</u>
BDDH	Public Comment at Board Meetings	2009
CCG	Evaluation of Administrators	2013
EBBB	Injury/Illness Reports	2014
GBEB	Communicable Disease – Staff	2009
GCDG/GDDA	Criminal Records Checks/Fingerprinting	2016
GCN/GDN	Evaluation of Staff	2013
IGBA	Students with Disabilities-Child Identification Procedures	2012
IGBAH	Special Education – Evaluation Procedures	2012
IGBAJ	Special Education – Special Education FAPE	2014
IKF	Graduation Requirements	2016
IKFB	Graduation Exercise	2010
JEA	Compulsory Attendance	2016
JECA	Admission of Resident Students	2010
JFCG/JFCH/JFCI	Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems	2017

Mr. Schmidt moved first and Mr. Steve Stewart seconded approval of the following resolution:

**(18-10)** BE IT RESOLVED, that the Gladstone School District Board of Directors approves School Board Policies presented in the February 14, 2018 consent agenda for third reading and adoption as presented.

**(18-10)** Motion passed 6-0.

Administrative Regulations – Second Review

The Administrative Regulation (AR) policies listed below were brought to the Board in December and January. The ARs were brought to the Board for a third review. There have been no comments on the ARs. Action was not required.

<u>Policy #</u>	<u>Policy Name</u>	<u>Last Update</u>
BDDH-AR	Public Participation in Board Meetings (Rescind)	2009
BDDH-AR	Public Comment at Board Meetings (Replace)	New
CCG-AR	Administrators Standards (Delete)	2013
GBEB_JHCC-AR	Communicable Disease (Rescind)	
GBEB-AR	Communicable Disease (Replace)	New
GCBDA/GDBDA-AR(4)	FMLA/OFLA Eligibility Notice to Employee	2017
GCDG/GDDA-AR	Criminal Records Checks/Fingerprinting (Rescind)	
GCDG/GDDA-AR	Criminal Records Checks/Fingerprinting	2014
GCN-AR	Core Teaching Standards (Delete)	2013
IGBAG-AR	Special Education–Procedural Safeguards	2013
IGBAJ-AR	Special Education FAPE	2014
IKF-AR	Graduation Requirements	2016

5. INFORMATION FROM STUDENT REPRESENTATIVE

Student representative Kailynn Coy reported at this time to the Board on matters of interest at Gladstone High School. Miss Coy reported the ASB Spirit Week was very successful. She was impressed by the freshman class. The senior class pulled through and won overall. The winter formal saw an increase in ticket sales. The dance had good music and fun. She gave a brief update on winter sports. Three wrestlers are going to State as well as a couple of swimmers. Student interest in Student Senate is way up. ASB elections for next year will be held next week. The Board thanked Miss Coy for her report.

6. INFORMATION FROM ADMINISTRATIVE STAFF

Superintendent, Bob Stewart asked each administrator to share with the Board what they will do tomorrow as staff and students return to school after today's school shooting in Florida.

**Jere Applebee, director/principal of the Gladstone Center for Children and Families,** reported that before school starts tomorrow morning he will meet with staff. He will ask them to be in tune with students. Counselors will be available for anyone struggling. Students will be pulled from class for one on one conversation if needed. Mr. Applebee gave an update on the recent visit from the Tooth Taxi. He said there were 149 screenings completed and services totaling over \$19,000. The GCCF BINGO Night was standing room only. 175 meals were served. There was a raffle and a whole lot of fun. Kindergarten Round Up information is going out for the March 20 registration. Tours are being given to interested families from out of district. Each class has set goals for this March's Read Across America. The PBIS team will present an ice cream party to those who reach their goals. There was a brief discussion regarding building security and front door monitoring.

