

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD
SCHOOL DISTRICT #115, CLACKAMAS COUNTY
GLADSTONE, OREGON

January 10, 2018 Minutes

BOARD ATTENDANCE:

Sharon Soliday, Board Chair
Kristin Eaton, Vice Chair
Tracey Grant, Member
Greg Lind, Member
Jay Schmidt, Member
Steve Stewart, Member
Nicole Vera-Vera Couzens, Member

Bob Stewart, Superintendent
Natalie Weninger, Board Secretary

The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, January 10, 2018.

1. CALL MEETING TO ORDER
Board Chair Sharon Soliday called the meeting to order at 6:30 pm.
 - a. Flag Salute
Mr. Lind led the flag salute.

2. DISCUSSION REPORTS
 - a. Audit Management Report – Wilcox Arredondo
Jeremy Gingerich, CPA, Wilcox Arredondo & Co, the District's independent auditor, presented the independent audit report and the separate report to the Board of Directors on findings and recommendations. Jeremy Gingerich met with the Audit Committee on December 18, 2017 to review the audit and discuss the District's financial processes and internal controls. Board members on the committee are Jay Schmidt and Sharon Soliday. Other members on the committee are Shari Anderson, Clackamas County, and Tim Witcher, Clackamas Education Service District Director of Finance. Mr. Gingerich gave compliments to Samantha Nelson, director of finance and operations for the district.

Mr. Gingerich stated the overall independent auditor report gives the District an "unmodified opinion," which is the highest level of opinion they can issue. It means nothing was found to bring in this report. Mr. Gingerich noted several pages of the audit report and management report for board members to review. He said he is always open to questions and may be contacted any time.

3. RECOGNITION OF STUDENTS, STAFF AND/OR PUBLIC
 - a. GHS Students – Adopt-A-Family
Two high school students shared pictures and their experience helping with the Adopt-A-Family project. The families are selected through an online application process through Clackamas County social services. High School students and community members help with donations. Through a generous grant students were able to purchase personalized gifts for the families. The Gladstone Fire Department delivers the boxes. More than 100 families received boxes of food, clothing toys and gift cards for the holidays. The Board thanked the students for service to the community.

b. Growing Great People Awards

Bob Stewart, superintendent introduced Natalie Weninger, board secretary who presented each board member with a certificate recognizing and thanking them for their service. Each principal then presented the board with a book donated in their honor for student use in each school. Mr. Stewart thanked the Board for their commitment to the community.

Mr. Stewart, superintendent introduced Gladstone City Mayor, Tammy Stempel who was attending the meeting as part of a joint/city relationship building commitment. Each month a school board member will attend a city meeting and a city council member will attend a school board meeting.

c. GHS Board Room Artwork

Kevin Taylor, principal at GHS, provided a brief overview of the student work on display. Mr. Taylor thanked Mr. Rich, art teacher, and Mr. Thwing, graphic art teacher, for the variety of art being taught to students.

4. DISCUSSION REPORTS - CONTINUE

b. 2018-19 Local Service Plan – Clackamas ESD

In prior years, local school boards in Clackamas County annually reviewed proposed resolutions, which call for the Clackamas County Education Service District (CESD) to provide several services to participating school districts. With the passage of HB 3184, ESDs are required to get local district approval of the ESD Local Service Plan rather than resolution services, which will continue to be part of the plan. Jada Rupley, superintendent of the CESD, provided copies and presented the 2018-2019 Local Service Plan which is prepared by the CESD, to the School Board. She introduced the CESD Board Chair, Linda Brown, CESD Board members Nadene Duffield and Greg McKenzie and Linda Eastlund, director of special education. Ms. Rupley gave kudos to Superintendent Stewart for his leadership among superintendents, to Mr. Patterson for his leadership in the teaching and learning community, and to Ryan Johnson for his help at the regional track meet. Ms. Rupley asked the board members to consider serving on the CESD budget committee. Superintendent Stewart reported that Ms. Rupley is doing an exceptional job and Gladstone School District looks at the CESD as a place to go for information. He considers them a valuable partner.

c. 2017-18 Division 22 – Assurances Report to Community

Oregon school districts are required to annually report compliance related to Division 22 OARs, which are tied to specific aspects of school and district operation. In Gladstone, district and school administrative staff are each assigned to review OARs that relate to their duties and expertise. Using Division 22 guidance documents from ODE, each administrator reports back whether or not the district is in compliance with their assigned OARs. In addition, administrators submit appropriate support documents as indicators of compliance. Much of the documentation represents updated and revisions of existing documents.

