

MINUTES OF REGULAR SESSION OF GLADSTONE SCHOOL BOARD  
SCHOOL DISTRICT #115, CLACKAMAS COUNTY  
GLADSTONE, OREGON

May 11, 2016 Minutes

BOARD ATTENDANCE:

Nicole Couzens, Vice Chair  
Rod Cole, Member  
Kristin Eaton, Member  
Jay Schmidt, Member  
Bruce Wadsworth, Member

BOARD ABSENT:

Sharon Soliday, Chair (Excused)  
Carlos Castaneda, Member

Bob Stewart, Superintendent  
Natalie Weninger, Board Secretary

**The regular meeting of the Gladstone School District Board of Directors was held in the School District Administration Office on Wednesday, May 11, 2016.**

1. CALL MEETING TO ORDER

Vice Chair, Nicole Couzens called the meeting to order at 6:30 pm.

a. Flag Salute

Jay Schmidt led the flag salute.

2. RECOGNITION OF STUDENTS/STAFF AND/OR PUBLIC

Added item: Ms. Couzens introduced Eli Bliss. Eli shared an inspirational video he created about Outdoor School.

a. Valedictorians and Salutatorians

Interim Principal, Nancy Bailey introduced Salutatorians and Valedictorians.

**Salutarian, Joshua Bailey**

Along with achieving high honors, Joshua has been a key member of the music department in his four years at GHS. He played trombone in Symphonic Band, Jazz Band, and Pep Band. Outside of school he plays bass and keyboards in The Indecisions, a band comprised of his dad, a family friend, and himself. His favorite experience in high school was going to Disneyland with the band and choir. He is currently awaiting a final decision from Reed College, but has been accepted to Oregon Institute of Technology, and will attend one or the other next year. He plans to study software engineering with a possible focus on cybersecurity.

**Salutarian, Spencer Coy**

Since his freshman year, Spencer has acted in over seven plays for Drama club. He credits his experiences in Drama with teaching him team work, confidence, and how to connect with a wide group of friends. He is a National Honor Society member and has very much enjoyed the opportunity to provide many hours of service to his community. Swim team gave Spencer a chance to learn a new skill and also experience how, with dedication and discipline, one can feel the pleasure of improving. Outside of school, Spencer has studied dance for the past six years. Spencer will attend Clackamas Community College next year with a plan to eventually transfer to a four-year college to work towards pursuing a career in the medical field. He would also like to travel all over the world and to one day live in another country.

**Salutatorian, Joshua Snellgrove**

Joshua has been involved in many activities and clubs during high school. One of the most important has been Boy Scouts of America, which taught him basic morals and ethics that tied into his personal beliefs. Another integral part of Joshua's high school career has been his involvement in the Drama department. He met many great people who remind him that there is more to life than work. Joshua's involvement in Robotics has had a great impact on his life and taught him about engineering. Next year, Joshua will be attending George Fox University's William Penn Honors program, where he plans to study Computer Science. Joshua intends to become a software engineer with a focus on virtual reality and game design.

**Valedictorian, Justin Coomer**

In addition to dedicating innumerable hours towards striving for academic excellence, Justin has fond memories of participating in several different school activities. He has enjoyed working as a crew member for Drama club for the camaraderie and social connections. This year, Justin was an outdoor school counselor, and he loved the relationships he was able to form with the kids. Justin has also been a Chess club member for several years. In his free time, Justin enjoys writing poetry, short stories, and haikus. Justin plans to go to college next year, but has not yet decided where he will attend. He thinks he might like to pursue a career in mathematics.

**Valedictorian, Lauren Eaton**

Lauren has been an involved participant in many diverse activities at GHS. She has been part of student leadership for all four years of high school as a class officer, member of student senate, and most recently, as the Associated Student Body Treasurer. Lauren has also been a committed member of wind ensemble, pep-band, and dance team. She has completed countless hours of community service with Key club, National Honor Society, and the Leukemia and Lymphoma Society. Lauren recently competed for two consecutive years in the Miss Oregon's Outstanding Teen program, which resulted in several scholarships for college. In the fall, Lauren will attend the Clark Honors College at the University of Oregon. She plans to major in biochemistry and minor in Spanish, with a long term goal of attending medical school to specialize in orthopedics or oncology.

b. GHS Student Recognition

Katie Pearson introduced some of the students who participated in the "Snow White" production. Nancy Bailey introduced the newly elected ASB officers. Their focus for next year will include the 50<sup>th</sup> year celebration of Gladstone High School and a Big Brother/Big Sister program. They are already working on homecoming.

c. GHS Student Work Display

Nancy Bailey provided an overview of the high school student work on display.