**Wendy Wilson, principal at John Wetten Elementary,** reported she sent an email this afternoon to staff expressing what they need to do and notifying them of a morning meeting tomorrow before school starts. If staff sees a student having difficulty they are to let the office know. The school counselor will be available to support the student. First and second graders are off to see Pete the Cat, a musical at the Portland Children's Theater. Mrs. Wilson invited everyone to come read to elementary students on March 2, Read Across America Day. Cat in the Hat will be making an appearance and green eggs and ham will be served. Mrs. Wilson shared her recent staff awards recognizing teachers showing perseverance, innovation, and leadership. There was a brief discussion regarding building security and front door monitoring. Ms. Eaton mentioned the threat assessment done by police for each of our buildings.

**Len Reed, principal at Kraxberger Middle School,** reported she is doing similar things with staff in the morning. Class circle time will be used for students to talk. Counselors, extra administrators and the school psychologist will be available. Mrs. Reed has met with Trillium to begin development of the calming space and the celebration space. The hallway is to be updated to reflect community. An artist is coming to help and student voice will be heard for the design process. The next step is a design meeting. The Black History Month celebration will include door decorating and a gallery walk done in homeroom classes. Spirit week is next week. Eighth grade career day is March 8. There was a brief discussion regarding building security and front door monitoring.

**Kevin Taylor, principal at Gladstone High School**, reported he has emailed staff to remind them to take time for self-care and to look for signs in students. He will remind staff to shut down jokes and be visible during passing times. He read a statement that will be made to all students. If students need help teachers will send them to the office. There will be a safe room and counselors ready to assist. He has spent hours getting ready for the accreditation visit next month. There was a brief discussion regarding building security and front door monitoring.

Superintendent, Bob Stewart introduced audience members from the Gladstone City Council. Council members Neal Reisner and Michael Milch thanked the board for their work and continued partnership. Mr. Milch will be the full-time School Board liaison from the City Council. He has volunteered at John Wetten and gave kudos to the great staff and their professionalism. They thanked school board member Steve Stewart for attending the February council meeting. Agenda items included a after school Nature Club, a proposal for the Nature Park through a Metro grant and upcoming election items such as the library. Mr. Reisner and Mr. Milch encouraged everyone to vote. The Board thanked them for being at the school board meeting.

7. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month of January 2018 was presented. Samantha Nelson, director of finance and operations, reported she is making a facility plan with PACE. PACE will be in district to do a facility review in March.

b. Personnel – Information Only

Tammy Tracy, director of community schools and human resources reported. Sue Surratt has officially retired. She will be missed. John Stewart, custodian has written a letter of retirement effective June 30, 2018. He has been with the district since 1998. The following classified staff have been hired: Diana Kraushaar, district/community school receptionist, Heather Buchanan as an instructional assistant in special services and Drew Walters as a .5 grounds person.

8. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

Jay Schmidt is going with John Wetten Elementary students to see Pete the Cat.

Tracey Grant was impressed with the air bands at GHS Spirit Week and loved the teacher involvement.

Greg Lind visited both John Wetten Elementary and Kraxberger Middle School. He said it felt like family. He thanked all the staff at both schools. He also gave kudos to the reorganization of the high school library. It looks like a nice place to work.

Steve Stewart went to the city council meeting. There have lots of citizens in attendance at their meetings. There was a brief conversation about the Governor's future vision on Career Technical Education. Superintendent Stewart said it has a long way to go. Jeremiah Patterson and Kevin Taylor have a plan to submit for Measure 98.

Kristin Eaton said today was a hard day and asked everyone to hug loved ones.

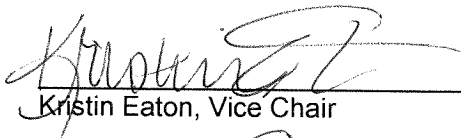
9. PUBLIC PARTICIPATION  
There was not public comment.

10. EXECUTIVE SESSION/ADJOURNMENT

At 8:04 pm, Board Vice Chair, Kristin Eaton stated the Executive Session of the Gladstone School Board 115, Clackamas County, Gladstone Oregon is called to order under authority of ORS.192.660(1).

At 8:28 pm, Kristin Eaton stated the Executive Session was closed as well as the regular session.

ATTEST:

  
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Kristin Eaton, Vice Chair

3/14/18  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Bob Stewart, Superintendent

3/16/18  
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Date