Petra Hoghova, Assessment and Accountability Coordinator, and Jeremiah Patterson, Assistant Superintendent, reported. Mr. Patterson talked about changes in the ORS around health curriculum. He will bring a full report on the standards and curriculum adoption process later this year. Mr. Patterson thanked Ms. Hoghova for her work.

A copy of the minutes will be submitted to the ODE by February 15, 2018 along with a Division 22 Assurances form presented.

- d. 2016-2017 Annual Measurable Achievement Objectives (AMAOs) Report
Petra Hoghova, English Language Learner (ELL) coordinator/teacher, presented to the Board.

AMAOs are measurements of progress toward and attainment of English proficiency and academic achievement of ELL students.

Under Title III federal accountability requirement, states define targets for three AMAOs:

- AMAO 1: percentage of students on track to attain proficiency as measured by number and percentage of students with individual growth percentiles equal to or greater than their individual growth target
- AMAO 2: the annual attainment of proficiency (as measured by ELPA) that uses two separate calculations:
 - AMAO 2A is measured as the percentage of students identified as English Learners for fewer than five years attaining English language proficiency
 - AMAO 2B is measured as the percentage of students identified as English Learners for five or more years attaining English language proficiency
- AMAO 3 measures the outcomes of English Learners in the following areas: academic growth in reading and math; participation in state reading and math tests; and graduation rates.

Because of the transition to ESSA, no targets were set for the 2016-17 school year, there are no district determinations, and districts are held harmless.

Our results for the 2016-2017 school year are as follows:

- AMAO 1: 56.72%**
- AMAO 2A: 24.45%**
- AMAO 2B: 53.85%**
- AMAO 3: Not calculated**

- e. Special Education Child Count (SECC) December 1, 2017

The Oregon Department of Education requires that school districts report special education child count information on December 1 of each year. This annual child count has three specific purposes: reporting to the U.S. Department of Education, fiscal tracing, and statistical analysis.

Kelly Welch, director of special services, reported to the Board this report is a snap shot of all students receiving special services on this one day of the year, December 1. She went over the data collected. There was a question regarding students who have multiple disabilities. Dr. Welch explained the report looks at primary disabilities for the count. At this time the district is serving more students than before. The Board thanked Dr. Welch for her report.

5. ACTION ITEMS

a. Approve 2018-2019 Local Service Plan - Clackamas ESD

It was recommended the Board approve the 2018-19 Local Service Plan as presented by Clackamas ESD Superintendent.

Ms. Eaton moved first and Mr. Stewart seconded approval of the following resolution:

(18-01) BE IT RESOLVED, that the District School Board of School District No. 115, Gladstone, Oregon, Clackamas County, Oregon, approves the described Local Service Plan as presented in the proposed plan and in compliance with the provisions of HB 3184.

(18-01) Motion passed unanimously 7-0.

b. Approve Minutes

Ms. Eaton moved first and Ms. Grant seconded approval of the following resolution:

(18-02) BE IT RESOLVED, that the minutes of the following School Board meetings are hereby approved:
December 13, 2017 – Regular School Board Meeting

(18-02) Motion passed 6-0. Mr. Schmidt abstained.

c. Approve Requests for Resignation/Release from Contract

Jeremiah Patterson, assistant superintendent reported a resignation letter has been received from the following certified staff. Emily Armstrong, 1.0 Science Teacher (WLK). It was recommended the resignation be approved.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

(18-03) BE IT RESOLVED, that the Gladstone School District Board of Directors approves the resignation of Emily Armstrong, 1.0 Science Teacher, and releases her from contract, effective January 12, 2018.

(18-03) Motion passed unanimously 7-0.