3. APPROVAL OF MINUTES

Mr. Cole moved first and Mr. Wadsworth seconded approval of the following resolution:

**(16-33)** BE IT RESOLVED, that the minutes of the following School Board meetings be and hereby are approved:

April 13, 2016 – Regular School Board Meeting

**(16-33)** Motion passed 5-0, Ms. Soliday and Mr. Castaneda were absent.

4. DISCUSSION REPORTS

a. Star 360

Wendy Wilson, John Wetten Elementary Principal, and Petra Hoghova, District Assessment Coordinator, presented a report about the Star Math assessment system that is currently being used at John Wetten Elementary School.

The report included details about how the assessment works, what data it yields, how the data is used, and the merits of the system. Some of the key features of the program are the assessment results are given right away, scores are ranked nationwide, and reports for students and parents are easy to understand and used throughout the year for progress monitoring and goal setting. The district is planning to expand the use of the assessment to kindergarten and middle school for the upcoming 2016-2017 school year. The Board concurred it was a great program.

5. ACTION ITEMS

a. Approve PACE Declaration of Trust Agreement

Samantha Nelson, director of finance and operations explained the new requirement. Gladstone School District is a member of Property and Casualty Coverage for Education (PACE). Oregon law requires that self-insured public entity programs be formed through an inter-governmental agreement between the participating entities. PACE's original trust was adopted in 2006 and the Trustees completed a review and approved two changes to the original document. First, Trustees created a dispute resolution process in the new Trust Agreement that encourages the parties to resolve any disputes at the lowest possible level. Secondly, under the new agreement, Trustees will be allowed to serve up to three terms of three years, adding stability to the program and allowing Trustees the ability to apply the education they have received to the complexities of the insurance program. Now, Gladstone School District, as a trust member, must adopt the PACE Declaration of Trust.

Ms. Eaton moved first and Mr. Schmidt seconded approval of the following resolution:

**(16-34)** Whereas, Gladstone School District is a member of Property and Casualty Coverage for Education (PACE), a self-insured, property and liability program with Oregon School Boards Association (OSBA);

Whereas the OSBA Board of Directors have approved a new PACE Declaration of Trust:

Whereas it is required for all PACE members to adopt the PACE Declaration of Trust to enter into an intergovernmental agreement with PACE and continue to receive PACE benefits:

THEREFORE, BE IT RESOLVED that the Gladstone School District Board of Directors adopts the PACE Declaration of Trust and Form of Joinder to Trust Agreement.

**(16-34)** Motion passed 5-0, Ms. Soliday and Mr. Castaneda were absent.

b. Approve Administrator Election

A team of teachers, parents, administrators and School Board members participated in a rigorous process to select and recommend **Kevin Taylor** as the Gladstone High School Principal beginning July 1, 2016. Mr. Taylor told a little about himself. Pia Leonard, deputy superintendent, was present to answer questions.

Ms. Eaton moved first and Mr. Wadsworth seconded approval of the following resolution:

**(16-35)** BE IT RESOLVED, that the Administrator listed below, who is herein recommended for administrator election, be accepted by the Gladstone School District Board of Directors, as submitted May 11, 2016.

- Kevin Taylor, 1.0 FTE High School Principal

**(16-35)** Motion passed 5-0, Ms. Soliday and Mr. Castaneda were absent.

c. Approve Request for Retirement/Release from Contract

On April 17, 2016, Joan Kintz, PE teacher at GHS, submitted a letter of retirement effective the end of this school year. Joan has been employed with the District for thirty years. Pia Leonard, deputy superintendent, was present to answer questions.

Mr. Cole moved first and Mr. Schmidt seconded approval of the following resolution:

**(16-36)** BE IT RESOLVED, that the Gladstone School District Board of Directors approves the retirement of Joan Kintz, PE teacher at GHS, and release her from contract, effective the end of this school year.

**(16-36)** Motion passed 5-0, Ms. Soliday and Mr. Castaneda were absent.

d. Approve 2016-2017 School Board Meeting Calendar

The 2016-2017 School Board schedule of meetings was enclosed for review. Traditionally, the meetings are held on the second Wednesday of each month, except where noted. Bob Stewart, superintendent, was available to answer questions.

Mrs. Eaton moved first and Mr. Cole seconded approval of the following resolution:

**(16-37)** BE IT RESOLVED, that the Gladstone School District Board of Directors approves the calendar of School Board meetings for 2016-2017, as presented.

**(16-37)** Motion passed 5-0, Ms. Soliday and Mr. Castaneda were absent.

e. Approve GHS Baseball Trip

Casey Webster, head baseball coach, requested authorization for the varsity baseball team travel to Bend, Oregon, to participate in The QC Classic baseball tournament. Students would leave on Friday, June 24, 2016, and return on Sunday, June 26, 2016. Fifteen to eighteen students, one coach and two chaperones will participate in the trip. The team will stay at Ron Gross and Jere Applebee's summer rental. Casey Webster, head baseball coach, was present to answer questions.

Mr. Cole moved first and Mr. Wadsworth seconded approval of the following resolution:

**(16-38)** WHEREAS, the high school varsity baseball team is requesting permission to participate in a trip to Bend, Oregon, June 24 through June 26, 2016, and

WHEREAS, the School reaffirms its position of supporting curricular/co-curricular activities involving travel when they contribute to the achievement of desirable educational/social/cultural goals as cited in Policy IICA -- Field Trips and Special Events, therefore

BE IT RESOLVED, that the Gladstone School District Board of Directors approves the travel of the students, coach and chaperones to Bend, Oregon, June 24 through June 26, 2016, as outlined in the superintendent's report.

**(16-38)** Motion passed 4-0, Ms. Eaton abstained, Ms. Soliday and Mr. Castaneda were absent.

6. INFORMATION FROM STUDENT REPRESENTATIVE

Student representative, Eli Bliss, reported to the Board on matters of interest at Gladstone High School. The prom was a success; good food, great DJ and venue. Several students attended the building trades fair. Key Club's Parent Night Out raised \$1400 and at their recent blood drive there were 177 donors including 17 new donors. The 26<sup>th</sup> annual Art Showcase had good attendance and Gladstone High School will host again in three to four years. Mr. Bliss attended Outdoor School along with several other students the first week of May. Advanced Placement (AP) tests for Chemistry and Calculus were given last week. Study guides were reviewed in class prior to taking the tests. The ASB appreciated staff by signing shout outs and putting them on teacher's doors. The band qualified for the State Competition. The Baseball team's last season game is in Madras. The Softball team already qualified as league champions. Their last season game is at home. This year's track team had a lot of freshman. A couple of boys may place at district and several girls may place at State. The golf team has seen a lot of improvement this year. Upcoming events include the Sadie Hawkins Dance, Spring recognition on May 23, Baccalaureate on June 9 and Graduation June 15. Mr. Bliss shared his plans after graduation. The Board invited him to come speak to the board after his first year of college.

7. INFORMATION FROM ADMINISTRATIVE STAFF

Each of the District's administrators will report to the Board on matters of interest concerning his/her area of responsibility.

**Lennie Bjornsen** handed out a working draft of the Adverse Childhood Experience (ACE) pyramid which shows the green zone: building a safe, empathetic, and predictable Community of Care for all. It also shows the yellow zone supports building resiliency and the red zone interventions and intensive wraparound supports for students and families. He

thanked Mrs. Wilson and Ms. Lukens for their leadership working with Care Oregon on a grant to continue funding.

**Wendy Wilson** reported for John Wetten Elementary. As they hire for next year, they are really using a lens with ACEs and equity in mind, looking for candidates who understand the Culture of Care and the work Gladstone is doing. The Under the Sea carnival was a great time. Bubbles were going, music was playing, and in order to enter into the library you had to pass through the mouth of a giant shark. In June, she will bring assessment data.