6. INFORMATION FROM STUDENT REPRESENTATIVE

Kailynn Anderson, student representative, reported to the Board on matters of interest at Gladstone High School. Miss Anderson is in her senior year and currently the club liaison. She said Winter Fest was very successful. Some favorite activities were hidden puzzle pieces, choir members singing in the halls and the classroom door decorating contest. Winter sports have begun practices. The theme for spirit week activities is Broadway shows. Each class has picked a musical; seniors: Grease; juniors: Hair Spray; sophomores: Footloose; and freshman: Shrek. The winter formal will have a Broadway theme. Next week is a clothing drive. A blood drive is happening on the 17th. Since returning from winter break academics have been smooth. Recently a Holocaust survivor came and talked to classes.

The College Career Counselor is helping lots of students. Frequent emails are sent with a wide range of trade and college information being shared. It is very tangible information students can use. The board thanked Miss Anderson for reporting and wished her success in her future endeavors after high school.

7. INFORMATION FROM ADMINISTRATIVE STAFF

Jere Applebee, director/principal of the Gladstone Center for Children and Families, reported the center has been busy since returning from break. Officer Gilliam brought some small bikes into the center and new homes were quickly found for them through the preschool and Head Start programs. The Tooth Taxi screened 150 kids. They are doing free dental work such as fillings and cleanings. Many students have never been to the dentist. Teachers have been doing DIBELS literacy assessments. He said it is amazing to see the growth students have made since the beginning of the year.

Wendy Wilson, principal at John Wetten Elementary, reflected on school related joys. She shared a story about a student who is in her office once a week. During her visits she begin writing a story about wolves. It is already six pages long. Mrs. Wilson is grateful for the work she gets to do such as Adopt-a-Family. She said it is a privilege to do this work in Gladstone.

Len Reed, principal at Kraxberger Middle School, reported it's been a rough couple of weeks but they keep moving forward. Mrs. Reed gave kudos to Audrey Delgado and the rest of the AVID staff. Kraxberger has earned Level One Certification from AVID. The program is now serving students schoolwide. February 15 the school will hold an Olympics themed science night. There will be lots of activities for families. Gladstone City Council Member Linda Neace spoke to the leadership class. Mrs. Vera-Vera Couzens asked for more information from Kraxberger for families regarding the transition to middle school such as club opportunities. The Board thanked Mrs. Reed for the huge difference she has made already in her short time as principal.

Kevin Taylor, principal at Gladstone High School reported students will be going to the Holocaust Museum to continue the studies of the Holocaust. The Career Counselor sends some information to juniors. Most of the information is very specific. For spirit week, staff selected the Wizard of Oz for competitions. Parent teacher conferences are in February.

Lennie Bjornsen, director of student and family supports, reported on the health care world. Family Care is out of business. He said many of our families depend on the services provided by Family Care. They hope many of the services will be picked up by Care Oregon. He has several meetings in place to seek help. Mr. Bjornsen is working with the social emotional coach at Kraxberger for an alternative to pulling students out and doing work at the point of struggle. He has seen much improvement in the hallways at Kraxberger.

8. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month ending December 31, 2017 was presented. Samantha Nelson, director of finance and operations, is knee deep in budget. A doodle poll will be sent for small group meetings in February. There were no questions.

b. School Board Policies – Second Reading

Jeremiah Patterson, Assistant Superintendent reported policy AC-AR has been updated since the first reading based on the suggestion from the board. OSBA recommendation was not to include the commas. He was asked to check the third paragraph in Policy AR – Nondiscrimination for clarity before the next reading. The policies were presented for second reading and will be brought to the Board in February for adoption.