**Becky Lukens** reported for Kraxberger Middle School. Next year there will be a middle school parent group which will help support the green zone work at KMS. Outdoor school curriculum was very engaging as well as fun. The high school students did a great job working and mentoring the 6<sup>th</sup> grade students. Currently, middle school staff and students are deep in assessments. This is the second year of the new type of assessments. Things are going well; it is not a stressful environment. Staff and students are gearing up and looking forward to making transitions for 8<sup>th</sup> grade students to the high school and 5<sup>th</sup> grade from John Wetten. 6<sup>th</sup> grade will be self-contained next year.

**Kelly Jacobs** reported for the Gladstone Teachers Association. She thanked the Board for the donut holes during staff appreciation days and invited the Board to the All School Music Performance next Wednesday at 6:30 pm.

**Leslie Robinette** reported that Oregon Rising meetings have been well attended and great conversations are being had. At least 25 patrons have completed the State Survey. Four parent meetings are planned one at each school.

8. SUPERINTENDENT'S REPORT

a. Financial Report

The financial report for the month of May 2016 was presented to the School Board. Samantha Nelson, director of finance and operations, reported. Presently she is wrapping up final steps for the budget and gearing up for the audit. There were no questions.

b. Board Policies – Second Reading

At the April 13 School Board Meeting, the Board reviewed the first readings of the following policies. The policies were presented to the Board as a second reading and will be presented as action items at the June School Board meeting.

Pia Leonard, deputy superintendent, and Tammy Tracy, director of community education/human resources will be available to answer questions. There was a brief discussion regarding the new online background check process for patrons to get cleared to volunteer and the revisions brought for second reading.

BBFA – Board Member Ethics and Conflicts of Interest

BBFB – Board Member Ethics and Nepotism

GBC – Staff Ethics

GCDA/GDDA – Criminal Records Checks/Fingerprinting

IGAEB – Drug, Alcohol and Tobacco Prevention, Health Education

IKF – Graduation Requirements

INDB – Flag Displays and Salute

JEA – Compulsory Attendance

JEC – Admissions

KL – Public Complaints

- c. Personnel – Information Only  
Heidi Emch, high school registrar and counseling secretary, submitted a resignation letter to the District on April 14, 2016 effective May 13, 2016. Heidi has been with the District since August 2015.
- d. Oregon Response to Instruction and Intervention (RTI) Letter  
Jenice Pizzuto, Implementation Coach with Oregon Response to Instruction and Intervention (RTI) wrote a letter regarding the presentations given by Wendy Wilson and Kelly Welch at their conference on April 28 and 29. It says Gladstone has systems and leaders many other districts aspire to replicate. The letter was enclosed.

9. PRESENTATIONS AND SUGGESTIONS FROM BOARD MEMBERS

School Board members had an opportunity at this time to make presentations and offer suggestions on topics of interest.

- a. Summer School Board Workshop  
The date for the School Board’s Summer Workshop will be determined. Mr. Stewart will send some possible dates for the workshop to the Board.
- b. OSBA’s 2015 Summer Board Conference  
OSBA’s 2015 Summer Board Conference for School Boards, is scheduled on July 17-19, 2015, at The Riverhouse Hotel & Convention Center, in Bend, Oregon. If Board members want to attend, they were asked to contact Natalie Weninger.
- c. 8<sup>th</sup> Grade Recognition and Graduation Participation  
The Board confirmed who will participate at 8<sup>th</sup> Grade Recognition and Graduation. Rod Cole, Nicole Couzens and Kristin Eaton will attend 8<sup>th</sup> Grade Recognition on June 13. Absent members will be contacted. All Board members have confirmed attendance at high school graduation on June 15 except for Mr. Schmidt. He will be out of town.

10. PUBLIC PARTICIPATION

There was no public participation.

11. ADJOURNMENT

Vice Chair, Nicole Couzens adjourned the meeting at 8:30 pm.

ATTEST:

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Nicole Couzens, Vice Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bob Stewart, Superintendent

\_\_\_\_\_  
Date