<u>Policy #</u>	<u>Policy Name</u>	<u>Last Update</u>
AC	Nondiscrimination	2016
AC-AR	Discrimination Complaint/Grievance Procedure	2015
BDDH	Public Comment at Board Meetings	2009
CCG	Evaluation of Administrators	2013
EBBB	Injury/Illness Reports	2014
GBEB	Communicable Disease – Staff	2009
GCDG/GDDA	Criminal Records Checks/Fingerprinting	2016
GCN/GDN	Evaluation of Staff	2013
IGBA	Students with Disabilities-Child Identification Procedures	2012
IGBAH	Special Education – Evaluation Procedures	2012
IGBAJ	Special Education – Special Education FAPE	2014
IKF	Graduation Requirements	2016
IKFB	Graduation Exercise	2010
JEA	Compulsory Attendance	2016
JECA	Admission of Resident Students	2010
JFCG/JFCH/JFCI	Use of Tobacco Products, Alcohol, Drugs or Inhalant Delivery Systems	2017

c. Administrative Regulations – Second Review

The Administrative Regulation (AR) policies listed below were brought to the Board in December. The ARs are being brought to the Board for second review. Action is not required. They will be brought to the Board in February for final review. There were no comments on the ARs.

<u>Policy #</u>	<u>Policy Name</u>	<u>Last Update</u>
BDDH-AR	Public Participation in Board Meetings (Rescind)	2009
BDDH-AR	Public Comment at Board Meetings (Replace)	New
CCG-AR	Administrators Standards (Delete)	2013
EBBA-AR	Communicable Disease (Rescind)	2009
GBEB_JHCC-AR	Communicable Disease (Rescind)	
GBEB-AR	Communicable Disease (Replace)	New
GCBDA/GDBDA-AR(4)	FMLA/OFLA Eligibility Notice to Employee	2017
GCDG/GDDA-AR	Criminal Records Checks/Fingerprinting (Rescind)	
GCDG/GDDA-AR	Criminal Records Checks/Fingerprinting	2014
GCN-AR	Core Teaching Standards (Delete)	2013
IGBAG-AR	Special Education–Procedural Safeguards	2013
IGBAJ-AR	Special Education FAPE	2014
IKF-AR	Graduation Requirements	2016

Superintendent Stewart thanked all of the staff and board members for their participation in the Interested Based Bargaining training over the weekend. He attended a meeting with Governor Kate Brown and 18 superintendents from around the state. The Governor spoke about PERS reforms, early learning and the importance of graduation rates. The Salem Kaiser Superintendent spoke about social and emotional learning (SEL). He shared stories with the Governor about student behavior in classrooms that educators have never seen before. Such as an outburst with one student that requires classroom evacuations in the middle of student learning. The Portland Public Superintendent shared deregulation and unstable stories of students at all levels overlaid with the healthy teen survey results. Superintendent Stewart was asked to speak by his peers on early learning and the need for public preschool. The Culver Superintendent shared that her district has no preschools available for families. Parkrose Superintendent spoke about work force development needs in education. Presently there are not enough students in college teaching programs to hire as educators begin to retire. Financial needs in education came up in every conversation. Superintendent Stewart said the goal was to let her know schools are aligned and to be invited to another meeting. The Board thanked him for going and expressed being proud that Gladstone was invited to the meeting.

Superintendent Stewart shared information regarding enrollment throughout the county school districts. Districts in rural area are seeing an increase while Gladstone and our neighboring school district continue to see a decline. This is believed to be due to the cost of housing. There was a brief discussion regarding growth in Gladstone and the costs of buying or renting in those new developments.

9. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

Tracey Grant, member, stated that her concerns regarding students' self-worth being effected by online activities and the constant stimulation. She thanked Mr. Thwing for the art he is teaching students.

Greg Lind, member said he is glad to be part of the bargaining team.

Kristin Eaton, vice chair, reported on the city council meeting she attended. She said the city accepted a donation to be used for a canine police officer and training. Patrons are concerned that Gladstone has no cat shelter and citizens asked for funds for a shelter. She also shared updates on-going property projects.

Sharon Soliday, board chair, reported that recently three contractors in her home all talked to her about professional opportunities in the trades and the need for resources in education. All said their trade provides them with a great quality of living and flexible hours.

There was a brief conversation about the police activity at Shari's in Oregon City the night before the board meeting.

- 10. PUBLIC PARTICIPATION
There was no public participation. However, patron Jamie Sandness was in attendance. Board members welcomed her.
- 11. ADJOURNMENT
Sharon Soliday, board chair, adjourned the regular session board meeting at 8:45 pm.

ATTEST:



Sharon Soliday, Board Chair

1/30/18

Date



Bob Stewart, Superintendent

1/30/18

Date